

IDS Meeting Minutes  
November 5, 2007  
11:00am – 1:00pm

**Present:** Rod Calkins, Marion County; Ron Lagergren, CAPS; Bob Hammond, CAPS; Debby Davis, Catholic Community Services;; Marybeth Beall, Marion County; Paul Logan, Northwest Human Services; Terry Dethrow, New Perspectives; Tim Markwell, New Perspectives; Patricia Tucker, Valley Mental Health; Erin Horst, CAPS;;; Barb Seatter, Cascadia and;

**Excused:** Patrick Brodigan, CAPS

**Absent:** Steve Allanketner, Options and Lona O'Dell, The Children's Guild

**Guest:** Trish Davis, Cascadia; Lola Hackett, NWHS; Pam Heilman, MCHD; John Vanderzander, MCEM; Dick Horner, Marin County; Brandon Richards, Marion County; Jay Roberts, Cascadia

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**Meeting called to order at 11:05am**

**I. Announcements:**

- ❖ December 5<sup>th</sup> is the annual CCP & Project ABLE awards dinner for all of our volunteers.
- ❖ Ron - CAPS will review all of the input regarding the IDS Provider Manual and will update accordingly. CAPS will contact individuals as needed for clarification. All will be updated by email in regards to additional questions and/or changes.
- ❖ Items in the manual can be update through out the year.
- ❖ When the final IDS manual is printed, three copies will be given to each agency.

**II. Minutes Review – All**

- ❖ The minutes were approved with no changes.

**III. Disaster Preparedness Planning - All**  
(see handouts)

- ❖ Pam Heilman gave an over view of disaster preparedness using examples of they different types of disasters that could arise in Marion County.
- ❖ (refer to the yellow handout) Marybeth gave an overview of the current county disaster plan and the Behavioral Health "Strike Team". The "Strike Team" is a select group of people who are first responders and will be the persons responsible for organizing everything in the case of a natural disaster. With Marion County, all employees will report and would be assigned to

work according to need at the time of the disaster. The first priority is the population, people will need to be triaged, have assessments and possibly psychiatric medical care. Marybeth recommends that all IDS agencies consider joining Marion County in disaster planning and would like to see them involved in some of the disaster planning exercises. Agencies that want to get involved can contact Marybeth ([mbeall@co.marion.or.us](mailto:mbeall@co.marion.or.us)) and/or Dick ([dhorne@co.marion.or.us](mailto:dhorne@co.marion.or.us)).

- ❖ There are trainings available in January that agencies can attend. Dick will send the information to Ron and Ron will forward it to the agencies.
- ❖ Dick reviewed the “Emergency Planning Guideline for Medical and consumer Care Facilities” and gave some suggestions on how to fill out the paperwork. The agency emergency preparedness checklist needs to be to Ron by 1/15/2007. If anyone has any questions and/or concerns they can contact Ron ([rlagergren@co.marion.or.us](mailto:rlagergren@co.marion.or.us)). If anyone has problems or struggles in filling out the paperwork, let Ron know and he will try to find the answers and distribute all of the information to everyone in order to keep everyone up to date. The checklist can be handed in to Ron in hardcopy form or electronically at the email address above. If anyone thinks of additional training needs and/or any information that should be added, let Ron know and he will coordinate.

Meeting Adjourned: 1:00 pm

Next IDS meeting is December 10<sup>th</sup>

Minutes prepared by: Doris Reyes