



O R E G O N

Health & Human Services

# MARION COUNTY HEALTH & HUMAN SERVICES

BEHAVIORAL HEALTH NURSE - ASSERTIVE  
COMMUNITY TREATMENT (ACT) TEAM

Make a difference in the lives of individuals diagnosed with serious mental illnesses by joining Marion County Health & Human Services (MCHHS) as a Behavioral Health Nurse for the Assertive Community Treatment (ACT) Team. Here, you'll work alongside a passionate and dedicated team in a highly collaborative environment, striving to provide excellent care and making a positive impact on the people and the community we serve.

J O B # 557-2023-3

Salary: \$35.18-\$44.90 Hourly

Job Type: Full Time Regular

Closing: 05/21/23

Department: Health & Human Services

Location: Salem, Oregon

We offer the following retention bonus, prorated based on FTE:

- \$1,500 bonus after six months of continuous employment
- \$1,500 bonus after 12 months of continuous employment

For candidates who relocate from outside of Oregon, we provide:

- Up to \$3,000 reimbursement of moving expenses
- Relocation bonus in the amount of \$3,000 (prorated based on FTE) as a one-time payment upon proof of Oregon residency

## GENERAL STATEMENT OF DUTIES

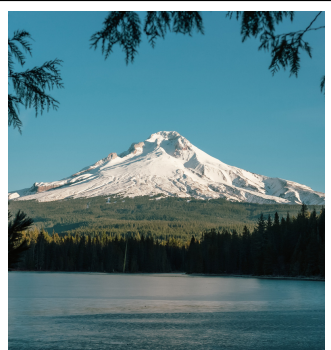
Provides medical and psychiatric support to individuals with serious and persistent mental health conditions and co-occurring substance use disorders who are enrolled in Assertive Community Treatment (ACT). Services are delivered according to ACT's National Program Standards, fidelity standards, and OARs, including using a person-centered and recovery-oriented approach. Evaluate mental health needs of patients, provide assessments, develop treatment care plans, administer medications, monitor health and coordinate with providers, allied health professionals, guardians and family members.

## SUPERVISION RECEIVED

Works under the administrative supervision of the Health Program Manager; works under the lead direction of the Behavioral Health Nurse 2 (BHN2) who provides training, assigns duties, monitors performance and monitors outcomes.

## SUPERVISION EXERCISED

Supervision of other employees is not a responsibility of positions in this classification.



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### TYPICAL DUTIES INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:

- Provide medical support to adults diagnosed with serious and persistent mental illness and co-occurring disorders in an outpatient setting, with the majority of services delivered in the community. Ongoing review of records of individuals served by the ACT (Assertive Community Treatment) team. Identify psychiatric and medical needs. Provide support and coordination of community resources and for health care, including transporting individuals to medical appointments. Provide education to individuals, team members, and licensed care staff on health matters, both psychiatric and medical. Develop and distribute handouts for clients regarding psychiatric medication information and health/wellness issues. Facilitate and/or co-facilitate groups regarding health and wellness. Provide community outreach. Community based services require employee to be able to drive county vehicles.
- Administer psychiatric medications, including providing outreach to individuals in the community to administer medications as needed. Provide education about medications and assist with adherence to medication regimens.
- Maintains records on clients, participates in evaluations, and reports findings. Maintain accurate and timely documentation of clinical records in accordance with Federal, State, County, and treatment program requirements under the direction of the clinical supervisor. Meet performance expectations for time and billing standards.
- Participate fully as a member of the Marion County Assertive Community Treatment (ACT) team as a supportive, reliable, positive, and professional team member during the development of individual treatment planning, clinical team meetings, crisis intervention, coordination of services, and in any and all staff meetings involving regular departmental team members and all other county employees. Work with a team of clinicians and supervisor for clinical supervision, treatment planning, team meetings, and trainings.
- Other job duties as assigned by your supervisor.

Response Level 2: In the event of an emergency, employee makes a reasonable effort to report to work. Employee may be required to perform duties outside of their regularly assigned duties. Employee may be requested to work an extended or flexible schedule. Staff at this response level must complete Incident Command System 100 and 700 on-line or in-person training.



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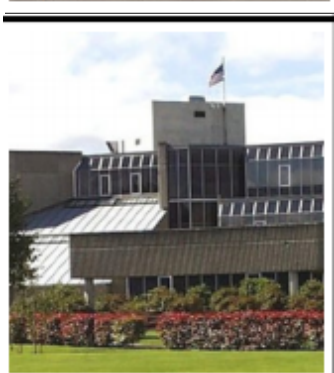
## REQUIREMENTS FOR THE POSITION:

### EXPERIENCE AND TRAINING

- Associate degree in nursing and two years of behavioral health or other related experience; OR
- Bachelor's degree in nursing and one year of behavioral health, or other related experience; OR
- Any satisfactory combination of work, education, training, or experience relevant to the position, as determined by Marion County.

### SPECIAL REQUIREMENTS

- Possession of a current license to practice as a Registered Nurse in the State of Oregon.
- This position may be subject to the following: Must not be excluded from participation in the federal health care programs (Medicaid, Medicare and other federally funded programs that provide health benefits); AND must not be excluded from participating in federal procurement (Federal Acquisition Regulation) and non-procurement activities (Executive Order No. 12549).
- The finalist for this position will be required to pass a criminal history background check, however conviction of a crime may not necessarily disqualify an individual for this position.
- This is a safety sensitive/special needs position. Final candidates selected for this position will be required to pass a pre-employment drug screen, including testing for marijuana. The Marion County Drug and Alcohol Use and Testing Policy can be found at: <http://apps.co.marion.or.us/APAP/policy.aspx?p=policy&pid=518>.
- Must possess a current driver's license in the applicant's state of residence and an acceptable driving history. Marion County will obtain a copy of the driving record for all qualified applicants from Driver and Motor Vehicle Services and review the driving record according to the Marion County policy and procedure for Driving on County Business. The policy can be found at: <http://apps.co.marion.or.us/APAP/>.
- Must have a current CPR and AED certificates.
- This assignment is represented by a union.
- This is a full-time job, which is eligible for overtime.
- Typical work schedule: Monday through Friday 8:00 a.m. 5:00 p.m., with flexibility based upon the needs of the department.



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### KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of the practice of behavioral health nursing; community behavioral health services; ability to function independently with limited supervision and to cooperate with others working in the assigned service area.

Ability to communicate effectively orally and in writing; recognize the behavioral health and health care needs and concerns of consumers; maintain constructive relationships with consumers; accept and utilize administrative direction, supervision and consultation.

### PHYSICAL REQUIREMENTS

Sees using depth perception; stands; sits; moves about the work area; bends forward; stoops; climbs 1 floor of stairs; reaches overhead; lifts and carries items weighing up to 15 lbs.; operates a keyboard; speaks clearly and audibly; reads a 12 pt. font; distinguishes colors; hears a normal level of speech; may work in areas exposed to heat, cold, humidity, dust, second-hand smoke (outreach), noise or household cleaning chemicals; may work in uneven or wet areas.

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EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will be considered without regard to race, religion, color, national origin, sex, age, marital status, mental or physical disability, or sexual orientation.

To ensure the broadest range of services to individuals with disabilities, Marion County is prepared to make necessary arrangements. Please call at least two (2) working days in advance for services.

This announcement is meant only as a descriptive recruitment guide and is subject to change. Further, it does not constitute either an expressed or implied contract.

APPLICATIONS MAY BE FILED ONLINE AT:

<https://www.co.marion.or.us/HR/Pages/jobs.aspx>

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