

Governing Body: MARION COUNTY COMMUNITY AND PROVIDER SERVICES (CAPS)	Function: INTEGRATED DELIVERY SYSTEM (IDS) HANDBOOK	
Subject: Authorization for Out of Panel Services	Prepared By: CAPS	Original Date: 10/01/2007 Revised Date:

PURPOSE AND SIGNIFICANCE:

There may be circumstances in which IDS Providers are unable to provide medically necessary health services to Members with a covered condition, which may warrant an Out of Panel authorization for services. Examples of Out of Panel services include but are not limited to: Culturally Competent Treatment; Psychosexual Evaluations; and Firesetter Evaluation.

PROCESS AND/OR PROCEDURE:

All Out of Panel Providers must be credentialed and approved by the Community and Provider Services (CAPS) Program Supervisor. The CAPS Adult Care Coordinator and Child/Adolescent Care Coordinator will facilitate the referrals and approve the payments for Out of Panel Provider's services.

Care Coordinators will not approve/arrange for an Out of Panel service for any member who is currently enrolled in services with one of the IDS Providers without prior contact with the Primary Care Provider (PCP). Members who contact CAPS directly to request an Out of Panel service will be referred back to their PCP. Members will be asked to discuss the need/desire for the Out of Panel service with their primary clinician/case manager and, if the need/desire is appropriate, the clinician/case manager should contact CAPS on behalf of their client.