

MARION COUNTY HEALTH ADVISORY BOARD

Meeting Minutes
May 16, 2017
5:30 P.M. to 7:30 P.M.

Present: Patrick Vance, Mike Mann, Deborah Carlson, Sierra Nelson, Tracey Robichaud, Judy Scott

Absent: Renee Stewart, Marybeth Beall, Melinda Veliz

Staff: Scott Richards, Cary Moller, Pam Hutchinson, Yana Conner (Recorder)

Guests: Allie Teeters, Western Oregon University

Call to Order/Introductions/Approval of Minutes – Patrick Vance – Chair
Patrick called the meeting to order, introductions followed

Patrick entertained a motion to approve minutes, members voted, motion carried, March minutes were approved.

Announcements/Updates:

National Public Health Week April 3-9, 2017 – Pam Hutchinson

The Public Health division requested to proclaim April 3-9th as National Public Health Week in Marion County. There was a presentation to the Board of Commissioners on camera and window signs were posted downtown.

Cross Jurisdiction Sharing for Public Health – Pam Hutchinson

Pam announced that Marion County and Polk County are considering sharing Public Health services. Polk County was awarded a small grant. This will pay for a facilitator and to bring the two groups of Commissioners together. They will discuss what services could be shared and what their opportunities are. If this step goes well, we may apply for another grant to further explore their options and opportunities. Please refer to the *Spectrum of Cross-Jurisdictional Sharing Arrangements* handout for types of services that may be shared in the future. Pam will report back with any new information.

Health Disparities by Population groups in Marion County – Allie, Intern

Allie is an intern at Marion County. She is currently a student at Western Oregon University. Allie prepared a brief overview of health disparities. She focuses on the definition of health disparities, most contributing factors and some examples of them in Marion County. Please refer to the *Addressing Health Disparities* PowerPoint handout distributed at the meeting.

Allie asks that everyone reviews the pamphlet and fill out the feedback form that is included in your packet. These will be collected at the end of the meeting. This pamphlet will be distributed to community partners and to the public and will be posted on the county website.

Pam presents a couple slides regarding refugees. This PowerPoint will be emailed out to the members. Salem for Refugees is playing a major role in our community; to help refugees traveling to Salem.

Structure and Membership Discussion

The group discusses the focus, composition, and structure of the advisory board. The advisory board is pushing to be more involved and play a role on the advisory board. In the past, the meetings have been

more informative. Members want more action items rather than discussions/presentations. The members discuss ways to be more involved. Some topics discussed tonight are:

- Creating an annual calendar
- Relationship with subcommittees
- HAB representatives attending subcommittees
- Meeting time and frequency
- Organizational discipline
- Interface with the Board of Commissioners and their involvement
- Recruitment/Membership
- HAB advertisement
- Tasks and roles of members

The members discussed having the Health Advisory Board meet every other month on Tuesday evenings. The public health and behavioral health subcommittees would meet in the alternate months at a time that works best for them and they report back to the Health Advisory Board. There is a suggestion to take one month off in the summer and another month off in December. Cary suggests using our June meeting to talk more in depth regarding memberships. We should have a draft of an annual calendar by the June meeting as well.

Morningside Consulting Update – Cary Moller

The goal for Morningside Consulting was to evaluate the work of the Health Department. They reviewed the organization and structure. Cary received the final draft today. Executive team will review their findings and provide any corrections back to Morningside. In June, there will be a work session with the Board of Commissioners to discuss the final document.

Other:

Public Meeting Rule training – There will be a video training available shortly.

Future Topics:

HAB Meeting Adjourned.

Recorder: Yana Conner
Department Specialist 4
Marion County Health Department
Phone: 503-585-4903
Fax: 503-364-6552

2017 Meeting Schedule:

January 17, 2017
February 21, 2017
March 21, 2017
April 18, 2017
May 16, 2017

June 20, 2017
September 19, 2017
October 17, 2017
November 21, 2017
December 19, 2017