

**Report on issues discussed at the weekly
Management Update meeting on January 5, 2009**

Commissioners present: Commissioner Brentano and Commissioner Milne

INFORMATIONAL

Clarification of Marion County public contracting rules

Peggy Mitchell, contracts compliance analyst, discussed Marion County public contracting rules and delegation of authority relating to cancellation of solicitations. Peggy explained that the delegation of authority sets forth who may sign contracts at certain dollars amounts. However, the contract rules do not spell out who has cancellation authority for solicitations. Commissioner Milne said she thought the cancellation process could follow the solicitation limits with the addition of notification to the board. Commissioner Brentano concurred regarding notification of the board. Peggy and Bruce Armstrong, legal counsel, clarified that a bid award is not a final contract award and that the county reserves the right to cancel in the solicitation documents. Commissioner Brentano said he would be comfortable with cancellation authority resting with the chief administrative officer or deputy county administrative officer who will then make notification to the board. He said he did not want cancellations made lightly due to the potential negative impact on businesses. Commissioner Milne agreed. Peggy and John Lattimer, chief administrative officer, said cancellation of a solicitation is an unusual circumstance and doesn't happen very often. Peggy said she will incorporate this change to the contract rules along with other updates.

COMMISSIONERS' UPDATE

Commissioner Milne mentioned a letter she had received regarding the Pickens Plan (an energy plan).

Commissioner Brentano discussed the Willamette River channel maintenance group. He said the commissioners will need to decide on county participation for the next phase. Commissioner Milne said she thought this was something the county should continue to follow. Commissioner Brentano also mentioned his concerns for rising river levels. John said public works is aware the river situation and they are watching river levels closely.

WORK SESSIONS AND OTHER MEETINGS

- 1/6 Quarterly Board of Commissioners/CAO meeting, 1:00-2:00
- 1/7 Board Session, 9:00-1:00
- 1/8 Children & Families Commission - Executive committee meeting, 1:00-2:30
- 1/12 Commissioners' calendar review, 8:30-9:00
Management update, 9:00-11:00
Forum Series – Scott Brosius, 11:45-1:15