



# Management Update Summary Minutes

Monday, February 8, 2016, 9:00 a.m.  
Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

## ATTENDANCE

Commissioners Kevin Cameron, Sam Brentano, and Janet Carlson, and John Lattimer, Jan Fritz, Gloria Roy, Colleen Coons Chaffins, Alan Haley, Jeff White, Laurie Steele, Amy Rose Fish, Caron Galvin-Price, Rich Minaker, Dennis Mansfield, Barb Young, Jolene Kelley, and Allycia Weathers as recorder.

## Guests

Todd Lyon, Fisher & Phillips LLP

John Lattimer called the meeting to order at 9:01 a.m.

## COMMUNICATIONS UPDATE

Jolene Kelley, Public Information Coordinator, gave current updates.

## INFORMATIONAL

### **Introduction of Marion County's Labor Lawyer, Todd Lyon**

#### *Summary of Presentation:*

- Attorney negotiating collective bargaining agreements;
- Works with Fisher & Phillips:
  - National labor and employment law firm:
  - Mr. Lyon has been practicing over 20 years; and
  - Has assisted with labor negotiations for the county in the past including:
    - Federation of Oregon Parole & Probation Officers (FOPPO);
    - Law Enforcement; and
    - Juvenile employees.
- Goal to achieve some consistency across contracts:
  - Similar language; and
  - Similar application of language.
- Executive Session later today:
  - Opportunity to meet prior to that session.

### **Update on Tax Foreclosed Real Properties Deeded in November 2015**

#### *Summary of Presentation:*

- List of properties in process with a house or store front:
  - Pershing St in Mt. Angel:
    - Working with Health Department to help property owners;
    - Checking to see who is getting services;
    - Need to look at both mental health and intellectually disabled departments;
    - Trying to help find alternate location; or

- Work with nonprofit in the area to get their assistance:
  - Catholic Community Services; and
  - Senior Services.
- Leave this property out of the auction in two months, if needed;
- Marion County does own the property:
  - Creates liability;
  - Legal Counsel recommends an agreement; and
  - Depending on how long the county owns the property, it may create a tenant relationship.
- Health Department is working with the owners because of privacy issues;
- Bring an update back to the board in 30 days with more information; and
- Potential for legal notice not applying tenancy.
- No need to review each property on the list; and
- Writ of assistance:
  - Court order to remove person from property;
  - County takes possession of the property;
  - Similar to eviction;
  - Two properties on the list with no response;
  - When property is vacant, there is no need to bring to the board.

### **Discuss Proposed Boat Ramp near Buena Vista Ferry**

#### *Summary of Presentation:*

- Marine Board is willing to pursue boat ramp;
- Boat ramp is a recreational, aquatic item;
- Not necessarily a 'roads' issue; and
- Allowed people to use it previously:
  - Used federal dollars that don't allow recreational use; and
  - Perception the county closed the boat ramp in the public.
- Adjacent property owner denied the request to build a ramp:
  - Just downstream of the ferry;
  - Would not consider donation;
  - Could offer to purchase property;
  - Price anywhere from \$7 to 15 thousand to purchase property; and
  - One acre is a minimum standard from the Marine Board:
    - Allows for turn around and some parking.
- Upstream ramp would be dangerous to the ferry;
- Attempting to organize a group to take the lead; and
- The Marine Board will not build it:
  - Did offer a grant to put the boat ramp in; and
  - Marine Board does not own property.
- Options for funding purchase of property:
  - Commissioners fund;
  - Good neighbor fund; and
  - Economic development fund.
- Ferry is parked on the Marion County side;
- Look into option to request a waiver for the federal requirement around recreation; and
- Boat ramp is a five-year process through the Marine Board grant.

## **Review Environmental Services Rate Increase**

### *Summary of Presentation:*

- Rather than a \$16 increase the first year, make it \$20:
  - Public Works had been asked to make a more gradual run;
  - Do the big hit the first time;
  - Then make more gradual going forward;
  - Consumer Price Index (CPI) at a couple percent per year; and
  - Block into three year increment.
- Preference from the board to increase to \$20 initially;
- Garbage haulers seemed okay with it:
  - Biggest concern is timing;
  - Defer on the effective date to allow haulers time to work with the cities; and
  - All bill one month ahead and behind:
    - Ensure increase is all on one billing cycle; and
    - Keeps customer from seeing two increases in a row.
  - Mr. Mansfield spoke with Todd Irvine:
    - Set increase for October;
    - Model reflects this date; and
    - Nine months of revenue in 16-17.
  - Commissioner Brentano will talk with the haulers regarding effective dates.
- Issues in the City of Idanha:
  - Have to vote on any increase over two percent; and
  - Approximately 20 customers impacted.
- Cost per ton review of ash:
  - Options for sending ash to:
    - Coffin Butte; or
    - North Marion mono-fill.
  - Cell 5 is a ten to twelve year cell:
    - Have to consider timing to open the cell;
    - \$2.3 million to open the cell; and
    - Would need to get a permit.
  - Still have time left in cell 4;
  - Less expensive on a per-ton basis to mono-fill than send to Coffin Butte; and
  - Hauling 43,000 tons.
  - Continue with current practice for now;
  - Ideas about ash management to look into:
    - How to minimize tonnage caused by water weight.
- Blue bin medical waste:
  - Just got a contact and will be reaching out.
- Information to come to Solid Waste Management Advisory Committee (SWMAC):
  - Public hearings regarding the increase over the summer.
- Looking into impacts to staffing.

## **Fiscal Year 2015-16 Second Supplemental Budget**

### *Summary of Presentation:*

- Budget is increasing by just over \$4 million to \$396 million;
- 19 funds involved:
  - 11 have changes to total budget;
  - Eight remaining funds are offsetting changes;

- Eight have capital outlay components.
- General Fund doesn't change overall:
  - Clerk's Office budget reduction in personnel services:
    - Consolidated two positions into one saving \$67,000.
  - Sheriff's Office increase in personnel services \$600,000:
    - Market adjustments and cost of living increases; and
    - 14 pay periods.
  - Non-Departmental decreasing materials and services \$964,000, and decreasing contingency \$797,000 to cover:
    - Sheriff's Office increase;
    - Transfer of \$1.2 million to the capital improvements projects fund;
    - Facilities Renovation Fund at \$964,000; and
    - Dog Control Fund at \$86,000:
      - Dog shelter reorganization:
        - Position changes;
        - Revenue from license fees; and
        - Work session upcoming.
    - Sheriff's Grant Fund just over \$3,000.
- Capital Improvement Projects Fund increases just over \$200,000:
  - Revenue from Salem Keizer Transit to pay for jail bus stop;
  - Funded by transfer in from General Fund; and
  - Larger projects include:
    - Clerk's tally system, and
    - Installing air conditioning at Fresh Start Market.
- Central Services Fund budget adjustment:
  - Correction to shift from materials and services to capital outlay.
- Children and Families Fund minor adjustments;
- Community Corrections Fund received just over \$400,000 for Justice Reinvestment Grant funding:
  - Public Safety Coordinating Council oversees Justice Reinvestment funds:
    - Would like to see the detail.
- County Fair Fund increase almost \$13,000:
  - Some materials and services; and
  - Contingency.
  - Verify the Oregon State Fairgrounds funds for paving was a credit, not reimbursement; and
  - Swine and Wine revenue was about \$12,000.
- Criminal Justice Assessment Fund:
  - Taking some funds out of contingency; and
  - Paying for additional security services at the court annex.
- District Attorney Grants fund small increase:
  - One grant went up;
  - Another grant went down; and
  - Materials and services up \$15,000.
- Dog Control Fund:
  - Transfer in \$55,000 for personnel services:
    - Expenses for one quarter; and
    - Reorganization may not be implemented in time.
  - Dog licensing fee revenues vary by county.
- Environmental Services Fund has small adjustments:
  - Increase for a piece of equipment.

- Facility Renovation Fund:
  - Set aside \$964,000 for major renovation projects; and
  - Was written before the last board session.
- Fleet Management Fund increase \$31,000:
  - Purchase truck for Juvenile Department.
- Health Fund increase \$2.3 million:
  - State money went down;
  - Local money went up;
  - Federal went up;
  - Changes for multiple purposes; and
  - Much of it went into contingency.
- Inmate Welfare Fund:
  - Reduced positions:
    - Phone usage charges changing; and
    - Federal Communications Commission (FCC) regulations limiting fees for phone use for prisons and jails.
  - Using Justice Reinvestment:
    - Clarify at another time.
- Juvenile Grants only minor changes;
- Non-departmental Grants Fund also minor changes;
- Public Works Fund:
  - Adding capital outlay for upgraded equipment.
- Sheriff's Office Grants Fund:
  - Jail reinvestment funds gone:
    - Used for jail beds;
    - Very transparent about this in PSCC; and
    - Need to ensure accuracy.
- Traffic Safety Team Fund:
  - Deputy increases for market and cost of living increases.
- Planning to adopt supplemental February 24<sup>th</sup>.

#### COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

##### **Commissioner Janet Carlson**

- Scotts Mills Community Center need for Community Grants funds:
  - Grant will open again next fiscal year; and
  - Commissioner Cameron will check on remaining funds.
- Records request:
  - Email from 2005:
    - Searched but found no messages; and
    - Ensure Information Technology looked thoroughly and has correct email.
- Attended Scotts Mills Grange on Saturday:
  - Well attended.

##### **Commissioner Sam Brentano**

- Meeting with Garbage Haulers.

**Commissioner Kevin Cameron**

- Requested update on Policy Analyst applicant:
  - Position offer on Friday;
  - Waiting to hear back.

Adjourned at 10:16 a.m.

COMPLETED BY: **Allycia R. Weathers**

*Reviewed by:*