

**Marion County
Volunteer Job Profile**

Job: Immunization Intern
Department: Health

Contact

Kelly Martin
Health
3180 Center St NE
Salem OR 97301

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Job Location

Health Building
3180 Center Street NE
Salem OR 97301

Job performed at this location
Job performed at various locations
Personal transportation required
Convenient to public transportation

Qualifications

Must be 18 years of age and a student pursuing a public health or related degree.

Duties

Assist the immunizations coordinator in:

- Developing education materials and staff community health fairs
- Adult Immunization Coalition activities
- Assist in All Marion Immunizations Coalition (AMIC) activities
- Working with immunization staff on flu clinic staffing, advertising and promotion (seasonal)
- Coordinating immunization promotion activity
- The school exclusion process, including activities to reduce the number of students excluded
- Coordinating immunization clinics at the Health Department and in the community

Requirements

Minimum age: 18
20.00 hours per week
Preferred work sched: flexible
Criminal Hstry Check: required
DL Check: required
Dept. orientation: required

Training:

On the job, safety training associated with the job and HIPAA is provided.