

IDS Meeting Minutes  
January 14, 2008  
11:00am – 1:00pm

**Present:** Rod Calkins, Marion County; Bob Hammond, CAPS; Debby Davis, Catholic Community Services; Marybeth Beall, Marion County; Paul Logan, Northwest Human Services; Terry Dethrow, New Perspectives; Tim Markwell, New Perspectives; Patricia Tucker, Valley Mental Health; Erin Horst, CAPS; Patrick Brodigan, CAPS; Lona O'Dell, The Children's Guild, Bonnie Malek, CAPS and Steve Kuhn, CAPS/NS

**Excused/Absent:**

Absent: Steve Allanketner, Options and Barb Seatter, Cascadia

**Guest:** Trish Davis, Cascadia; Gloria Thetford, MC; Don Theobald, CCS; Marcia Hille, Options; Gwen Welch, Options

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**Meeting called to order at 11:05am**

**I. Announcements:**

- ❖ Bonnie – Christina is still waiting for practitioner reports from some agencies and would like to have them in the next day or two.
- ❖ Debby – Ben Newman has resigned, CCS will be looking for a replacement.
- ❖ Tim – received an email regarding the Marion County Advisory Board forum and would like information on this.
  - Rod gave a brief overview on the history and purpose of the Advisory forum.
  - Marybeth has designed a pilot outreach for the Salem/Keizer and rural areas. Due to the budget, the MHS in schools is no longer available. One of the things the pilot will be looking at is how to best serve school age kids. At the end of the pilot program, when Marybeth receives the final report, she will email it out to everyone.
  - Rod encouraged everyone to attend the forum, he will email everyone the Advisory forum meeting schedule.
- ❖ Steve – the Health Department has received one of there planning grants from AMH, The Change Process System of Care plan (CSIP). The CSIP focuses on agency collaborating system of care. New Solutions, the Marion County Juvenile Department and the Oregon Youth Authority are working together to help kids before they get into the juvenile justice system. .25 of Steve's FTE has been allocated to working with this grant. The CSIP is currently developing a screening process for kids that go into the juvenile justice system. Once that has been developed, the next step will be a referral process to IDS agencies. Steve will bring updates to the IDS meetings as appropriate.

- ❖ Marybeth – the Health Department has received a grant for supported housing and is involved again with True Supported Housing.
- ❖ Rod – Bridgeway submitted a proposal for the grant and received 5 beds.
- ❖ Rod – The recruitment for a supervisor for CAPS will close on January 28<sup>th</sup>. He asked if anyone would like to participate in the interview process and screening of the applications and Tim, Paul, Geoff, Patricia and Marybeth volunteered. A suggestion was made regarding the interview process to possibly have the finalists attend an IDS meeting for a meet and greet session.

## **II. Minutes Review – All**

- ❖ The minutes were approved with one change, take Tim off of the guest list.

## **III. Reports**

(see handouts)

- ❖ Erin gave a brief overview of the changes she has made to the monthly reports. Some of the changes are as follows:
  - On page 3 the number of claims was changed to number served
  - Information on page 3 and bottom of page 4 reflect clients with dates of service within the given month
  - Contractual requirements have been added, where applicable
  - Contractual violations have been highlighted in red
  - A penalty box has also been added illustrating the additional penalty withhold.
- ❖ Tim inquired about OHP Standard coming back and how it would affect the IDS adult numbers.
- ❖ Rod gave a brief overview of OHP Standard and the State's plan of opening it up to the public. There should be a modest increase of 4,000-6,000 people throughout the state, totaling 24,000. When the time comes, the adult allocations will be adjusted accordingly. Rod recently received materials regarding OHP Standard and once he has all of the current updated information he will determine the impact it might have on the IDS and can make changes if needed.

## **IV. Review Common issues in check in**

- ❖ There is a big concern regarding the 20% out of clinic requirement.
- ❖ Why is “lag time” important? Rod stated that the BCN is under scrutiny regarding how money is being spent.
- ❖ Questions and concerns regarding quarterly reconciliation audits. CAPS is conducting these audits to help ensure that agencies are compliant and prepared for the upcoming CMS audit.
- ❖ Bonnie will be doing EBP and co-occurring audits later in the year

- ❖ Marybeth – with so many changes to the contract suggested that the IDS review overall system changes and goals.
- ❖ Paul would like to review the purpose of CAPS and have additional trainings on preparing for further audits.

## **V. Polk County Reimbursement**

- ❖ Due to budget issues, Polk County (Geoff) is struggling and can't afford the rate of OMAP + 10.8%. Geoff has asked to pay OMAP rates and leave the current service system in place.
- ❖ Rod – Agencies are currently reimbursed at OMAP rates for non-Marion County clients. Rod will request a report from Dean on IDS utilization of non-Marion County clients. Reimbursing at OMAP rate is a 10.8% decrease in payment.
- ❖ After discussing this issue, all agencies have agreed to receive reimbursement for Polk County clients at OMAP rates.

## **VI. Developing of new services and locations**

- ❖ In order to organize and coordinate where services are being offered in the rural areas, it was agreed to discuss new ideas and/or plans at IDS meetings. This will allow agencies to be up-to-date on locations where other agencies are opening services/offices and will prevent a surplus of services in rural areas.

## **VII. Handbook Q&A**

- ❖ IDS agencies would like further clarification on the LMP signing procedures.
- ❖ Patrick will work with the BCN and/or State to clarify the OARs and provide an update when he has the information.

Meeting Adjourned: 1:22 pm

Next IDS meeting is February 11, 2008 at 11am.

Minutes prepared by: Doris Reyes