

Governing Body: MARION COUNTY COMMUNITY AND PROVIDER SERVICES (CAPS)	Function: INTEGRATED DELIVERY SYSTEM (IDS) HANDBOOK	
Subject: Special Needs/Equipment Requests	Prepared By: CAPS	Original Date: 10/01/2007 Revised Date:

PURPOSE AND SIGNIFICANCE:

In the course of outpatient mental health treatment there might be a rare circumstance where a Member has special needs or requires equipment to support his/her recovery. Requests for special needs or equipment can be made verbally or in writing to CAPS.

PROCESS AND/OR PROCEDURE:

IDS Providers may contact the following appropriate person for a special need/equipment:

- Adult Care Coordinator (503) 361-2776.
- Child and Adolescent Care Coordinator (503) 361-2701.

The request should include the circumstances and the need for the equipment. The clinician should also outline what has been tried in lieu of having special equipment. Care Coordinators will review the request with the CAPS Program Supervisor. The IDS Provider will be given a decision within seven days.