

**Marion County  
Volunteer Job Profile**

**Job: Immunization Intern**  
**Department: Health**

**Contact**

Kelly Martin  
Health  
3180 Center St NE  
Salem OR 97301

day: (503) 361-2791  
e-mail: kmartin@co.marion.or.us

**Job Location**

Health Building  
3180 Center Street NE  
Salem OR 97301

Job performed at this location  
Job performed at various locations  
Personal transportation required  
Convenient to public transportation

**Qualifications**

Must be 18 years of age and a student pursuing a public health or related degree.

**Duties**

Assist the immunizations coordinator in:

- Developing education materials and staff community health fairs
- Adult Immunization Coalition activities
- Assist in All Marion Immunizations Coalition (AMIC) activities
- Working with immunization staff on flu clinic staffing, advertising and promotion (seasonal)
- Coordinating immunization promotion activity
- The school exclusion process, including activities to reduce the number of students excluded
- Coordinating immunization clinics at the Health Department and in the community

**Requirements**

Minimum age: 18  
20.00 hours per week  
Preferred work sched: flexible  
Criminal Hstry Check: required  
DL Check: required  
Dept. orientation: required

**Training:**

On the job, safety training associated with the job and HIPAA is provided.