



Management Update Summary Minutes

Monday, March 28, 2016, 9:00 a.m.
Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE

Commissioners Kevin Cameron, Sam Brentano and Janet Carlson, and John Lattimer, Gloria Roy, Alan Haley, Colleen Coons-Chaffins, Warren Jackson, Sarah Cavazos, Jolene Kelley, Barb Young, Dennis Mansfield, Larry Tilford, Brandon Crossley and Kristy Witherell as recorder.

John Lattimer called the meeting to order at 9:04 a.m.

COMMUNICATIONS

Jolene Kelley, Public Information Coordinator, gave current updates.

INFORMATIONAL

Marion County Fair Awards

Summary of presentation:

- The 2015 Marion County Fair Board has received multiple awards:
 - Regional winner in the 2015 Oregon Governor's Volunteer Award.
 - Recognized by the Oregon Fair Association for several items and received a certificate.
 - Recognized by the Oregon Fair and Event Association for the "Swine and Wine" event and painting project.

Review Energy Trust of Oregon-Custom Incentive Offer

Summary of Presentation:

- Marion County working with Energy Trust of Oregon to receive cash-back incentives for energy-efficient improvements and renewable energy systems for public buildings.
- Energy trust has identified the following "cash back" incentives to Marion County:
 - \$ 68,152 - Marion County Jail HVAC project.
 - \$427,000 -Marion County Health Department.
 - \$ 10,000 - Exterior parking lot lights.
 - These are just estimates. Final amounts will be based upon the total project costs.
- Marion County facilities should be commended for working hard to receive this cash back.

KMUZ Community Projects Grant Application Update

Summary of presentation:

- In the fall of 2015 the Economic Development Advisory Board recommended \$6,750 to fund a back-up generator for radio station KMUZ.
- Commissioners requested additional information about the need for the project and how it fits within Marion County's emergency response plans.
- Marion County Community Services Department conferred with Marion County emergency services manager Ed Flick.
 - Mr. Flick verified there are 18 emergency broadcast operators servicing Marion County.
 - None have back-up generators which are critical in the event of a power cut.

- Recommends that this project be funded.
- Commissioners agreed to fund KMUZ in the amount of \$6,750 for a back-up generator.
 - Board order will be prepared for their signature.

Discuss Options Processing Septic Permit Applications

- Marion County Public Works Planning Division unable to keep up with septic and building permit application workload.
- Possible solutions:
 - Enter into an intergovernmental agreement with another county to assist in backlog.
 - Linn County is willing and able to assist upon request.
 - Add a third position to review septic applications.
 - Give the program back to Oregon Department of Environmental Quality (DEQ) or just have them review the backlog.
 - Contract out with a private company:
 - Only aware of two companies that can do this.
 - Both are small, one-person entities that may not meet county's contracting goals.

Summary of Discussion:

- Important the applications are expedited as home builders currently waiting six to eight weeks to get their septic systems approved and summer is approaching.
- Marion County has hired a temp in the past to review applications, but he only works one day a week.
- Hiring temps a problem as it will take up to a month to train them.
- Even if DEQ has staff available to assist Marion County it will be on their own schedule.

Board Directive:

- Short-term solution is to contract with Linn County as soon as possible to help with backlog.
- Long-term solution is to hire additional positions.

Review Parks Project/Maintenance Priority Plan

Summary of Presentation:

- In December 2015 the board requested the Public Works Department draft a parks maintenance priority plan.
- Plan has been drafted and will be presented at the next parks commission meeting in April.
- Over 100 maintenance projects have been identified and the top ten prioritized by Public Works staff

Summary of Discussion:

- Marion County parks do not charge a parking fee.
 - If the county starts charging a fee it will be liable for the recreation that takes place in the park.
- Public Works will bring back the plan for the board to approve after the parks commission has reviewed it.

Environmental Services Rate Review

Summary of presentation:

- Solid Waste Management Advisory Committee (SWMAC) held a special meeting March 17 to discuss a proposal set by the SWMAC budget sub-committee. Two proposals were approved by SWAMAC:
 1. Support proposed tip fees; and
 2. Maintain the budget sub-committee and review the budget on a semi-annual basis.
- Bill Brauer, SWMAC chair, will be presenting the following documents at the March 30, 2016 public hearing:
 - Proposed tip fees.
 - Environmental Services Division issue brief.

- Powerpoint overview of Marion County's environmental services programs.

Summary of discussion:

- Copy of sheet illustrating the methodology behind each proposed tip fee increase will be sent to the board before the March 30 public hearing.
- Covanta is a privately held company and will not disclose its operating costs.

Access to Fields by Farm Vehicles

Summary of presentation:

- Marion County Farm Bureau is requesting the "No Through Trucks" prohibition apply to commercial vehicles only, not farm and agricultural vehicles.
 - Incident took place two years ago when the Oregon Department of Transportation cited a farm truck towing a sprayer on Butteville Road.
- Marion County Sheriff's Office is only looking to cite commercial trucks trying to bypass the scales and using Butteville Rd.- not spray rigs.
 - Sheriff has already responded to the farm bureau.
- Joint letter from Marion County Sheriff's Office and Board of Commissioners will be sent to the farm bureau.

Discuss Refunding Appeal Fee to Tim and Leslie Edelblute for CU15-035/Northwest Energy & Coates

Summary of Presentation:

- Tim and Leslie Edelblute who challenged the conditional use permit for the proposed solar farm next to their property would like their \$500 appeal fee back from Marion County.
 - Odd situation since the Edelblutes appealed and then the applicant withdrew their request for a permit.
 - Board will issue a partial refund of \$300 to the Edelblutes.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Janet Carlson

- Marion County received \$97,380 from Willamette Valley Community Health to train five cohorts in the Family Check-Up.

Commissioner Sam Brentano

- Open house showing on the Cordon Rd. interchange. Commissioner Brentano and Chief Administrative Officer John Lattimer will attend.
- Salem-Keizer Area Transportation Study planning a bicycle lane on Church and High St.
 - Already approved by the City of Salem.
 - Mr. Lattimer will contact the City of Salem manager to discuss this.

OTHER

- Dennis Mansfield met with Covanta to discuss the blue bin medical waste and tip fee increase. Covanta concerned that the county will lose business by increasing the tip fee.
- Marijuana growers use bright lights that could disturb those living in residential areas.
 - Cities already have ordinances that prohibit commercial growers from disturbing residential neighbors with bright lights.
 - Public Works needs to look into drafting a similar ordinance.

Adjourned at 10:23 a.m.

COMPLETED BY: **Kristy Witherell**

Reviewed by: Sarra Sparks