

**Report on issues discussed at the weekly
Management Update meeting on February 10, 2014**

Commissioners present: Commissioners Sam Brentano and Patti Milne;
Commissioner Janet Carlson by telephone.

Others present: John Lattimer, Jan Fritz, Hitesh Parekh, Kerrie Nevers, Brian Wallace, Scott Norris, Joe Fennimore, Rod Calkins, Sara McDonald, Don Russo, Kim Hulett, Barb Young, Tamra Goettsch, Jolene Kelley and Lynne Coburn as recorder.

INFORMATIONAL

Community Mental Health Funding for Investment

Health Director Rod Calkins said that he wanted to provide a brief recap and get it on the record. He said that he talked a little bit about the Community Mental Health Funding for Investment issue at the Department Head Elected Officials (DEHO) meeting on February 6, 2014, but this year there was some money for Investment and Community Mental Health and the Oregon Health Authority (OYA) chose to put that out via a competitive process of request for proposals (RFPs). He said the county responded to eight of the RFPs and received six, plus the Mid-Valley Behavioral Care Network (MVBCN) and Willamette Valley Community Health (WVCH) were awarded grants Marion County co-authored. Mr. Calkins said that there is approximately \$1.5 million in new dollars coming into the county for the grants and there are still grants to be determined for approximately \$1.7 million. He added that he has been informed of the awards, but he is not certain how much Marion County will receive because a lot of it was regional with Polk County. Mr. Calkins reviewed the list of Health Department grant applications and awards (Attachment A). Mr. Calkins explained that it helps to have a good grant writer and that in the case of the crisis service grant there were three different grant writers. He also explained that if the competitive grant process continues the equity of funding across the state is going to be an issue. Mr. Lattimer said that several of the county administrators have been meeting with the governor's staff on this issue and the Association of Oregon Counties (AOC) Executive Director Mike McArthur has set up another meeting. He said the county administrators are trying to get across to the governor's office that the competitive grant process is not a good process. Mr. Calkins said that Senator Peter Courtney and other legislators have talked about investing more money in the community mental health system and explained that most of the money comes as a result of money that was taken back from community mental health. He explained that the money that was taken back theoretically gets replaced by Medicaid and that with the expansion of the Medicaid program theoretically nobody loses funding for their services that already existed. Commissioner Milne said along with the Medicaid money come requirements and compliance to regulations that puts

these individuals receiving the services in a whole new category relative to the health care they receive and the system becomes very complicated. Mr. Calkins said it is hard to keep track of the requirements. He added that the reporting requirements for Medicaid are a lot more stringent and that the reporting requirements for all of this are getting tightened up because of the increased scrutiny from the Department of Justice. Mr. Calkins said that these funds are going to provide the county an opportunity to do some good things such as Assertive Community Treatment which is intensive community outreach support of individuals.

Public Health Plan, Annual Update

Health Director Rod Calkins discussed the annual update to the triennial health plan for Marion County and said that this year the Marion County Community Health Assessment, Strategic Plan for Public Health Services, and Quality Improvement Action Plan for Public Health have been separated out. He explained that Council of Local Health Officials, the county voice at the state level, and Oregon Public Health have said that it would make a much more understandable plan and then the Board of Commissioners can update pieces of those as appropriate instead of having to re-do new ones every three years or every year. He said the Marion County Community Health Assessment, Strategic Plan for Public Health Services and Quality Improvement Action Plan for Public Health are posted on the county's website and the Marion County Community Health Assessment has been updated from the work that is being done with the Community Advisory Council with the Willamette Valley Community Health. Mr. Calkins said the significant changes are the focus on health equity and access. He said the Health Department is on the last year of the Strategic Plan for Public Health Services and there are not a lot of changes to that plan, but noted that during the last year of the plan the Health Department is going to start doing the process of redoing the plan and having a new one for the coming year. Commissioner Milne asked if the new strategic plan would be a three-year plan or an update. Mr. Calkins said explained that the Health Department would update the strategic plan when something changes which might not be for two or three years. He said it will be what is warranted because Oregon Public Health has been listening better about the administrative burden and that it does not make sense to redo everything every year. Mr. Calkins said he is not presenting the annual plan for approval today, but just to present it to the board and solicit feedback and questions before the issue comes before the board on February 19, 2014. Commissioner Milne asked that Economic Development Manager Don Russo discuss how items in the annual update tie into the county's current discussion on medical marijuana. Mr. Russo explained that the plan calls for the Board of Commissioners to be the policy board for the health programs and in that role the board delegates the Health Department to prepare a plan and support the goals. He said there

are a number of citations in the plans that particularly relate to the use of marijuana such as teens, physical activity and drug abuse assessment, treatment and prevention and all those factors that are part of the mission of the Health Department. He said they seem especially important now with this policy direction about legalization of marijuana in Oregon. He said if the board wanted to comment it would be timely to emphasize the importance of marijuana this year as the state looks at the possibility of new laws and even a voter initiative about recreational legalization of marijuana. Commissioner Milne said that the county's written personnel policies and procedure are in compliance with federal and state laws and regulations under number 10 of the self-assessment is what the board, sheriff, and district attorney talked about in the resolution that was recently approved. She said that under the category of health education and health promotion there are great opportunities to be sharing information on the adverse effects of marijuana and what marijuana is. She said that Mr. Russo also highlighted the category of older adult health in the assessment. She said it may not necessarily be marijuana, but it involves elder abuse and abuse of medications. She said that within this plan there are many places to refer to the plan and talk about these policies and positions in the conversations that are currently taking place. Commissioner Carlson said that under Section 2 Governance in the plan it states: "In Marion County, the role of the local public health authority lies with the elected Board of Commissioners (BOC). The BOC delegates the responsibility for this assurance to the Marion County Health Department. Public health services are provided by the Public Health Division of the Health Department. Each year the Health Department Administrator presents the annual update of the Three-year Plan for Public Health Services for approval by the BOC, acting in its role as the Board of Health ex officio to the Oregon Health Authority (ORS 431.410)." Commissioner Carlson said that one of the takeaways she had with the credentialing process was that there were several questions about where does the board actually participate in the development of the plan. She said she did not have a good answer for that question at the time because the public health division director said that the Health Department takes it to the board at the end of the process and the board approves it. She said that if the county is going into larger updated pieces of the plan the board should start thinking about how it can be involved in the process at an earlier stage. She said that it would be useful for the board to be involved in either a work session as the Health Department is getting information, focus group, community forum, or meet jointly with the Health Advisory Board at some point. She said she would like that on the to-do list for the future. Mr. Calkins supported the suggestion and said that the feedback the Health Department has received so far, which is from an exit interview from the Public Health Accreditation Board, was that there should be board involvement at an earlier stage and with ongoing issues. He said there are sessions where the Health Advisory Board has had

some lively discussions and the Health Department could publish those and make sure there is a chance for joint meetings there. Mr. Lattimer suggested that he and Mr. Calkins put together a plan and noted that something similar to the process for the transportation plan could be created. Commissioner Carlson agreed. Commissioner Milne agreed and said she would like to encourage the Health Department getting back into the community so that community members have to the opportunity to talk face to face with Health Department officials about the plan. Mr. Calkins supported the suggestion.

Courthouse Square Rededication Ceremony Update

Interim Community Services Director Tamra Goettsch said that she is working with Communications and Administrative Manager Jolene Kelley; and Sadie Carney and Lorna Adkins from Salem Keizer Transit on the Courthouse Square Rededication Ceremony and that the event is scheduled for April 2, 2014. She said that the actual ceremony will take place from 2:00 p.m. to 3:00 p.m. in the Salem Keizer Transit customer service area. Ms. Goettsch presented a draft of the rededication invitation to be mailed to legislators and community partners and noted that information about shuttle service is also listed on the invitation. She said that following the ceremony there will be tours of the main and fifth floors. Tours will be given on April 3 as well. Ms. Goettsch said that the Board of Commissioners, Salem Keizer Transit Board of Directors and Structural Preservation Systems (SPS) will be providing short presentations and "before and after" posters will be displayed on the first and fifth floors. Jolene Kelley said that booklets will be available that tell the story of Courthouse Square building and the remediation process, a feature article on a world-renowned engineer that was part of the process, and local contractors that were recognized by SPS. Ms. Goettsch added Salem Keizer Transit will be distributing a keychain recognizing the ceremony. Commissioner Milne said she supports the booklet and confirmed that the county is not contributing money to the key chains. Mr. Lattimer said he would like to give credit to Deputy County Administrative Officer Jan Fritz, Government Relations Manager Barb Young, Contracts and Procurement Manager Peggy Mitchell, and Business Operations Analyst Cindy Johnson for their work on the remediation. Commission Brentano agreed. Mr. Lattimer added that SPS's project manager also did a great service to the county in helping to make this happen. Ms. Goettsch said that the chair from both boards will present and there will also be other speaking and recognition opportunities. Ms. Goettsch said that the commissioners can contact her if they have any questions or additions to the invitation list. Commissioner Milne suggested adding the shuttle bus time intervals to the invitation and it was determined that the parking area on the invitation should be described as the parking area as near A.C. Gilbert's Discovery Village.

OLCC Recommendations – Revised Process Update

John Lattimer introduced Recording Supervisor Kerrie Nevers and Chief Civil Deputy Brian Wallace. Jolene Kelley distributed copies of a revised Oregon Liquor Control Commission (OLCC) recommendation process and said that Ms. Nevers, Mr. Wallace, Board Session Coordinator Kim Hulett, Assistant Legal Counsel Rebecca Plaza and herself have been working to streamline the OLCC recommendation process for annual permit renewals and in early January the list came in of all the establishments that were eligible for renewal which Ms. Nevers as put into spreadsheet format (Attachment B). She said that the list of names was immediately sent to the Sheriff's Office, Assessor's Office, Environmental Health, Planning, and Oregon Department of Agriculture for their comments and noted that the biggest piece was the Sheriff's Office because they have a large amount of work to do when they check all of the establishments and records associated with them. Ms. Kelley said that in December the board wanted to know the basis for the Sheriff's Office recommending denial or not and as a result the categories of No Record Found, No Significant Incidents Discovered, Minor/Non-related Incidents No Basis for Denial, and Recommend Denial were created. She said that initially there was discussion about the county requesting an extension from OLCC if the county found any of the applications were questionable, but the one application that came back from the Sheriff's Office as a recommend for denial was one that had previously been recommended denial so it seemed more appropriate just to recommend denial than ask for an extension. She said she is not sure what a further check would have given us that we did not already have. Chief Civil Deputy Brian Wallace said that No Record Found is self-explanatory and added that the Sheriff's Office uses two record management system data bases to conduct the checks on the establishments. He said that No Significant Incidents Discovered could be a theft from a vehicle or vandalism to a vehicle or property that did not involve alcohol. He said that there were three Minor and Non-related Incidents noted on the spreadsheet. He said that one establishment had a disturbance where it ended up that the Sheriff's Office response was canceled because everyone had left. Another was a fight with a bouncer and the last one was a non-criminal disturbance that was yelling. Mr. Wallace said that in the future when if the Sheriff's Office checks this box, general notes will be added to indicate what type of call or calls were at that establishment so that the board can rest easy knowing the Sheriff's Office is not just pushing the renewals through. Mr. Wallace said there was one recommend denial, Midnite Sports Bar & Grill, and the board has received that information. He reference a memorandum from the Sheriff's Office regarding Midnite Sports Bar & Gill and said it was not just one or two incidents. Ms. Kelley said that through this process, one establishment was found that would warrant a recommended denial based on the Sheriff's Office review. There were also a couple of applicants owing back property taxes. Letters for those applicants

have been drafted for the board's consideration. Ms. Kelley said that overall she believes that this has been a positive process. She said the board's office knew its part, but did not necessarily know everybody else's part and we learned a lot about OLCC's part. She said that they were also able to streamline the review for new applications process. Commissioner Milne said she is glad to hear that the Sheriff's Office is reviewing the applications for false information and items such as that. Mr. Wallace said the Sheriff's Office is looking for criminal information on the applicant themselves or the establishment. If it is a new one there is no history, but the Sheriff's Office will look at the applicant, managing agent, owner and run them in the database to make sure they are checking the appropriate box. He said in the last couple of years the Sheriff's Office has found a couple of applications where the applicant forgot to list several even traffic violations that they received. He said that is when the Sheriff's Office denies the application and then the applicant is usually called and told to resubmit their application in an accurate fashion. Mr. Lattimer said that after discussing the matter with OLCC they now understand the problem and will now have a better process themselves because Marion County got into the renewal process issue. Ms. Kelley said referred to a draft order and said that the item is scheduled for the February 12, 2014 board session as a consent item. Ms. Nevers said that at the Clerk's Office, there have been four businesses that have thanked the Clerk's Officer for streamlining this process. She said that the streamline process eliminates their paperwork and waiting period and makes their life a lot easier to just move through the process.

Bureau of Land Management Title II RAC Projects 2014 Propitiation

Management Analyst Hitesh Parekh explained that the Board of Commissioner received a request from the Bureau of Land Management (BLM) Salem District to review and prioritize four applications the BLM received for Title II Resource Advisory Committee (RAC) projects. He noted that the deadline is February 14, 2014. Mr. Parekh said that the board will send the BLM a list of its priorities, the BLM will meet on February 27, 2014, and based on what happens at that meeting the BLM will send back the list for the board to consider again. Mr. Parekh said that the Marion County Law Enforcement project that is sponsored by the BLM has been going on for a long time. He said that the BLM contracts with the Sheriff's Office for patrol in the BLM areas of Elk Horn, Canyon Creek and Fisherman's Bend. He said that the other three projects are youth projects that involve taking youth to recreation areas to do trail maintenance, noxious weed control, and watershed management activities. Mr. Parekh referred to the prioritized list memorandum (Attachment C) and explained that staff has recommended that law enforcement remain the county's number one priority. The Youth Enviro Squad submitted by the Oregon State University Extension Service and involves Marion County Juveniles is prioritized second. He said the Youth

Enviro Squad targets youth from economically challenged families and gets them into the forest to explain the ecosystem and teach leadership skills. He said that the Youth Community Service Corps is the Northwest Youth Corps based in Eugene. He said it is a similar program to the Youth Enviro Squad, except that Northwest Youth Corps pays a stipend and the youth can earn high school credits for working in the natural forest. He said that Marion County Recreation Projects use youth from Linn County that are paying off their community services as part of their probation. He said the youth come to Marion County to the BLM lands and work pay off their services. He said that he contacted the Linn County Juvenile Department to get a few details about the project and spoke with Supervising Probation Officer Robert Perkins Jr. and Mr. Perkins sent a letter to the board describing the history behind the program. Commissioner Carlson said that the Linn County juveniles are doing work on Marion County land and the focus of the RAC project is about the land. She said that in reviewing reports from the Northwest Youth Corps she learned that Northwest Youth Corps often times had very few Marion County youth and one report showed only one or two. She added that Northwest Youth Corps also does not spend all their time in Marion County and sometimes very little to none. She said the report makes it look like it is serving Marion County juveniles, but it is serving very few. Commissioner Carlson said that the total funding available is \$39,000 which is not enough to fully fund the first two on the priority list. She suggested that Marion County make two third places rather than putting Linn County in fourth place. Mr. Parekh said that Commissioner Carlson is correct in that the Northwest Youth Corps would only be providing two weeks of work in Fisherman's Bend while the other two youth projects would be much more versatile and going to most of the recreation sites. He said that he does not know the number of Marion County youth in the Northwest Youth Corps program, but in the application it does say the program would be using Marion County juveniles. Commissioner Carlson said that she has reviewed reports after the fact because Marion County use to fund the Northwest Youth Corps directly with Title III and it was really small numbers. Commissioner Milne agreed and said that with either program youth are coming in from outside of Marion County and she does not have a problem with that because Marion County and the region benefits which is part of the RAC program. She said she would not be averse to weighing the last two projects equally, but if Northwest Youth Corps is going to have more Marion County youth then she would want to leave the priority the way it is listed. Mr. Parekh said that the Northwest Youth Corps states that the project is for up to 72 Marion County youth to work for two weeks. Commissioner Milne said she would leave Northwest Youth Corps in the number three position. Commissioner Carlson asked that the county receive a report following the project to make sure the Northwest Youth Corps actually have that many Marion County youth. Mr. Parekh explained that the 72 youths may be going

to BLM land in different counties and that it could be all 72 going to the different counties. Commissioner Milne asked that he gather more information about how many in Marion County. Commissioner Carlson said she does not mind if 72 Marion County youth are going all over the state, but the report she reviewed had very few Marion County youth. Commissioner Milne said that when the information is verified an email would be fine. Commissioner Brentano asked if the funding number of \$39,000 is firm. Mr. Parekh said the number is approximate number and is based on how much money the county sets aside for Title II, but it will be close.

COMMISSIONERS' UPDATE

Commissioner Brentano said that he attended a Third Bridge Oversight Team meeting last week. He said at the previous meeting the Oversight Team passed a resolution unanimously to go ahead. He said there was not too much different to say from the participants. He said the Third Bridge Committee was there in full force so he could not get a good read on what the real objection is. He said he believes it is because the project affects them personally and he understands that, but he is reporting that it is moving on. He said now we find ways to finalize the design and how to pay for it.

Commissioner Carlson said that there was a good meeting last week with the Willamette Atkinson Graduate School of Management's PACE group that is looking at the Marion County Fair. She said the PACE group has come up with some innovative ideas and a good tag line. She said she also had an executive committee meeting on Wednesday with the behavior care network (BCN) and there will potentially be some changes starting in 2015. She said the committee is looking at various structures and partnerships and received notice from Yamhill County that it is likely that they will be leaving the BCN at the end of the year. Yamhill County might contract the administrative services. She said Linn County is pretty much out of the BCN already and as the BCN becomes a two county group with Marion County and Polk County the more Marion County is going to have to look at the structure, how the county sustains it and still represent the interest of the county, but be able to provide the services that the county needs to provide. She said the committee discussed strategic planning and she will send out the principles the committee came up with. She said everybody recognizes that the group needs to do something, but we are not sure what that something looks like yet. She said the committee has asked staff to come back after doing some discussions with advisory committee members and providers and others.