



Management Update Summary Minutes

Monday, May 16, 2016, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE

Commissioner Kevin Cameron, Commissioner Sam Brentano, Commissioner Janet Carlson, John Lattimer, Jan Fritz, Gloria Roy, Jolene Kelley, Barb Young, Mark Riggins, Cindy Schmitt, Brandon Reich, Matt Knudsen and Kenna West as recorder

INFORMATIONAL

Proposed Unmanned Aircraft System (UAS) Update

Summary of Presentation:

- Update on the options and uses of the budgeted purchase of unmanned aircraft for use in Public Works:
 - The particular multi-copter being looked at has a camera that is front facing and can rotate up and down for a very close look at different items as necessary;
 - It can be used for topographic mapping, 3D imagery, bridge inspections, road design, tower inspection, monitoring of unstable slopes, traffic corridor management, emergency management and flooding;
 - In order to purchase, must register with the Board of Aviation, undergo flight training or have an operator with a pilot's license, and apply for and obtain a Certificate of Waiver of Authorization;
 - The purchase will be from road funds and will cost between \$25,000 and \$50,000 with an annual support fee of \$1,500;
 - We could provide assistance to other counties, but our operator would be handling the multi-copter;
 - Would continue to work very closely with IT/GIS in regard to the software and should be able to utilize some of the data from the UAS for the GIS;
 - There are written policies regarding use of the UAS by other departments and there are Federal rules as to where and when the UAS can fly; and
 - Legal is looking at the policies currently and will develop a draft policy for the review of the Board.

Review City of Salem Urban Growth Boundary Amendment for Third Bridge

Summary of Presentation:

- City of Salem has asked if the Board would hold a joint public hearing to consider adding property to the UGB in Polk County:
 - There is about 30 acres involved and all are right-of-ways;
 - Being added due to the potential third bridge;
 - Some of the areas could have been added eventually anyway, as they do go in and out of city limits;
 - City must bring in the property in order to go forth with the third bridge;
 - When Salem or Keizer add property to the UGB, their plans require that four jurisdictions agree to it---Salem, Keizer, Marion County and Polk County; and
 - There is no Marion County land involved in the process.

- Salem is working on the third bridge and to receive final approval must get the Environmental Impact Statement approved by the Federal Transportation Agency:
 - Federal Transportation Agency won't approve EIS until all local items are completed;
 - A number of local studies and reports are being completed by Salem concurrently;
 - This is the only thing that involves Marion County;
 - Also, only thing that involves all four jurisdictions; and
 - Once EIS approved Salem can move forward and look for money to build the bridge.
- Salem would prefer a joint hearing:
 - They want to get this done by the end of the year;
 - Marion County must provide feedback within a set time; and
 - There may be a great deal of public testimony involved and this way only one public hearing with the public testimony.
- At the hearing Salem would like to hear from the other jurisdictions if they concur with the expansion.
- Keizer and Salem want this bridge very badly.
- If Marion County voted against this then would enter into a standing mediation and appeal process.
- Salem will host and chair the meeting.
- Staff was directed to proceed with the meeting.

Stormwater Fee Credit Program Implementation

Summary of Presentation:

- Continuation from an April 4, 2016 Management Update from which Board requested additional Information:
 - Provided outreach to Marion Water Quality Advisory Committee;
 - Presentation at the Salem Association of Realtors;
 - Invited Chemeketa Community College and Salem-Keizer School District to the Advisory Committee meetings; and
 - Updated the Marion County website to include the updated stormwater fee credit program information.
- Would like to "roll out" next week with a letter to the commercial customers that would be receiving the credits.
- This will take effect July 2017, but would like to make the applications available next week so the commercial customers can begin to apply immediately.
- Specific site information with fee credits requested at prior meeting:
 - Chemeketa Community College would receive a full credit and their fee would not change at all as they have several detention basins and bioswales;
 - Western Beverage would require a detention basin and they would receive a \$24.50 credit (approximate); and
 - Key Bank has no treatment at all and their fees increase by about 25%.
- A detention pond is a pond that water from the impervious surfaces on the site runs off into. It slows down and regulates the flow of water coming out which reduces the flooding risk during a large storm.
- A bioswale is similar to a rain garden where you would have water flowing into a vegetated ditch that has a slight slope so the water is held back at a specific rate. Similar to the detention pond you have a varying degree of reduction of flooding. Also has a soil mix underneath so the water can infiltrate into the soil. This reduces the total volume coming from the site.
- Staff directed to add in the letter "actions required by March 31st to retain partial or full credit driven by new Federal guidelines".
- Staff directed to revise the application to define what the account number is and provide the design standard information.
- Staff directed to update the FAQ's to highlight that this is mandated by Federal government.

COMMUNICATION UPDATE

Jolene Kelley, Public Information Coordinator, provided current updates.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Kevin Cameron

- Detroit City Council on Tuesday night--the Mayor resigned.
- Monument piece will go in the Statesman Journal.
- Woodburn lunch.
- Stayton breakfast.

Commissioner Sam Brentano

- Timber meetings – O&C letter was sent around BOC for review.

Adjourned at 9:48 am

COMPLETED BY: **Kenna West**

Reviewed by: Sarra Sparks