



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: February 20, 2019

Department: Finance Agenda Planning Date: 2/14/19 Time required: 10

Audio/Visual aids

Contact: Debbie Gregg, Budget and Grants Manager Phone: 3282

Department Head Signature: Jeff D White

TITLE: Fiscal Year 2018-19 Second Supplemental Budget

Issue, Description & Background: All supplemental budgets must be adopted by the Board of Commissioners during a Board Session.

Financial Impacts: The FY 2018-19 second supplemental budget will increase the total county budget by \$3,884,884.

Impacts to Department & External Agencies: Some departments and funds require additional appropriation authority.

Options for Consideration: The Board of Commissioners may: (1) Adopt the proposed supplemental budget and the requested budget authority. (2) Deny the request for supplemental action and require departments to operate within their current adopted budget.

Recommendation: It is recommended that the Board of Commissioners adopt the proposed supplemental budget.

List of attachments: Resolution and supplemental budget package.

Presenter: Debbie Gregg, Budget and Grants Manager

Copies of completed paperwork sent to the following: (Include names and e-mail addresses.)

Copies to: Jeff White jdwhite@co.marion.or.us; Cynthia Granatir cgranatir@co.marion.or.us; Erica Sanders esanders@co.marion.or.us; Debbie Gregg dgregg@co.marion.or.us

BEFORE THE BOARD OF COMMISSIONERS
FOR MARION COUNTY, OREGON

In the Matter of the Second)
Supplemental Budget for)
Fiscal Year 2018-2019)

RESOLUTION No. _____

This matter came before the Marion County Board of Commissioners at its regularly scheduled public meeting on February 20, 2019, to consider adopting the second supplemental budget and make appropriations for fiscal year 2018-2019.

WHEREAS, county departments have requested budget adjustments due to unforeseen circumstances as described in the explanation attached hereto and by this reference made a part hereof; and

WHEREAS, the Marion County Budget Officer has reviewed the requests of the departments and recommends a second supplemental budget increase of \$3,884,884 for fiscal year 2018-2019 to the board; and

WHEREAS, the county has published information about the second supplemental budget and notice of the public hearing on the budget as required by local budget law in the Statesman Journal on February 14, 2019; and

WHEREAS, the second supplemental budget document was available for public inspection beginning February 14, 2019, and the board held the duly noticed public hearing on February 20, 2019; now, therefore

IT IS HEREBY RESOLVED, that for the fiscal year beginning July 1, 2018, the second supplemental budget increase of \$3,884,884 is approved for the purposes shown in the attached schedule, for a total appropriation of \$394,566,609, bringing the total budget for the fiscal year 2018-19 to \$463,986,793.

DATED at Salem, Oregon this 20th day of February, 2019.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

Executive Summary

According to Oregon Local Budget Law, Marion County, under certain circumstances, may make a supplemental budget for the fiscal year for which the regular budget has been prepared. Generally, these circumstances involve unanticipated resources or occurrences that require additional appropriation authority.

The second supplemental budget of fiscal year 2018-2019 increases the total Marion County budget by \$3,884,884 from \$460,101,909 to \$463,986,793. The budgets of 14 funds are modified. The budgets of 13 funds increased and one fund decreased. The board resolution authorizes the following specific amendments to the budget to be adopted on February 20, 2019 for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

A notice of the date and time of a public hearing on the proposed supplemental budget has been published in a local newspaper in accordance with local budget law. This law also requires that funds with increases in expenditures of 10% or more are to be discussed in the same public notice. There are two funds that had expenditure increases by more than 10%, the County Schools Fund and the Lottery and Economic Development Fund.

Executive Summary
Second Supplemental Budget for Fiscal Year 2018-2019

Total of Budget Change Requests by Fund

Fund	Revised Budget as of November 21, 2018	2nd Supplemental Increase / (Decrease)	Revised 2nd Supplemental Budget
General	\$ 103,077,975	\$ 1,418,483	\$ 104,496,458
Block Grant	4,183	-	4,183
Building Inspection	6,451,385	-	6,451,385
Capital Building and Equipment	135,994	-	135,994
Capital Improvement Projects	14,780,903	1,611,616	16,392,519
Central Services	26,285,762	16,864	26,302,626
Child Support	1,799,071	93,669	1,892,740
Community Corrections	18,035,856	9,000	18,044,856
Community Services Grants	299,080	-	299,080
County Clerk Records	245,306	-	245,306
County Fair	606,265	20,000	626,265
County Schools	1,006,829	332,000	1,338,829
Criminal Justice Assessment	1,531,940	-	1,531,940
Debt Service	10,819,208	-	10,819,208
District Attorney Grants	1,579,736	-	1,579,736
Dog Control	1,574,551	-	1,574,551
Enhanced Public Safety ESSD	1,664,315	-	1,664,315
Environmental Services	40,550,669	95,000	40,645,669
Facility Renovation	14,780,926	-	14,780,926
Fleet Management	3,991,624	334	3,991,958
Health and Human Services	78,369,768	219,335	78,589,103
Inmate Welfare	578,325	-	578,325
Juvenile Grants	3,641,256	-	3,641,256
Land Use Planning	1,094,488	-	1,094,488
Law Library	1,013,497	2,567	1,016,064
Lottery and Economic Development	4,223,908	121,403	4,345,311
Non-Departmental Grants	1,121,642	-	1,121,642
Parks	1,053,184	-	1,053,184
Public Works	64,336,894	63,056	64,399,950
Rainy Day	2,281,631	-	2,281,631
Self Insurance	40,333,461	-	40,333,461
Sheriff Grants Fund	4,262,410	(118,443)	4,143,967
Stormwater Management	2,079,270	-	2,079,270
Surveyor	2,810,093	-	2,810,093
Tax Title Land Sales	746,330	-	746,330
Traffic Safety Team	2,934,174	-	2,934,174
Marion County Total	\$ 460,101,909	\$ 3,884,884	\$ 463,986,793

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

February 20, 2019

	Revised Budget November 21, 2018	2nd Supplemental Changes	Revised Budget February 20, 2019
GENERAL FUND 100			
<i>Resources:</i>			
Taxes	\$ 73,011,280	\$ 964,300	\$ 73,975,580
Licenses and Permits	65,000	-	65,000
Intergovernmental Federal	636,000	-	636,000
Intergovernmental State	4,276,648	450,000	4,726,648
Charges for Services	4,046,856	-	4,046,856
Fines and Forfeitures	210,000	-	210,000
Interest	762,790	-	762,790
Other Revenues	30,000	-	30,000
Other Fund Transfers	4,527,137	4,183	4,531,320
Net Working Capital	15,512,264	-	15,512,264
TOTAL RESOURCES	\$ 103,077,975	\$ 1,418,483	\$ 104,496,458

Requirements:

Assessor's Office	\$ 6,312,170	\$ -	\$ 6,312,170
Clerk's Office	2,909,751	-	2,909,751
Community Services Department	886,388	-	886,388
District Attorney's Office	9,503,889	-	9,503,889
Justice Court	1,001,279	-	1,001,279
Juvenile Department	12,389,185	-	12,389,185
Sheriff's Office	43,272,416	47,381	43,319,797
Treasurer's Office	477,242	-	477,242
Non-Departmental			
Materials and Services	2,787,024	4,183	2,791,207
Transfers Out	16,871,632	1,580,283	18,451,915
Contingency	1,404,410	(213,364)	1,191,046
Unappropriated Ending Fund Balance	5,262,589	-	5,262,589
TOTAL REQUIREMENTS	\$ 103,077,975	\$ 1,418,483	\$ 104,496,458

Resources:

Taxes increased due to the Comcast settlement. Intergovernmental State increased due to higher revenues received from Chapter 530 Forest funding. Other Fund Transfers increased for a transfer from the Block Grant Fund.

Requirements:

District Attorney's Office - FTE increased 1.00 through the addition of a new Legal Secretary I for Grand Jury Recordation. There is no change in appropriations as this position will be covered through vacancy savings.

Sheriff's Office - \$50,000 increase in Materials and Services for the demolition of the Parole and Probation building, offset by \$2,619 decrease in Materials and Services to recognize a reduction in small department equipment.

Non-Departmental - Materials and Services increased \$4,183 for additional costs anticipated in contracted services.

Increase in Transfers Out of \$1,580,283 for the following projects:

- \$4,119 to Sheriff's Office Grant Fund to provide \$1,500 matching funds and \$2,619 towards the purchase of a LiveScan System.
- \$1,539,300 to Capital Improvement Project Fund for the following: \$125,000 in additional furnishings for the new Juvenile Administration building, \$356,602 for IT Network Redesign, and \$1,057,698 for future capital needs that are currently being assessed.
- \$16,864 to Central Services Fund for the following: \$11,867 in additional costs associated with on-line clerical skills testing administered by Business Services and \$5,000 in additional training and supplies costs for Legal Department.
- \$20,000 to County Fair Fund for additional costs associated with the county fair.

Contingency was decreased \$213,364 to cover the remaining increased expenditures.

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

February 20, 2019

Revised Budget November 21, 2018	2nd Supplemental Changes	Revised Budget February 20, 2019
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BLOCK GRANT FUND 170

Resources:

Interest	\$ 56	\$ -	\$ 56
Net Working Capital	4,127	-	4,127
TOTAL RESOURCES	\$ 4,183	\$ -	\$ 4,183

Requirements:

Transfers Out	\$ -	\$ 4,183	4,183
Contingency	4,183	(4,183)	-
TOTAL REQUIREMENTS	\$ 4,183	\$ -	\$ 4,183

Requirements:

Contingency was reduced to recognize a Transfers Out to the General Fund in preparation of closing out the Block Grant Fund as these funds are no longer restricted; and therefore, do not need to be tracked in a separate fund.

BUILDING INSPECTION FUND 330

Resources:

Licenses and Permits	\$ 3,050,000	\$ -	\$ 3,050,000
Interest	20,000	-	20,000
Net Working Capital	3,381,385	-	3,381,385
TOTAL RESOURCES	\$ 6,451,385	\$ -	\$ 6,451,385

Requirements:

Public Works Department			
Personnel Services	\$ 2,433,105	\$ 22,721	\$ 2,455,826
Materials and Services	636,108	-	636,108
Capital Outlay	21,500	-	21,500
Transfers Out	28,683	-	28,683
Contingency	272,600	(22,721)	249,879
Unappropriated Ending Fund Balance	3,059,389	-	3,059,389
TOTAL REQUIREMENTS	\$ 6,451,385	\$ -	\$ 6,451,385

Requirements:

Personnel Services increased \$22,721 due to the addition of 1.00 FTE for a Building Plans Examiner. Contingency decreased to cover the cost of the new position for the remainder of the fiscal year.

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

February 20, 2019

Revised Budget November 21, 2018	2nd Supplemental Changes	Revised Budget February 20, 2019
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CAPITAL IMPROVEMENT PROJECTS FUND 480

Resources:

Admin Cost Recovery	\$ 680,333	\$ -	\$ 680,333
Interest	13,880	-	13,880
General Fund Transfers	4,543,187	1,539,300	6,082,487
Other Fund Transfers	3,614,603	72,316	3,686,919
Net Working Capital	5,928,900	-	5,928,900
TOTAL RESOURCES	\$ 14,780,903	\$ 1,611,616	\$ 16,392,519

Requirements:

Non-Departmental			
Capital Outlay	\$ 9,551,928	\$ 625,967	\$ 10,177,895
Transfers Out	140,942	-	140,942
Contingency	779,664	(72,049)	707,615
Reserve for Future Expenditures	4,308,369	1,057,698	5,366,067
TOTAL REQUIREMENTS	\$ 14,780,903	\$ 1,611,616	\$ 16,392,519

Resources:

Resources include General Fund Transfers of \$1,539,300 and Other Fund Transfers from the Health & Human Services Fund in the amount of \$72,316 for a total increase of \$1,611,616.

Requirements:

Capital Outlay increased \$625,967 for the following projects:

New Projects:

- \$ 9,297: Fire Lane at Juvenile Detention
- \$ 23,166: Kitchen Remodel at Her Place location
- \$ 49,150: Phase two of improvements at Health location on Silverton Road

Modified projects:

- \$ 62,752: Increase for Jail Visitation Remodel - new project total \$125,330
- \$125,000: Increase in Juvenile Administration furnishings for new project total of \$275,000
- \$356,602: Increase to IT Network Redesign project for new total of \$1,713,102

Contingency reduced \$72,049 to cover a portion of the project costs.

Reserve for Future Expenditures increased \$1,057,698 for anticipated projects in FY19-20.

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

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CENTRAL SERVICES FUND 580

Resources:

Charges for Services	\$ 602,261	\$ -	\$ 602,261
Admin Cost Recovery	24,811,193	-	24,811,193
General Fund Transfers	832,909	16,864	849,773
Other Fund Transfers	39,399	-	39,399
TOTAL RESOURCES	\$ 26,285,762	\$ 16,864	\$ 26,302,626

Requirements:

Board of Commissioners' Office	\$ 2,794,951	\$ -	\$ 2,794,951
Business Services Department	7,627,299	11,864	7,639,163
Finance Department	2,766,499	-	2,766,499
Information Technology Department	11,103,062	-	11,103,062
Legal Department	1,737,193	5,000	1,742,193
Non-Departmental	-	-	-
Materials and Services	256,758	-	256,758
TOTAL REQUIREMENTS	\$ 26,285,762	\$ 16,864	\$ 26,302,626

Resources/Requirements:

General Fund Transfer increased \$16,864 to provide for the following:

Business Services Department - Materials and Services increased \$11,684 for on-line clerical skills testing for county applicants.

Legal Department - Materials and Services increased \$5,000 for costs associated with training and office supplies.

Information Technology (IT) - transfer \$222,330 of appropriation authority from Personnel Services to Materials and Services for additional contracted services for temporary staff to support Capital Improvement Projects and other IT development support.

CHILD SUPPORT FUND 220

Resources:

Intergovernmental Federal	\$ 1,235,813	\$ 30,403	\$ 1,266,216
Intergovernmental State	128,127	63,266	191,393
Charges for Services	22,398	-	22,398
General Fund Transfers	412,733	-	412,733
TOTAL RESOURCES	\$ 1,799,071	\$ 93,669	\$ 1,892,740

Requirements:

District Attorney's Office			
Personnel Services	1,500,293	\$ 93,669	1,593,962
Materials and Services	298,778	-	298,778
TOTAL REQUIREMENTS	\$ 1,799,071	\$ 93,669	\$ 1,892,740

Resources:

Resources increased in Intergovernmental Federal for the 0.4 increase in FTE for a part-time Support Enforcement Agent increased to full-time; for the remainder of the fiscal year the additional cost will be covered by Federal funds. There is also an increase in Intergovernmental State for the addition of 1.0 FTE Deputy District Attorney 3 position funded by Oregon Department of Justice.

Requirements:

Requirements increased in Personnel Services for the 1.4 FTE increase in the Child Support Enforcement program.

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COMMUNITY CORRECTIONS FUND 180

Resources:

Intergovernmental State	\$ 15,607,266	\$ 9,000	\$ 15,616,266
Charges for Services	863,050	-	863,050
General Fund Transfers	280,545	-	280,545
Other Fund Transfers	212,087	-	212,087
Net Working Capital	1,072,908	-	1,072,908
TOTAL RESOURCES	\$ 18,035,856	\$ 9,000	\$ 18,044,856

Requirements:

Sheriff's Office			
Personnel Services	\$ 8,733,162	\$ -	\$ 8,733,162
Materials and Services	4,743,968	19,518	4,763,486
Transfers Out	4,381,690	-	4,381,690
Contingency	177,036	(10,518)	166,518
TOTAL REQUIREMENTS	\$ 18,035,856	\$ 9,000	\$ 18,044,856

Resources:

Intergovernmental State increase is due to Oregon Department of Corrections Community Corrections State Plan not being reduced as originally proposed. This is reversing a reduction that was recognized in first supplemental budget.

Requirements:

The increase in Materials and Services is for consulting services associated with Oregon Department of Corrections contract and increased costs to the Mid-Willamette Valley Community Action Agency contract for additional services provided through the DeMuniz Resource Center.

Contingency was reduced \$10,518 to cover a portion of the increased costs.

COUNTY FAIR FUND 270

Resources:

Intergovernmental State	\$ 53,167	\$ -	\$ 53,167
Charges for Services	237,579	-	237,579
Interest	700	-	700
Other Revenues	41,900	-	41,900
General Fund Transfers	110,000	20,000	130,000
Net Working Capital	162,919	-	162,919
TOTAL RESOURCES	\$ 606,265	\$ 20,000	\$ 626,265

Requirements:

Community Services Department			
Personnel Services	\$ 11,375	\$ -	\$ 11,375
Materials and Services	538,464	20,000	558,464
Contingency	56,426	-	56,426
TOTAL REQUIREMENTS	\$ 606,265	\$ 20,000	\$ 626,265

Resources/Requirements:

General Fund Transfers increased to fund rising operating costs for the Marion County Fair, specifically, Materials and Services costs associated with shade and cooling devices, youth and event activities, and entertainment.

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

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COUNTY SCHOOLS FUND 210

Resources:

Intergovernmental Federal	\$ 50,000	\$ -	\$ 50,000
Intergovernmental State	536,250	332,000	868,250
Interest	1,500	-	1,500
Net Working Capital	419,079	-	419,079
TOTAL RESOURCES	\$ 1,006,829	\$ 332,000	\$ 1,338,829

Requirements:

Special Payments	\$ 1,006,829	\$ 332,000	\$ 1,338,829
TOTAL REQUIREMENTS	\$ 1,006,829	\$ 332,000	\$ 1,338,829

Resources/Requirements:

Intergovernmental State revenue increased due to additional Chapter 530 forest funding received in the 1st quarter, which is allocated to Special Payments to school districts, per state statute.

ENVIRONMENTAL SERVICES FUND 510

Resources:

Taxes	\$ 400,000	\$ -	\$ 400,000
Charges for Services	25,436,414	95,000	25,531,414
Interest	120,000	-	120,000
Other Revenues	350	-	350
Net Working Capital	14,593,905	-	14,593,905
TOTAL RESOURCES	\$ 40,550,669	\$ 95,000	\$ 40,645,669

Requirements:

Public Works Department			
Personnel Services	\$ 2,997,988	\$ -	\$ 2,997,988
Materials and Services	22,341,764	-	22,341,764
Capital Outlay	441,381	114,000	555,381
Debt Service - Principal	85,000	-	85,000
Debt Service - Interest	5,525	-	5,525
Transfers Out	58,800	-	58,800
Contingency	5,061,714	(19,000)	5,042,714
Unappropriated Ending Fund Balance	9,558,497	-	9,558,497
TOTAL REQUIREMENTS	\$ 40,550,669	\$ 95,000	\$ 40,645,669

Resources:

Charges for Services increased for the sale of capital equipment, a D8 tractor from the North Marion Transfer Station. Proceeds will be used to purchase a new excavator noted under Capital Outlay.

Requirements:

Capital Outlay increased for the purchase of:

- 1) Tilt trailer - \$14,000
- 2) Cat 305 Excavator - \$95,000
- 3) Browns Island Water Tower - increase of \$5,000 (total project cost \$55,000)

Contingency decreased \$19,000 to cover a portion of the increased costs.

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

February 20, 2019

	Revised Budget November 21, 2018	2nd Supplemental Changes	Revised Budget February 20, 2019
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FACILITY RENOVATION FUND 455

Resources:

Interest	\$ 103,709	\$ -	\$ 103,709
General Fund Transfers	1,000,000	-	1,000,000
Net Working Capital	13,677,217	-	13,677,217
TOTAL RESOURCES	\$ 14,780,926	\$ -	\$ 14,780,926

Requirements:

Non-Departmental: Capital Outlay	\$ 14,628,915	\$ 29,425	\$ 14,658,340
Contingency	152,011	(29,425)	122,586
TOTAL REQUIREMENTS	\$ 14,780,926	\$ -	\$ 14,780,926

Requirements:

Transfer from Contingency to Capital Outlay of \$29,425 for an increase to the Transition Center HVAC project. New project costs for this fiscal year is \$145,866. Project costs to date (including prior years) are approximately \$1.45M.

FLEET MANAGEMENT FUND 595

Resources:

Charges for Services	\$ 1,902,941	\$ -	\$ 1,902,941
General Fund Transfers	57,246	-	57,246
Other Fund Transfers	348,844	334	349,178
Settlements	42,152	-	42,152
Net Working Capital	1,640,441	-	1,640,441
TOTAL RESOURCES	\$ 3,991,624	\$ 334	\$ 3,991,958

Requirements:

Public Works Department			
Materials and Services	\$ 539,868	\$ -	\$ 539,868
Capital Outlay	1,418,063	334	1,418,397
Contingency	157,517	-	157,517
Unappropriated Ending Fund Balance	1,876,176	-	1,876,176
TOTAL REQUIREMENTS	\$ 3,991,624	\$ 334	\$ 3,991,958

Resources/Requirements:

Other Fund Transfers from the Health and Human Services Fund for additional capital outlay associated with the mobile clinic van.

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

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HEALTH & HUMAN SERVICES FUND 190

Resources:

Intergovernmental Federal	\$ 3,128,828	\$ (129,738)	\$ 2,999,090
Intergovernmental State	24,090,922	38,570	24,129,492
Intergovernmental Local	14,990,379	210,503	15,200,882
Charges for Services	8,307,482	-	8,307,482
Interest	205,050	100,000	305,050
Other Revenues	20,000	-	20,000
General Fund Transfers	3,795,298	-	3,795,298
Net Working Capital	23,831,809	-	23,831,809
TOTAL RESOURCES	\$ 78,369,768	\$ 219,335	\$ 78,589,103

Requirements:

Health and Human Services Department			
Personnel Services	\$ 42,297,505	\$ 139,176	\$ 42,436,681
Materials and Services	18,855,065	59,491	18,914,556
Capital Outlay	698,204	-	698,204
Transfers Out	4,126,488	72,650	4,199,138
Contingency	4,785,426	(51,982)	4,733,444
Unappropriated Ending Fund Balance	7,607,080	-	7,607,080
TOTAL REQUIREMENTS	\$ 78,369,768	\$ 219,335	\$ 78,589,103

Resources:

Resources are increasing by \$219,335. The decrease in Intergovernmental Federal and increase in Intergovernmental State funding reflects minor changes in our IGA with Oregon Health Authority including a notable reduction in federal funding for the women's health clinic. The increase in Intergovernmental Local funding includes acute inpatient dollars received as a final distribution from the Mid-Willamette Valley Acute Care Region (MWVACR); the MWVACR no longer manages these funds at a regional level and the responsibility is now assigned to each county. The increase in Interest income is due to underestimating the actual return on investment from Health & Human Services reserves; the new estimate is more in line with year to date actuals and projections over the remainder of the fiscal year.

Requirements:

Requirements are increasing by \$219,335. The increase in Personnel Services reflects new positions added or planned for the remainder of FY 18-19. The 11.4 FTE net increase includes:

2.0 FTE Drug Treatment Case Manager for expansion of the LEAD project in partnership with Sheriff's Office.

1.0 FTE Drug Treatment Associate for expansion of Methadone services in alignment with proposed HB4143.

1.0 FTE Management Analyst 1 for support to the new Electronic Health Records (EHR) project & ongoing support following implementation.

3.0 FTE Mental Health Specialist 2 to work with increasing need for support to jail and criminal justice system.

2.0 FTE Mental Health Associate to increase capacity in diversion and respite programs and reduce temp hours.

2.0 FTE Mental Health Specialist 2 to increase Parent-Child Interaction Therapy (PCIT) services for a new State grant.

1.0 FTE Drug Treatment Case Manager to provide mentor services as part of the HIV outreach program.

(.60) FTE Public Health Nurse 2 position has been deleted due to a staff restructuring in the Early Childhood clinic.

In addition, a Department Specialist 2 position in Public Health has been converted to a floater position to reduce temp hours.

Materials and Services increased \$59,491 and includes a contract for the development and facilitation of a community substance abuse needs assessment.

Transfers Out include \$72,316 to the Capital Improvement Projects Fund for a change order on Silverton Road Phase 2 construction project and new kitchen cabinets at Her Place, and \$334 to the Fleet Management Fund for added costs for the mobile van clinic.

Contingency was decreased \$51,982 to cover a portion of the increased costs.

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

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LAND USE PLANNING FUND 305

Resources:

Charges for Services	\$ 225,000	\$ -	\$ 225,000
Interest	900	-	900
General Fund Transfers	544,588	-	544,588
Other Fund Transfers	324,000	-	324,000
TOTAL RESOURCES	\$ 1,094,488	\$ -	\$ 1,094,488

Requirements:

Public Works Department			
Personnel Services	\$ 733,433	\$ (3,000)	\$ 730,433
Materials and Services	361,055	3,000	364,055
TOTAL REQUIREMENTS	\$ 1,094,488	\$ -	\$ 1,094,488

Requirements:

Personnel Services decreased due to vacancy savings used for Materials and Services for increased costs associated with the hydrogeologic and geologic hazard plan consulting services.

LAW LIBRARY FUND 260

Resources:

Charges for Services	\$ 300,229	\$ -	\$ 300,229
Interest	8,246	-	8,246
Net Working Capital	705,022	2,567	707,589
TOTAL RESOURCES	\$ 1,013,497	\$ 2,567	\$ 1,016,064

Requirements:

Legal Department			
Personnel Services	\$ 174,301	\$ -	\$ 174,301
Materials and Services	108,108	-	108,108
Contingency	28,074	2,567	30,641
Unappropriated Ending Fund Balance	703,014	-	703,014
TOTAL REQUIREMENTS	\$ 1,013,497	\$ 2,567	\$ 1,016,064

Resources/Requirements:

Increase Net Working Capital to actual and allocate to Contingency.

LOTTERY AND ECONOMIC DEVELOPMENT FUND 165

Resources:

Intergovernmental Federal	\$ 9,939	\$ -	\$ 9,939
Intergovernmental State	1,915,897	-	1,915,897
Interest	25,000	-	25,000
Settlements	-	121,403	121,403
Net Working Capital	2,273,072	-	2,273,072
TOTAL RESOURCES	\$ 4,223,908	\$ 121,403	\$ 4,345,311

Requirements:

Community Services Department			
Personnel Services	\$ 341,485	\$ -	\$ 341,485
Materials and Services	2,714,294	400,000	3,114,294
Transfers Out	324,000	-	324,000
Contingency	438,593	(278,597)	159,996
Unappropriated Ending Fund Balance	405,536	-	405,536
TOTAL REQUIREMENTS	\$ 4,223,908	\$ 121,403	\$ 4,345,311

Resources/Requirements:

Increased resources for payments received from the Oregon Garden Foundation (OGF) earlier this year. Materials and Services increased for a distribution to OGF to promote economic development in Marion County, specifically for capital uses in transportation, repair, and maintenance of key features in the garden. Contingency is reduced to cover a portion of the remaining costs.

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

February 20, 2019

	Revised Budget November 21, 2018	2nd Supplemental Changes	Revised Budget February 20, 2019
PUBLIC WORKS FUND 130			
Resources:			
Licenses and Permits	\$ 187,450	\$ -	\$ 187,450
Intergovernmental Federal	6,226,317	53,056	6,279,373
Intergovernmental State	25,888,250	-	25,888,250
Charges for Services	3,085,226	-	3,085,226
Fines and Forfeitures	15,000	-	15,000
Interest	183,576	-	183,576
Other Revenues	113,988	-	113,988
General Fund Transfers	248,307	-	248,307
Other Fund Transfers	195,814	-	195,814
Settlements	-	10,000	10,000
Net Working Capital	28,192,966	-	28,192,966
TOTAL RESOURCES	\$ 64,336,894	\$ 63,056	\$ 64,399,950

Requirements:

Public Works Department			
Personnel Services	\$ 14,838,972	\$ 40,142	\$ 14,879,114
Materials and Services	11,553,209	75,014	11,628,223
Capital Outlay	16,406,903	280,546	16,687,449
Transfers Out	34,700	-	34,700
Contingency	3,843,772	(332,646)	3,511,126
Unappropriated Ending Fund Balance	17,659,338	-	17,659,338
TOTAL REQUIREMENTS	\$ 64,336,894	\$ 63,056	\$ 64,399,950

Resources:

Intergovernmental Federal revenue increased due to net grant activity for Emergency Management: increase of \$17,472 for the 2017 Hazardous Material Emergency Preparedness(HMEP) grant, and \$13,000 increase for the 2018 HMEP grant through Oregon State Police; grants through the Oregon Military Department include an increase of \$32,400 for 2018 Citizen Corp grant and a reduction of \$9,816 to the 2016 Communications grant to reflect prior year spending. Settlements increased \$10,000 for reimbursement of costs of a wrecked vehicle.

Requirements:

Personnel Services increased for Emergency Management to hire a temporary employee to complete work under current grants. This increase is funded from the 2018 HMEP Grant (\$13,000), a portion of the 2017 HMEP Grant (\$7,142) and a reduction in Materials and Services (\$20,000).

Materials and Services has a net increase of \$75,014 due to the following: \$32,400 increase for purchase of field supplies under the 2018 Citizen Corps grant; \$16,480 increase for grant distributions, offset by a reduction of \$15,966 in contracted services; \$62,100 increase in consulting services for the design of a stormwater discharge system for the Public Works Salem campus; decrease of \$20,000 from contracted services to offset a portion of the Personnel Services for Emergency Management's temporary employee hire as noted above.

Capital Outlay net increase of \$280,546 due to the following:

- 1) Purchase Nuisance truck - \$46,532*
- 2) Purchase engine for Vac Con truck - \$24,136*
- 3) Browns Island Fueling Station - additional amount following bid opening - \$160,000 (new total \$220,000)*
- 4) Replace truck chassis and cab that was involved in accident - \$49,878*

Contingency decreased \$332,646 due to:

- 1) Capital Outlay mentioned above - \$270,546, net of \$10,000 settlement*
- 2) Consulting Services for stormwater discharge design at the Public Works Salem campus - \$62,100*

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

February 20, 2019

	Revised Budget November 21, 2018	2nd Supplemental Changes	Revised Budget February 20, 2019
SHERIFF GRANTS FUND 250			
<i>Resources:</i>			
Licenses and Permits	\$ 58,000	\$ -	\$ 58,000
Intergovernmental Federal	639,075	(122,562)	516,513
Intergovernmental State	1,046,347	-	1,046,347
Charges for Services	1,393,926	-	1,393,926
Other Revenues	24,256	-	24,256
General Fund Transfers	64,363	4,119	68,482
Other Fund Transfers	199,198	-	199,198
Net Working Capital	837,245	-	837,245
TOTAL RESOURCES	\$ 4,262,410	\$ (118,443)	\$ 4,143,967

Requirements:

Sheriff's Office			
Personnel Services	\$ 2,544,376	\$ (97,502)	\$ 2,446,874
Materials and Services	1,008,174	(36,711)	971,463
Capital Outlay	172,286	27,692	199,978
Contingency	417,830	(11,922)	405,908
Unappropriated Ending Fund Balance	119,744	-	119,744
TOTAL REQUIREMENTS	\$ 4,262,410	\$ (118,443)	\$ 4,143,967

Resources:

*Decrease in Intergovernmental Federal due to a reduction in the Bureau of Indian Affairs Chemawa Indian School contract.
Increase in General Fund Transfers to provide a 10% match plus additional general funds for programming on the Oregon State Police LiveScan Grant.*

Requirements:

Decrease in Personnel Services and Materials and Services is due to the Bureau of Indian Affairs Chemawa Indian School contract being reduced by 1.0 Deputy Sheriff.

Capital Outlay increased for a new LiveScan system in the Institutions Division.

Contingency is reduced to cover the a portion of the increased Capital Outlay.

STORMWATER MANAGEMENT FUND 515

Resources:

Charges for Services	\$ 1,107,582	\$ -	\$ 1,107,582
Interest	4,000	\$ -	4,000
Net Working Capital	967,688	-	967,688
TOTAL RESOURCES	\$ 2,079,270	\$ -	\$ 2,079,270

Requirements:

Public Works Department			
Personnel Services	\$ 595,771	\$ -	\$ 595,771
Materials and Services	352,876	(8,330)	344,546
Capital Outlay	230,500	78,730	309,230
Transfers Out	1,000	-	1,000
Contingency	101,351	(70,400)	30,951
Unappropriated Ending Fund Balance	797,772	-	797,772
TOTAL REQUIREMENTS	\$ 2,079,270	\$ -	\$ 2,079,270

Requirements:

Materials and Services decreased by \$8,330 to cover increased Capital Outlay for the purchase of a root cutter.

Capital Outlays increased \$78,730 for the following:

- 1) Root cutter - \$8,330
- 2) Draper Street stormwater system - \$70,400

Contingency decreased to cover a portion of the increased Capital Outlay.

MARION COUNTY

Fiscal Year 2018-2019 Second Supplemental Budget

February 20, 2019

	Revised Budget November 21, 2018	2nd Supplemental Changes	Revised Budget February 20, 2019
TRAFFIC SAFETY TEAM FUND 255			
<i>Resources:</i>			
Intergovernmental Federal	\$ 24,000	\$ -	\$ 24,000
Intergovernmental State	50,000	-	50,000
Fines and Forfeitures	1,815,822	-	1,815,822
Interest	10,948	-	10,948
Net Working Capital	1,033,404	-	1,033,404
TOTAL RESOURCES	\$ 2,934,174	\$ -	\$ 2,934,174

Requirements:

Sheriff's Office			
Personnel Services	\$ 1,531,391	\$ (31,628)	\$ 1,499,763
Materials and Services	908,594	-	908,594
Capital Outlay	60,000	-	60,000
Transfers Out	100,000	-	100,000
Contingency	293,417	-	293,417
Unappropriated Ending Fund Balance	40,772	31,628	72,400
TOTAL REQUIREMENTS	\$ 2,934,174	\$ -	\$ 2,934,174

Requirements:

Personnel Services decreased due to the deletion of a 0.25 FTE Deputy Sheriff. The contract in the Sheriff's Grants Fund that was paying for the other 0.75 FTE of this position was cut. Therefore, the position was cut in its entirety.

Unappropriated Ending Fund Balance increased is for the savings from the personnel reduction.

TOTAL ALL FUNDS

Resources:

\$ 460,101,909	\$ 3,884,884	\$ 463,986,793
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Requirements:

Appropriations	\$ 391,771,051	\$ 2,795,558	\$ 394,566,609
Reserve for Future Expenditures	6,725,994	1,057,698	7,783,692
Unappropriated Ending Fund Balance	61,604,864	31,628	61,636,492
TOTAL REQUIREMENTS	\$ 460,101,909	\$ 3,884,884	\$ 463,986,793