



Management Update Summary Minutes

Monday, August 22, 2016, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE

Commissioner Kevin Cameron, Commissioner Sam Brentano, Commissioner Carlson, John Lattimer, Jan Fritz, Jolene Kelley, Gloria Roy, Tamra Goettsch, Dean Freeze, Alan Haley, Rod Calkins, Barb Young, Warren Jackson, Camber Schlag, Justin Ford, Justine Flora, Rick Sherman and Kenna West as recorder.

John Lattimer called the meeting to order at 9:04 a.m.

COMMUNICATION UPDATE

- Jolene Kelley, Public Information Coordinator, provided current updates.

INFORMATIONAL

Discuss Lead Testing Throughout Salem-Keizer School District – Rod Calkins, Rick Sherman

Summary of presentation:

- Lead exposure causes brain injury;
- Portland Public Schools tested positive for high lead levels in the water;
- Marion County schools are much more proactive and transparent;
- Hoped that the Oregon Department of Education would come out with instruction to test by October 1, 2016:
 - Instead came out with a directive to have a plan in place to test by October 1, 2016; and
 - Was not clear that the Department of Education had authority to mandate lead testing.
- Salem/Keizer School District does not have funding for lead exposure in children;
- Individuals need to go to their healthcare physician to get tested;
- Not finding kids with lead exposure from school tap water:
 - It's coming from children who live in old homes with lead paint.
- Provided a letter to all school districts in the county to lay out what they should be doing:
 - Must test all taps, even if they are a brand new school.
- Mr. Sherman will be talking on the radio about lead testing;
- One or two parents have called to voice concerns about their children being in the affected classroom at Wright Elementary:
 - Children are being tested for lead by their physician.

Board discussion:

- There are sticks at Fred Meyer or any building supply store to test for lead:
 - Very accurate.
- The Health Department is communicating with physicians in the area; and
- Business Services documents all lead findings in the taps.

Marion County Building Inspection Update – Alan Haley, Warren Jackson

Summary of presentation:

- There four different permits involved where Public Works failed to collect the Construction Excise Tax (CET);
- Talked to the staff person that did the plan reviews to explain the importance of obtaining the exemption form, which is required anytime there is an exempt structure:
 - Staff person assumed they were exempt because of being on the airport grounds;
- Permit issued in February 2014 for a building being instructed by HA Aviation Corporation:
 - Should have collected \$11,175 in construction excise tax; and
 - Talked to owner of the property.
- Two projects at Columbia Helicopters:
 - 20x20 carport smoke shack:
 - Should have collected \$200 in excise tax.
 - Structure for wastewater system:
 - Should have collected \$1,166 in excise tax.
- Project under construction, TLM Holdings, LLC, for permit issued at the end of March that Public Works should have collected \$15,030;
- Internally, there is now a checklist staff have to complete so this doesn't happen again;
- Would like to implement a computerized report to double check applications; and
- TLM Holdings, LLC have agreed to pay.

Board discussion:

- Commissioner Cameron will address the issues at the Positive Aurora Airport Management (PAMM) meeting next week:
 - Warren Jackson will share the Intergovernmental Agreement with Commissioner Cameron and issue briefs.

Septic Issues – Warren Jackson

- Septic applications have increased over the last few years;
- Currently 4-6 week waiting period;
- Challenges maintaining staffing in the program:
 - Lost waste water specialist on February 12, 2016;
 - Hired someone April 25, 2016;
 - Difficult to find someone with specifications to the position:
 - Only 200 people licensed in the state.
 - Soil scientist is not licensed to be a waste water specialist.
 - Has two temps working three days a week; and
 - Took a permit specialist to do office work.
- Site evaluations are lagging because of lack of staff; and
- Requesting a RFP to find a contractor.

Board discussion:

- Permit and site plan process:
 - Come in with site plan;
 - Location of well;
 - Where structures are;
 - Property lines;
 - Excessive slopes;
 - Reviewed by Marion County; and
 - Once the permit is approved, can start building the house.
- Commissioner Cameron would like to go on an inspection tour with septic permit specialist;
- Need more of a customer service attitude from the department; and

- Building season is very short in Marion County and Public Works must be ready to go and help applicants get the process going.

Introduction of the new Dog Shelter Manager, Dean Freeze – Tamra Goettsch

Summary of presentation:

- Started on August 1, 2016;
- Inviting everyone to the 10th Anniversary celebration on October 8, 2016 from 10:00 a.m. – 2:00 p.m.;
- Looking forward to streamlining and reorganizing operations;
- Surpassed 1,000 dogs this year;
- Costs are rising a bit;
- Streamlining adoptions; and
- Working to increase dog licensing.

Board discussion:

- Possibly raising payments to veterinarians who are licensing dogs;
- 23,777 dogs licensed;
- Commissioners suggested paying veterinarians \$5 per licenses; and
- Insert in property tax mailer licensing information.

Discuss Amendment to the Marion County Public Contracting Rules and Marion County Code 3.25 – Camber Schlag

Summary of presentation:

- Changes will be implemented January 1, 2017;
- Minor corrections:
 - Page 10 – Minority, Women, Emerging Business:
 - Name changed to COBID; and
 - Now have a classification for veterans.
 - Page 21 – Direction from the board:
 - Minor informality may be waived or permitted by Contracts Officer (Jeff White); and
 - If Jeff is not available then can go to John Lattimer or Jan Fritz.
 - Page 51:
 - Revised language to conform to pertinent ORS.
 - Page 138:
 - Added F and G; and
 - Clarification language revised to conform to pertinent ORS.
 - Page 141, 3A:
 - Additional wording for clarification of required reviews.
- First reading will be at Wednesday Board Session; and
- Second reading will be in two weeks.

Benefits Renewal Status and Marketing Update – Justine Flora

Summary of presentation:

- Moda financial standing was below what most brokers comfortable with approving;
- Broker is not recommending MODA;
- Meeting with Health Insurance Study Committee (HISC) to determine insurance priorities;
- Vendor marketing list:
 - Regence;

- Providence;
- United Healthcare; and
- Cigna.
- Cigna might have disruption in mental health services;
- Each insurance company gave quotes based on current deductions;
- Moda quoted an eleven percent increase;
- CIGNA quoted an eleven percent increase;
- Providence quoted a one percent increase;
- Regence quoted no increase:
 - Minimal disruption; and
 - Vision benefits better than Moda.
- Looking to reduce deductibles and copays for employees;
- The county will still offer Kaiser Permanente; and
- Work session scheduled for Tuesday, August 30th and will provide more information.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Kevin Cameron:

- Oregon State Fair Foundation (OSFF):
 - Trying to keep the foundation running; and
 - Trying to get new board members.
- Salem/Keizer Advisory Board:
 - Touring North Fork parks; and
 - Inviting the new deputy to take part in the tour.
- Salem Chamber priorities:
 - McGilchrist and 22nd street;
 - Salem River Crossing;
 - Highway 22 and Cordon Road;
 - Marijuana businesses;
 - Mill Creek; and
 - Fiber optic throughout Salem.

Commissioner Janet Carlson:

- MCRI filming complete:
 - Theme is Reentry Housing; and
 - Paige Clarkson will be keynote speaker.
- Willamette Valley Community Health Board Chair; and
- Met with Willamette University PACE team.

Adjourned at 11:36 a.m.

COMPLETED BY: **Kristy Witherell**

Reviewed by: Sarra Sparks