

<p>Components</p>	<p>Examples of Effective Practices</p>	<p>Examples of Measures (Evidence of task implementation)</p>
<p><i>Advising Board of County Commissioners regarding policies about children, youth and their families.</i></p> <ul style="list-style-type: none"> ▪ Provide leadership and expertise on children and families issues that face the county. ▪ Provide information about gaps in service needs for children and families, and community strengths and resources, along with recommendations for action. ▪ Provide information and resources regarding best practices for programs and policies in the county. ▪ Advise the BOCC on potential state legislative or executive actions that may affect county programs, policies, or resources. ▪ Advise the BOCC on how other county department programs and policies fit within the broader system for children and families. ▪ Advise and seek approval from Board of County Commissioners regarding local commission on children and families and community work. 	<ul style="list-style-type: none"> ▪ Meets with BOCC periodically to discuss key issues and possible strategies for addressing them. ▪ Staff and/or members provide presentations on key background information for BOCC on issues and best practices for children and families. ▪ Participate in joint press conferences regarding the plan and proposed strategies. ▪ Review county department budgets and policies for impacts on the broader system of services for children and families. ▪ Connect BOCC and county administrators with state and other agencies to facilitate the development of an integrated and coordinated system of services for children and families. ▪ Provide technical expertise to other county departments on processes that facilitate broad based public input in county policy development. 	<p>Outcome: BOCC members have information to make informed decisions.</p> <p>Indicators:</p> <ul style="list-style-type: none"> ▪ Several joint meetings and presentations are held with the BOCC and Commission members and staff during the year. ▪ Staff and/or members provide at least one presentation on the progress of the Coordinated, Comprehensive Plan and obtain BOCC input. Present the final plan. ▪ BOCC targets Coordinated, Comprehensive Plan strategies as a priority for county action. ▪ BOCC mobilizes additional county resources to implement proposed strategies. ▪ Cooperative actions are featured in local media stories.

<p>Components</p>	<p>Examples of Effective Practices</p>	<p>Examples of Measures (Evidence of task implementation)</p>
<p><i>Planning For Children, Youth, and Families</i></p> <ul style="list-style-type: none"> ▪ Lead and coordinate a local coordinated comprehensive planning process, which includes mapping, data analysis, priorities, strategies and measurement. ▪ Develop broad community participation in planning process. ▪ Facilitate the local process of compiling and analyzing data for review by community. ▪ Facilitate and prepare the writing of a coordinated plan that meets local needs and state guidelines. ▪ Assist planning participants to identify which entity will take leadership for which priority identified in the plan. ▪ Provide training and technical assistance to inform planning process. ▪ Provide leadership and focus for addressing priority areas developed through the planning process <ul style="list-style-type: none"> ✓ Promote and facilitate citizen participation in project and program development, including youth involvement ✓ Promote public/community awareness of commission purposes and prevention issues ✓ Promote broad organizational leadership in implementing plan ✓ Provide information on proven and best practices as needed to implement plan ▪ Identify and develop resources for plan implementation 	<ul style="list-style-type: none"> ▪ Planning process has participation from all appropriate governmental and larger non-profit agencies, and community members. ▪ Planning process is clearly organized to allow input from individuals and groups. ▪ Data is reviewed and used to set priorities and strategies. ▪ Staff and members facilitate participation by variety of community members and organizations in implementation of plan. ▪ Staff and members work with community to build relationships that result in increased resources for plan implementation. ▪ Press releases on plan are sent to local newspapers. ▪ Best practices are referenced in background information as well as in media stories. 	<p>Outcome: Broad acknowledgement exists that the comprehensive plan is the county’s plan for its children and families.</p> <p>Indicators:</p> <ul style="list-style-type: none"> ▪ Plan meets requirements for content, including broad input, and is accepted by the Board of County Commissioners. ▪ Plan reflects county interests. ▪ Plan has been reviewed by young people. ▪ Plan implementation indicates a wide variety of organizations within the community taking a lead role for specific priorities. ▪ Plan is submitted by the date due and accepted by OCCF. ▪ Target outcomes are identified from best practices. ▪ Data collection plans and evaluations are designed to incorporate outcomes used in best practice research to allow comparisons.

<p>Components</p>	<p>Examples of Effective Practices</p>	<p>Examples of Measures (Evidence of task implementation)</p>
<p><i>Community Building and Mobilization</i></p> <ul style="list-style-type: none"> ▪ Strategy 1: Educate the community about children, youth and families. <ul style="list-style-type: none"> ✓ Use public information forums, radio and other media, news stories, awards, and other activities to expand community capacity and conditions for positive change. ▪ Strategy 2: Build positive personal relationships <ul style="list-style-type: none"> ✓ Create one to one relationships and organized volunteer opportunities that enhance social networks, intergenerational relationships and other positive relationships for children, youth and families. 	<ul style="list-style-type: none"> ▪ Hold community meetings, media and other forums to present information on important local issues affecting children, youth and families in the community. ▪ Use community meetings, trainings, and other forums to examine effective community based strategies for supporting children, youth and families in the community. ▪ Advertise and reward “success stories” that result from personal and community action. ▪ Advocate for and support positive action by individuals, neighborhood associations and organizations, businesses, faith-based groups, and other community organizations. ▪ Form partnerships with media to improve coverage of children and families ▪ Provide information about everyday actions that can support children, youth and families. ▪ Support recruitment and training of volunteers to support families, children and youth, especially those at higher risk and who need longer-term relationships. ▪ Use advocacy, training and technical assistance to support the development of family and youth friendly practices among community employers, schools, and service providers. 	<p>Outcome 1: Improved knowledge and positive expectations regarding children, youth and families.</p> <p>Indicators:</p> <ul style="list-style-type: none"> ▪ Knowledge of local conditions and issues. ▪ Knowledge of effective community based strategies. ▪ Beliefs that positive change can occur through individual and collective action. ▪ Commitment to action in support of children, youth and families. <p>Outcome 2: Engaged individuals and organizations that act to support children, youth and families.</p> <p>Indicators:</p> <ul style="list-style-type: none"> ▪ Positive, informal interactions link adults with children & youth. ▪ Individuals volunteer in support of children, youth and families ▪ Community groups and organizations support children, youth and families. ▪ Family-friendly public and private sector policies and practices. ▪ Adults know the children in their neighborhoods.

<p>Components</p>	<p>Examples of Effective Practices</p>	<p>Examples of Measures (Evidence of task implementation)</p>
<ul style="list-style-type: none"> ▪ Strategy 3: Develop safe, accessible community environments and activities that promote learning and development. <ul style="list-style-type: none"> ✓ Expand accessibility, appropriateness and range of environments and activities for children, youth and families. ▪ Strategy 4: Expand support for diversity and inclusion. <ul style="list-style-type: none"> ✓ Create opportunities to learn about, value, and respond to the diversity that arises from gender, culture, ability, and age, as well as individual needs, interests and skills. ✓ Engage youth as resources in their community ▪ Strategy 5: Link the community with formal service systems. 	<ul style="list-style-type: none"> ▪ Conduct safety and accessibility audits of public spaces that serve children, youth and families; support community volunteers to improves safety and accessibility as needed. ▪ Develop environments and activities that respond to a range of ages and interests. ▪ Support and co-sponsor family friendly community activities and events. ▪ Offer trainings to increase responsiveness to diversity among community members, volunteers, service providers, and others. ▪ Assure that environments, materials and resources, reflect the diversity of the community. ▪ Support community activities and events that increase appreciation of diversity. ▪ Develop policies and procedures that support inclusion in community based activities. ▪ Involve youth in roles where they can contribute to their community while developing their own skills. ▪ Engage community members in effective, informed decision-making that influences formal and informal systems. 	<p>Outcome 3: Safe and welcoming community environments and activities.</p> <p>Indicators:</p> <ul style="list-style-type: none"> ▪ Safe, accessible environments and activities. ▪ Developmentally appropriate activities and environments. ▪ Community activities respond to diverse needs and interests. ▪ Family centered events and activities. <p>Outcome 4: Respectful inclusion of all community members.</p> <p>Indicators:</p> <ul style="list-style-type: none"> ▪ Policies, practices, physical environments and materials support diversity and inclusion. ▪ Community members appreciate the diversity in their community. ▪ Volunteers and other providers understand diversity and practice inclusion. ▪ People feel a part of their community. <p>Outcome 5: Strong linkages between the community and formal service systems.</p> <p>Indicators:</p>

<p>Components</p>	<p>Examples of Effective Practices</p>	<p>Examples of Measures (Evidence of task implementation)</p>
<p>✓ Unite the community and formal systems through decision-making, resource investment, policies and practices.</p> <p><i>Monitoring and Evaluation</i></p> <ul style="list-style-type: none"> ▪ Develop, organize and implement monitoring and evaluation systems based on the <u>Building Results</u> (OSU, 1997) framework or other performance measurement systems, state commission on children and families requirements and plan requirements. ▪ Monitor the progress of a) the local community comprehensive plan’s targets in conjunction with other partners and b) outcomes of activities and initiatives funded by local commission dollars. ▪ Use data to assist commission members and the community to make informed decisions regarding allocation of resources and achieving targets identified in the comprehensive plan. ▪ Facilitate a process of regularly analyzing outcomes from the implementation of the comprehensive plan. 	<ul style="list-style-type: none"> ▪ Invest public and private resources in community strategies as well as formal systems ▪ Leverage monetary and non-monetary resources to support community initiatives. ▪ Implement policies and procedures to link informal and formal services and systems. ▪ Collaborate to create a continuum of supports from promoting positive development to prevention to intervention. <ul style="list-style-type: none"> ▪ Clear monitoring and evaluation policy is established and used for locally funded commission programs. ▪ Evaluation process is developed to measure progress toward plan targets. ▪ Commission members use information from monitoring and evaluation process and community to make informed decisions in future planning and community building efforts. 	<ul style="list-style-type: none"> ▪ Inclusive, effective community decision-making influences services and supports. ▪ Monetary and non-monetary resources are leveraged and blended. ▪ Policies and procedures support community and service systems collaboration. ▪ Continuum of supports from promoting positive development to prevention to intervention. <p>Outcome: Information collected conveys success of local commission funded programs and plan targets.</p> <p>Indicators:</p> <ul style="list-style-type: none"> ▪ Program information is accurately reported on database when due. ▪ Materials are prepared for local Commission on Children and Families members, partners and the community so they have sufficient information to identify trends and emerging issues. ▪ Data on plan targets are collected and reported to all interested organizations, including state partners.

<p>Components</p>	<p>Examples of Effective Practices</p>	<p>Examples of Measures (Evidence of task implementation)</p>
<ul style="list-style-type: none"> ✓ Use monitoring/evaluation data to identify successful services and initiatives to strengthen existing services and initiatives and further best practices. ✓ Use monitoring/evaluation data to identify unmet needs in ongoing planning process. ✓ Provide or broker training and technical assistance to further implementation of best practices. <p><i>Managing Resources</i></p> <ul style="list-style-type: none"> ▪ Build commission RFP, collaborative contracting and other bidding processes from plan, in accordance with county, state and federal regulations ▪ Develop and implement contracts for programs funded by local commissions on children and families using established standards for contract management and measurement. ▪ Develop and implement policies, procedures and internal controls for local commission operations, including preparation of required reports, budgets, fiscal record keeping, etc. ▪ Coordinate local commission meetings and operations. ▪ Provide training and technical assistance to local commission on children and families members and the community. 	<ul style="list-style-type: none"> ▪ Policies are developed with commission members that guide the operations of the local commission. ▪ Staff prepares documents for member approval as directed by membership. ▪ Staff are trained and able to respond to requests for information, have skills for facilitation and community building and handle operations of commission. ▪ BOCC members are informed of issues affecting children and families. ▪ Staff serves as liaison and spokesperson to state and local agencies and organizations. ▪ Standards of practice for internal controls are used. ▪ Staff develops commission RFP and other bidding processes based on those priorities identified in plan selected by commission on children and families. 	<ul style="list-style-type: none"> ✓ Organizations and community are alerted to changing conditions through newsletters, media alerts, or other communication. ✓ Progress on plan targets is reported as required by due date. <p>Outcome: Resources are available to local commission system and are effectively managed.</p> <p>Indicators:</p> <ul style="list-style-type: none"> ▪ Meeting packets include complete agendas and issue briefs. ▪ Time studies of LCCF staff reflect broad contact with community. ▪ Trainings are conducted for members and community on relevant issues. ▪ Fiscal record keeping and office operations reflect quality implementation of internal controls and records management. ▪ RFP's and other bidding documents follow lawful

<ul style="list-style-type: none"> ▪ Prepare county budgets and fiscal record keeping procedures. ▪ Respond to requests for information from communities, state agencies, legislators and other interested entities. ▪ Manage operations of local commission office including supervision of staff, staff development, answering phones, handling of paperwork, and other internal office functions. <p>Develop a working knowledge of applicable state and federal statutes, rules, and regulations.</p>	<ul style="list-style-type: none"> ▪ Staff develops contracts based on standards of practice for programs selected for funding by the commission on children and families. ▪ Standards of practice include selection of meaningful outcomes from Building Results or other standardized packages, development of work plan to measure progress of contract elements, and adherence to county contracting requirements. 	<p>procedures and are in accordance with plan.</p> <ul style="list-style-type: none"> ▪ Contracts include adequate work plans, measurement information and follow-up. ▪ Local commission has resource information available in office or knows where to refer.
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------