



# Management Update summary Minutes

Monday, November 30, 2015, 9:00 a.m.  
Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

## ATTENDANCE

Commissioners Janet Carlson, Kevin Cameron, and Sam Brentano; John Lattimer, Jan Fritz, Tamra Goettsch, Gloria Roy, Joe Fennimore, Scott Norris, Jolene Kelley, Barb Young, Krista Ulm, and Allycia Weathers as recorder.

## Guests:

Pete Dane, Citizen Representative Service District  
Michael Nelson

John Lattimer called the meeting to order at 9:00 a.m.

## COMMUNICATIONS UPDATE

Jolene Kelley, Public Information Coordinator, gave current updates.

## INFORMATIONAL

### **Review City of Woodburn/Marion County Adoption of the Revised Woodburn Urban Growth Boundary (UGB)**

#### *Summary of presentation:*

- Public hearing notice:
  - Notice sent by the county to individuals who would receive notice of any action of this type including the neighboring property owners; and
  - The city is sending notices as well:
    - Also sending to neighboring property owners;
    - Did not receive by Friday;
    - Anticipate receiving copies from the city within the next couple days; and
    - Public Works staff will follow up with the city on their notice.
- Staff report:
  - Woodburn comprehensive plan amendments;
  - Related findings; and
  - Urban growth coordination agreement.
- Draft ordinance:
  - For adoption by our board;
  - Concurs with Woodburn UGB expansion; and
  - Includes county findings, Woodburn comprehensive plan amendment and findings;
  - Woodburn's comprehensive plan amendments:
    - Changes primarily coordination between city and county; and
    - Adopting Woodburn's findings in our ordinance.
- Urban growth coordination agreement:
  - Updated version.
- Joint hearing procedures:

- Staff is working to sort out the agenda sequence for public hearing for UGB expansion and public comment for agreement; and
- Public Works and Legal Counsel will write up talking points for hearing in coordination with Woodburn:
  - Remand legislative hearing:
    - Need to explain what that is as compared to a quasi-judicial land-use hearing.
  - Issues before the city and county for purposes of testimony; and
  - Make the task at hand clear.

### **Oregon Garden Foundation Proposed 2016 Budget**

#### *Summary of presentation:*

- Draft budget in packet;
- Budget has gone before Oregon Garden Foundation;
- Working with foundation staff on resources and expenditures;
- Documents expected revenues and anticipated expenditures:
  - Royalty Payments:
    - Planned \$30,000 payments to Marion County.
- New board members assigned in January will review prior to approval in 2016.

#### **Board Discussion:**

- New board of Oregon Garden Foundation needs to understand the accounting of payments coming to Marion County;
- Tamra Goetsch is drafting a flow chart for resources, their sources, how they relate to the management agreement, and payments to Marion County and Silverton;
- 2015 expenditures not on the budget sheet:
  - Would like a comparison to previous year;
  - Foundation was asked to provide a three-year picture;
- Oregon Garden Foundation is on a calendar year;
- Tamra Goetsch will see if they can link outcomes to the new position to see how the investment makes a difference; and
- The foundation started Christmas in the Garden:
  - Includes ice-skating rink;
  - Over 22,000 in attendance last year;
  - Hoping for more this year;
  - Added more lights; and
  - Additional activities.
- Board of Commissioners would like to see a three year trend of resources and expenses, more information on the year end appeal, and how to expand marketing.

### COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

#### **Commissioner Janet Carlson**

- Briefed Senator Winters on Justice Reinvestment targets with Sheriff Jason Myers.
- Presented at KBZY Friday morning regarding solid waste:
  - Talked about mono-fill;
  - Discussed recent field Trip to Covanta; and
  - Shared recycling tips for holidays.
- Solid Waste Management Advisory Committee (SWMAC):
  - Concerns about assumptions for report;
  - Need to provide direction on report; and
  - Need more specifics and detail more options.

- Host fee research:
  - Seven landfills with host fee;
  - Presented average of those host fees; and
  - Need calculation for Marion County fee.
- Putting finishing touches on Behavioral Care Network (BCN) contract:
  - Gloria Roy putting finishing touches on contract with other legal counsels;
  - Gloria Roy can go over high points with each of the commissioners;
  - Executive Committee meeting this Thursday; and
  - Rate portion coming later.

**ADJOURN Management Update**

**CONVENE Marion County Extension and 4-H Service District**

INFORMATIONAL

**Discuss Direction on Future Site Location of OSU Extension Services in Marion County**

Meeting minutes were prepared by the Marion County Extension and 4-H Service District and are available from the Marion County Community Services Department.

**ADJOURN Marion County Extension and 4-H Service District**

Adjourned by Commissioner Carlson at 10:03 a.m.

COMPLETED BY: **Allycia Weathers**

*Reviewed by:* *Gordean Ash*