



# Management Update summary Minutes

Monday, November 23, 2015, 9:00 a.m.  
Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

## ATTENDANCE

Commissioners Janet Carlson, Kevin Cameron, and Sam Brentano; John Lattimer, Jan Fritz, Gloria Roy, Rod Calkins, Richard Sherman, Jolene Kelley, Barb Young, and Allycia Weathers as recorder.

## Guests:

David Beem

John Lattimer called the meeting to order at 9:04 a.m.

## COMMUNICATIONS UPDATE

Jolene Kelley, Public Information Coordinator, gave current updates.

## INFORMATIONAL

### **Discuss Mental Health Support, Funding Disabilities, Foster Care and Group Homes**

*Summary of presentation:*

- Advocate for special needs population;
- Would like to have a person representing those with disabilities on the State Fair Board; and
- Commissioner Cameron is on the State Fair Board and may be able assist:
  - Will bring up for discussion on the board;
  - Structure of the board is set by legislation; and
  - State fair council meetings are open to the public and there is an opportunity to give public testimony.
- Many people with disabilities attend the fair;
- Mr. Beem would like to be an advisor to the State Fair Board; and
- Would also like to continue to work on mental health issues as well.

### **Review Increase of Vital Records Fees**

*Summary of presentation:*

- State is making a change to vital records fees;
- County acts as early manager for the vital records such as birth and death certificates for the first six months, then people have to go to the state; and
- Mr. Sherman is the county registrar:
  - Environmental health staff are deputy county registrars; and
  - Work in accord with state vital records and registrar.
- Proposed increase in vital records fee schedule:
  - Counties required by law to follow the fee schedule.
- New fees go into effect January 1, 2016:
  - Birth/death certificates increases from \$20 to \$25; and
  - In 2018 will increase another \$5.

- Last fee increase in 2013;
- Need to increase fees to run the program; and
- Fee change will come before the board at board session for formal action.

**Board Discussion:**

- The \$25 fee covers the cost of a five year search for records, if more than five years, an additional fee of \$1 per year will be charged.

**Discuss Providing a Letter of Support to Capitol Foundation**

*Summary of presentation:*

- The Capitol Foundation is requesting a letter of support from Marion County regarding historic preservation, building and infrastructure of the capitol;
- Gary Wilhelms was unable to attend Management Update today;
- Plan in place for seismic upgrades, but didn't get funding in 2015;
- Important to take care of infrastructure;
- Letter to be used to show community support with local delegation;
- Suggested a request to Salem City Council for support;
- There were not enough votes on the house side; and
- Trying to bring to legislature in February.

**Association of O & C Counties Dues and Litigation Special Assessment Request**

*Summary of presentation:*

- Oregon and California (O & C) meeting in Eugene at Association of Oregon Counties (AOC) Conference last week;
- Bureau of Land Management (BLM) is completing their latest plan;
- Plan diverging from the original act;
- Includes high and equal priority with recreation and environmental concerns:
  - Act strictly for timber production and revenue for counties; and
  - Only minor recreation considerations.
- Litigate with BLM to remind them what the O & C act was about; and
- Ask boards to confirm:
  - Litigation special assessment;
  - Increase in dues; and
  - Just incremental difference.
- Estimate it will take three years to get an answer;
- Looking for recommendation for legal firm; and
- Would like to file in Washington DC:
  - Court has been favorable in the past.
- County councils also met at AOC Conference:
  - In favor of litigating as a group; and
  - Potential wrinkle regarding accepting Secure Rural Schools funding.
- Previous litigation successful despite accepting Secure Rural Schools funding.

**Motion:**

Commissioner Brentano moved to move Association of O & C Counties Dues and Litigation Special Assessment Request to an action item. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

Commissioner Brentano moved to approve the listed increase in dues and special assessment for litigation. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

**Board Discussion:**

- \$500,000 is through three years;
- Special assessment and fee increase recurs for three years;
- O & C timber sales vary annually:
  - From \$400,000 up to \$1 million;
  - Looking at \$1.9 million next year.
- Some counties rely on the revenue;
- Tend not to take action in Management Update:
  - Better record at board session;
  - Some items more appropriate for Management Update or critical timing involved;
  - Do have the ability to complete an action item in Management Update as a board;
  - Action portion is run by the board chair; and
  - The rest of the meeting is run by the Chief Administrative Officer.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Moved topic to upcoming Board of Commissioners/Chief Administrative Officer (BOC/CAO) Meeting.  
Notice as after Management Update going forward.

**Adjourned 9:44 a.m.**

COMPLETED BY: **Allycia Weathers**

*Reviewed by: Gordean Ash*