



# Management Update summary Minutes

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Monday, September 21, 2015, 9:00 a.m.  
Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

## ATTENDANCE

Commissioners Janet Carlson, Kevin Cameron and Sam Brentano; John Lattimer, Jan Fritz, Gloria Roy, Alan Haley, Jeff White, Cindy Schmitt, Hitesh Parekh, Jolene Kelley, Barb Young and Kristy Witherell as recorder.

## GUESTS

Grady McMahan, Detroit District Ranger, USDA Forest Service

John Lattimer called the meeting to order at 9:00 a.m.

## COMMUNICATIONS UPDATE

Jolene Kelley, Public Information Coordinator, gave current updates.

## INFORMATIONAL

### **Prioritization of 2015 Marion County Title II Funds for the Hood-Willamette Resource Advisory Committee**

*Summary of presentation:*

- Title II was funded this year and will be funded next year as well;
- The Regional Advisory Council (RAC) Board will come together October 13<sup>th</sup> and decide how to fund the projects;
- Available funding this year for Marion County is \$119,847;
- Projects Marion County submitted total \$216,833;
- The following projects were submitted to the RAC:
  - Work crew project is specifically designated for tools in the amount of \$16,191 and was submitted by the Sheriff's Office;
  - Commissioner Carlson asked how tool purchases are evaluated:
    - RAC asks questions from the Sheriff's Office;
    - The amount is scalable;
    - RAC would award money they can afford to give to the county for the project and the county would decide which tools to purchase;
    - The commissioners will find out what tools are needed to be purchased and forward the information onto the RAC Board; and
    - The Sheriff's Office maintains the tools.
  - Salmon Falls parking expansion, requested by Marion County Public Works in the amount of \$26,000:
    - This will change the layout of the parking lot from a pull-in to a pull-through;
    - Will expand the lot from 10 cars to 30 cars; and
    - The parking expansion could be scalable.
  - Commissioner Carlson would like to have the parking schematic brought to the North Fork Work Session on October 26<sup>th</sup>;

- North Fork sign and parking enhancements, submitted by Marion County Public Works in the amount of \$44,000:
  - Directs public where they can park;
  - Where to access the river;
  - How to enter the river without going through private land; and
  - Project could be somewhat scalable.
- Youth Enviro Squad Forest Stewardship:
  - Group through Oregon State University;
  - Works with at risk youth;
  - Conducts restoration work in the forest;
  - Is an independent proposal, not to be considered a Marion County proposal;
  - Commissioner Carlson stated that the Oregon State University Extension Services has a fully paid supervisor staff position that has been funded in the approved budget:
    - Suggested to Grady to look at the cost of the project to see if all costs are necessary in order for the project to go ahead; and
    - Community Services will follow up.
- The Detroit Ranger District submitted a proposal for Marion County Road Maintenance:
  - The road into Opal Gate has not been graded this year due to a lack of funds; and
  - Would cover Three Pools, Opal Gate, Breitenbush drainage and wilderness trailheads.
- The Detroit Ranger District submitted a proposal for the Trail Maintenance Program:
  - Many trees down across the trails.
- Respect the River Project:
  - Managed by fish biologists;
  - Use fences, rocks or boulders to keep people out of the rivers;
  - Creates traffic control;
  - Placement of large wood in streams for fish habitat; and
  - Controlling water quality.
- Detroit Deferred Recreation Site, Dispersed Site and Lake Sweeping Maintenance, requested by the Detroit Ranger District:
  - A majority of the funds go toward lake sweeping; and
  - Remove logs from the lake, and then take the logs downstream for fish habitat.
- Title II funds came in two parts this year and more money will come in the spring.

**Board Discussion:**

- The Board discussed the priorities of projects as follows:
  - Salmon Falls Parking Expansion;
  - Road Sign Parking Enhancement, on a scalable basis; and
  - Purchase tools with remaining funds.

**Discuss the Potential Sale of a Tax Foreclosed Property to the Prior Owner of Record**

*Summary of Presentation:*

- Property owner unknowingly lost the property;
- Had two lots and was only paying on one lot and didn't realize it; and
- Has paid the \$2,000 and would like to buy it back.

## **Discuss the Purchase of an Airplane Hangar for Capital Community Television (CCTV) Vehicle and Equipment Storage**

### *Summary of presentation:*

- CCTV is currently parking their large vehicles out at the storage unit on Silverton road;
- Has just enough room to pull in and pull out;
- No room for training;
- No maintenance capabilities;
- CCTV will park three of their vehicles at the hangar;
- Will take up just under half of the hangar space;
- Can lease out the rest of the hangar;
- The county offered \$189,000 for the hangar and they came back with \$210,000;
- Jointly owned with the county and the city:
  - The county would own 28 percent; and
  - The city would own 72 percent.
- Commissioner Cameron asked what was the cost of the lease:
  - The county will have to enter into a lease agreement with the city of Salem;
  - There is a lease on the hangar already and the county will assume the lease; and
  - The operational expenses will be the responsibility of CCTV.
- On Board Session for Wednesday, September 23<sup>rd</sup> and Alan Bushong from CCTV will be in attendance to answer any questions the commissioners may have; and
- Commissioner requested to see CCTV's budget.

## **Discuss Duckflat Road SE Railroad Crossing Improvement Options**

### *Summary of Presentation:*

- Oregon Department of Transportation (ODOT) Rail maintains a list of top crossing areas throughout the state of Oregon for potential spending of Federal Crossing Safety Funds;
- Have two million dollars a year to spend;
- Duckflat Road has made it to the top of their list due to a truck/train collision that happened 18 months ago;
- The state is interested in where Marion County stands with improving crossing;
- There was a meeting to look at how to improve the crossing;
- The projects ranged from closing the crossing to doing a full current federal standard improvement that involved signals, gates, lights as well as a realignment of the crossing;
- The most favorable idea was to look at closing the crossing and turning it into an emergency only crossing;
- Where it stands now is the state has identified the crossing as a priority;
- Duckflat Road is a gravel road;
- No dwellings on the east side of the road;
- The only way the project moves forward is if Marion County applies for the Cross and Safety Funds and sponsors the project; and
- Cindy Schmitt will gather more information and come before the Board at a future Management Update meeting.

## **COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE**

### **Commissioner Janet Carlson**

- Received a resolution letter from Malheur County opposing a creation of new national monument;
- Malheur County is requesting resolution of support from other counties as well;

- Marion County will draft a resolution letter supporting Malheur County's stance opposing the creation of a national monument; and
- Commissioner Carlson requested an update from the wellness Coordinator at Management Update Meetings:
  - Jan Fritz stated that she talked with Colleen Coons-Chaffins and she will get it set up.

**Adjourned 10:57 a.m.**

COMPLETED BY: **Kristy Witherell**

Reviewed by: *Allycia R. Weathers*