

IDS Meeting Minutes
April 14, 2008
11:00am – 1:00pm

Present: Rod Calkins, Marion County; Bob Hammond, CAPS; Debby Davis, Catholic Community Services; Marybeth Beall, Marion County; Paul Logan, Northwest Human Services; Terry Dethrow, New Perspectives; Tim Markwell, New Perspectives; Patricia Tucker, Valley Mental Health; Erin Horst, CAPS; Patrick Brodigan, CAPS; Lona O'Dell, The Children's Guild; Doris Reyes, CAPS; and Steve Kuhn, CAPS/NS

Excused/Absent: Bonnie Malek, CAPS

Guest: Christina McCollum, CAPS; Gwen Welch, Options; Marsha Hille, Options; Heather Keeseey, CBH; Don Theabald, CCS; Christopher Hupp, CCS; Dick Horner, MC; and Rebecca Eichhorn, CCP

Meeting called to order at 11:06am

I. Announcements:

- ❖ Debby – Today is her last day at CCS; Christopher Hupp will be the interim director until they find a full time employee for the position.
- ❖ Tim – New Perspectives still has child med-management appointments available.
- ❖ Steve – DHS child welfare is mandated by federal regulations to have a mental health assessment done within 60 days for children placed in foster care. Looking at the state report, most counties are 18-20% compliant; Marion County is a little lower. Years ago there was an IHI project that had been successful in meeting this standard. Mental health provided on-site assessments at Child Welfare and Child Welfare coordinated the process. Treatment referrals increased due to the high need for counseling among children going into foster care. This will be an on-going agenda item .
 - Tim – in the past this subject has been discussed and NP has been ready for kids and nothing happened, the idea seemed to go away.
 - Rod received a report recently and if accurate, we are meeting the mental health requirements in a timely manner.
 - Lona- looking at assessment only appointments, there is a tendency to be a lot of “no shows”.
 - Rod – the idea is that if we had someone stationed at DHS (probably someone from CAPS), that this should cut down on the number of no shows.
- ❖ Marybeth – ABH work solutions program is revamping and is currently down to one staff member at the Hawthorn location. At this time there are no openings, so until further notice please hold off on any new referrals. Marybeth will notify everyone when they can again start accepting referrals.
- ❖ Rod – CAPS interviews for a new Program Supervisor, two candidates will go forward in the hiring process for second interviews. Rod requested volunteers from

the group to be on the interview panel. The earliest date for interviews would be May 2. The following people volunteered: Patricia, Geoff, Paul, Bonnie, Marsha, and Rebecca. Rod will have Rose Clark contact everyone regarding the date and location of the interviews.

II. Minutes Review – All

The minutes were approved with one clarification to section VI; NP needs to be added to the list of who needs to sign Tx Plans.

III. Reports

To be discussed at later date

IV. Emergency Preparedness

(see handout)

- ❖ Erin and Dick have put together a review of their meetings with each agency regarding their emergency preparedness (EP) plan. Most agencies have an emergency plan but not a disaster plan. A few things that were a concern are the protection of the records of clients, that the communication devices are vulnerable, there needs to be an assembly point for staff and clients, is the establishment able to go into a “lock down” mode, and the plan should be tested and then updated as necessary.
- ❖ Dick handed out a book, “Field Manual For Disasters” to all of the directors.
- ❖ Marybeth stated that MCDD is getting a plan in place for the DD clients. She will talk to Sandra Stewart regarding the MCDD population and the process for E.P. Someone from DD will contact Patricia regarding this population and documentation of the plan can be up into the E.P. plans.

Marybeth – Dick can meet with each agencies E.P. planning group (if needed and or desired) to help with putting together the agency plan.

V. OHP Standard

- ❖ Rod – Out of the first 2-3000 accepted applications, 212 Marion County residents were allowed to apply. Application will be sent out monthly for the next few months and each month Rod will be notified regarding how many new people will be added for Marion County.

VI. Agency Staffing

- ❖ There are a number of employees that are moving from agency to agency. It is important that agencies make sure the staff that is leaving is completely terminated before they start at the new agency. It is also important that staff understand that they cannot

take their current clients with them and shouldn't encourage the client to leave. The staff member should be willing to introduce the new therapist to the existing clients so that they feel comfortable with the change. If clients want to leave we can't stop them but the other agency might not be able to take them and this could cause a problem. It was also suggested that each agency give a courtesy call to the current agency asking about the best transition time. Everyone agreed that communication is the key for successfully transitioning between agencies.

VII. PEER Support Groups

(see handout)

- ❖ Rebecca gave an overview of what CCP is doing and the value of PEER support. The main concern was that once PEER groups start they are successful for a period of time and after a while the group falls apart. There needs to be someone they can turn to for support and guidance when the consumers start to lose their excitement or the group starts to "fizzle" out.

Rebecca offered to go to agencies and help educate and put things in place so that the PEER groups can be successful.

VIII. Variance Requests

- ❖ Agencies are under spending, March isn't fully billed but thus far we are approximately 2.2 million dollars under spent. Looking at 6-12 year olds, 1/4 of services should be going to this age group and only 14% has been spent and this is 60% less than it should be. Looking at 24-64 year olds we are at 43% of CAP and this age group is costing more per case. We're spending approximately 33% and should be spending 44%.

Group discussion: Some agencies would like to see the collapsing of the categories, it was recommended that Dean attends the IDS meetings and be involved in this discussion. Another concern or possible reason for the under spending is that once a client is open they take that "slot", they may end services a few months down the line but have taken that "slot" so it can't be filled. If agencies could fill the slots when clients leave, there would be billing for new clients and in return more money would be spent on services.

- ❖ Rod – One thing that needs to be looked at is how to get to the middle ground without getting penalized. If the categories were collapsed what would be fair? We also need to look at underserved populations and why they are underserved e.g., 0-5 year olds and seniors.

Meeting Adjourned: 1:20 pm

Next IDS meeting is May 12, 2008 at 11am.

Minutes prepared by: Doris Reyes

Page: 2

[eh1] What does this stand for?

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[eh2] What is this referring to? What about the actuaries? Why do they care that lag time is important?

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[eh3] What does this mean? It doesn't make sense right here.