

IDS Meeting Minutes  
January 12, 2009  
11:00am – 1:00pm

**Present:** Rod Calkins, Marion County; Bob Hammond, CAPS; Paul Logan, Northwest Human Services; Tim Markwell, New Perspectives; Gloria Thetford, Valley Mental Health; Erin Smith, CAPS; Lona O'Dell, The Children's Guild; Doris Reyes, CAPS; Bonnie Malek, CAPS; Patrick Brodigan, CAPS; Stacy Fennel, CCS; Christina McCollum, CAPS, Marion County; Steve Kuhn, CAPS/NS; Geoff Heatherington, Polk Co.; Terry Dethrow, New Perspectives James Campbell, Cascadia; Scott Richards, Marion County; Tedra Mandell, Children's Therapy Center; Dean Andretta, MVIPA and Gwen Welch, Options

**Excused/Absent:** Steve Allan, Options

**Guest:** Dick Horner and Sally Eliason

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**Meeting called to order at 11:08am**

**I. Announcements:**

- ❖ Gloria - Valley has hired a new nurse practitioner Sandra Bassett.
- ❖ Steve is currently helping to cover CBH and working on the PCIT program. The PCIT program is now up and running in Woodburn and here at the Lancaster Office. The ages for the PCIT program are 2-7; they work with parents who are struggling with behavioral type kids. Referrals go to CBH. There will be a brochure out in the next couple of weeks.
- ❖ Lona – Children's Therapy Center has received a \$50,000 grant to work with children with autism.
- ❖ Geoff introduced Polk Co. new intern Sally Allyson.
- ❖ Christina – The Resource Guide is now finished and will be printed in mass quantities in the next few days. Let Christina know if you would like some of the referral guides.
- ❖ Erin - The rollover took place around January 1<sup>st</sup>, 2009. There are some issues that are being dealt with and there is some trouble with some of the rules and dates but things should be fixed today. Overall the rollover went very well.
- ❖ Erin – There have been many updates to the handbook. Three sections are still being updated and should be done soon. If anyone has questions please contact Cary or Erin. You can find the updates on the Handbook on the CAPS website at [www.co.marion.or.us/hlt/caps](http://www.co.marion.or.us/hlt/caps). The new sections of the Handbook will be marked "New".
- ❖ Doc – The new Marion County Bridgeway Recovery Services Inc., Board of Directors have met. They are looking at March 1<sup>st</sup> as the transition completion date.
- ❖ Cary – The Emergency Preparedness Trainings are February 12<sup>th</sup> and 25<sup>th</sup>. Cary has only had requests for attendance from two agencies. There are still openings for people at both trainings. If agencies would like to attend the February 12<sup>th</sup> training they will need to contact Cary as soon as possible. For the training on February 25<sup>th</sup>, please have names to Cary by February 9<sup>th</sup>.
- ❖ In reviewing agencies completed COOPs, it was determined that this coming year the expectation would be to address the 3 areas that were identified as insufficient

among the agencies. These areas were emergency preparedness planning with vulnerable populations, records preservation, and mutual aid agreements. In light of the clinical nature of planning with vulnerable populations, CAPS will take the task of addressing this area with the Clinical Supervisors. In addition, CAPS will work with agencies as they address the other two components, records preservation and mutual aid agreements, over the year.

- ❖ Rod (AMH visit) – Richard Harris has taken over for Bob Nickels at AMH. Richard Harris will be coming to the county to visit and take a look at the Mental Health Programs. He will be here on January 16<sup>th</sup> and Rod will give him an introduction to what the IDS is and will invite Richard to the next IDS meeting.
- ❖ Rod (budget) – See hand out that Rod passed out regarding the governor's budget. Another budget will be coming out in the next few weeks. It looks like more services for kids and adults will be covered. On the A&D side, it doesn't look good, in the current proposed budget there is no money for A&D and it cuts all residential and detox services. Most of the money funding services is coming from the general fund.
- ❖ Rod (FSIC) – The Child and Family Commission, through early childhood groups have been talking about how to make services to more families. They have hired Meredith Russell to do research and develop projects. They have been looking at having pediatric clinicians do screenings and questionnaires and then refer to agencies. This should be done as a region. There is a meeting schedule next month with Kathy Savikki. One of the goals would be to have physicians and mental health more integrated at some level to better serve clients/consumers.

## **II. Minutes Review – All**

- ❖ The minutes were approved with no changes.

## **III. Reports - Erin**

- ❖ Last week the reports went out via email. The new reports discussed at the last IDS meeting will go out next month. There are some areas on the reports that are highlighted to draw attention to those areas.
- ❖ Terry stated that it is very important for agencies to get their data in a timely manner in order to make sure they can meet the standards being requested from them.
- ❖ Cary – CAPS is willing to meet with agencies in order to brainstorm ideas on how to meet the standards/requirements.
- ❖ Cary – If at the halfway point the budget is reevaluated, the agency budget and numbers would be changed.
- ❖ Erin handed out each agency data sheets, if anyone has questions and/or concerns on these reports contact Cary.
- ❖ Agencies would like clarification of definition of Out of Clinic/OOP services. Cary asked that agencies send examples of situations to look at. Rod and Cary will take a look at and clarify the definition.

## **IV. Polk County Services in West Salem – Geoff**

- ❖ Polk County is currently paying Marion County approximately \$600,000 in services per year for clients. West Salem is the biggest town in Polk County and they are looking at

opening up a full service clinic in this area. The reason behind a new clinic is to keep Polk County dollars in Polk County. This clinic would start out small and build according to the growth of business. The client choice aspect would still be considered, no one would have to change from Marion County services to Polk Co. For now, they will stay at the DMAP rates. If possible, the goal is to open a new clinic by March 1, 2009.

#### **V. Under reporting of the PEO data**

See handouts

- ❖ Cary gave an overview of handouts and highlighted the areas of most importance. The highlighted numbers, 3, 6, 7, and 9 are the codes that are closest to dollar for dollar reimbursement. Cary would like agencies to use PEO data coding as much as possible. Marion County as a system in under reporting this information. Cary will talk with Marion County and move forward with reporting as much as possible.

#### **VI. Agency Funding Proposal request**

- ❖ Cary suggested agencies think about a new funding proposal and a proposal for PEO reporting, submit proposals to Cary by February 15<sup>th</sup>.

Meeting Adjourned: 1:05 pm

Next IDS meeting is February 9, 2009 at 11:00 am.

Minutes prepared by: Doris Reyes