

**Marion County  
Volunteer Job Profile**

**Job: Parole and Probation-Practicum/Volunteer**  
**Department: Sheriff's Office**

**Contact**

Jeff Wood  
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Salem OR 97301

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**Job Location**

Parole & Probation Office  
4040 Aumsville Hwy SE  
Salem OR 97301

Job performed at this location  
Job performed at various locations  
Convenient to public transportation

**Qualifications**

Twenty years or older, able to pass criminal background check, and no criminal convictions.  
Bilingual preferred but not mandatory.

**Duties**

Work with parole and probation officers to develop a supervision plan for corrections clients, gather information for contacts and treatment services for clients, monitor court-ordered obligations, process client monthly reports, attend court as an observer, and perform other duties as assigned. Work assignments can be with a specialty unit (i.e. Gang Unit, Sex Offender Team, Domestic Violence Team) or General Supervision District.

**Requirements**

Minimum age: 20  
10.00 hours per week  
Preferred work sched: days/flexible  
Background Check: required  
Drivers License Check: required  
Vehicle Insurance: not required

**Special Requirements:**

Must be 20 years or older and have a current Oregon Driver's License.