



Management Update Summary Minutes

Monday, October 24, 2016, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE

Commissioner Kevin Cameron, Commissioner Carlson, John Lattimer, Jan Fritz, Jolene Kelley, Camber Schlag and Kenna West as recorder.

Commissioner Sam Brentano by phone.

John Lattimer called the meeting to order at 9:00 a.m.

COMMUNICATION UPDATE

- Jolene Kelley, Public Information Coordinator, provided current updates.

INFORMATIONAL

Commissioners Day

Summary of Presentation:

- Full-time employees would get one day off;
- Must be a regular employee hired before November 15, 2016;
- Day may be taken between November 15, 2016 and January 31, 2017;
- If employment is terminated before January 31, 2017 the day cannot be used on the last day or paid out;
- Employees on Leave Without Pay during the time frame are not eligible;
- Employees on paid protected leave is eligible;
- Commissioners day does not count towards the overtime threshold for the week; and
- Temporary employees are not eligible.

Summary of Discussion:

- Commissioners Carlson and Brentano voted yes; and
- A letter will be sent out to employees notifying them of Commissioners Day.

Department of Environmental Quality (DEQ) Groundwater Monitoring Well Request

Summary of Presentation:

- Intergovernmental Agreement (IGA) with DEQ;
- Currently involved in a groundwater investigation of a dry cleaner site;
- Requesting access to county property in order to install a monitoring well;
- Two year agreement;
- Once testing is complete they will abandon the well; and
- Plan to install October 26, 2016.

Summary of Discussion:

- The property is a 1998 foreclosure;
- No attempt to sell in the last nine years; and

- Important to get a clean report in order to sell it.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Sam Brentano:

- Received a complaint about predatory towing companies.

Commissioner Kevin Cameron:

- OR State Fair Council:
 - Attendance up this year.
- French Prairie meeting;
- Mountain West leadership development conference;
- Detroit Lake meeting; and
- EZ Orchards flagger issue.

Commissioner Janet Carlson:

- Chaired WVCH board retreat;
- MWHI meeting last week which is beginning to wrap up;
- Reentry Housing meeting:
 - Section 32 funds access has major hurdles.
- Sobering Center; and
- Data Driven Justice.

Adjourned at: 9:46 AM

COMPLETED BY: **Sarra Sparks**

Reviewed by: Kristy Witherell