

**Report on issues discussed at the weekly
Management Update meeting on January 26, 2009**

Commissioners present: Commissioner Milne, Commissioner Carlson and Commissioner Brentano

INFORMATIONAL

Survey graphic index update and new plat tracking web applications

Bill Worcester and Mark Riggins, public works, discussed a new version of the survey graphic index that will allow viewing of survey maps on the Internet. He said this will replace the current subscription service. Mark said that information from the Assessor's Office would also be linked in and available through this new application. He said the software is flexible and allows look-ups by address, township range, tax lot, etc. Mark said the software would also provide tracking of partition and sub-division plats. He said this application would also be available internally and for public use. Commissioner Milne said she liked the idea. She asked about the logistics of keeping the information updated and available. Mark said there would be designees from each department who will keep the information up to date. John Lattimer, chief administrative officer, asked about software maintenance and annual costs. Grace McDonald, IT, explained that the application is built on the same platform as the GIS system. She said routines have been set up to update the data on a regular basis. Mark said the software would be ready for use in about 30 days. Jo Stonecipher, legal counsel, suggested sending out a press release to let the public know when the information becomes available on-line.

Noise variance and backyard burning permit fees

Joe Fennimore, public works planning, discussed proposed permit fees for the noise variance and backyard burn permits. Joe said that each ordinance had been updated in November and December of last year. Joe said that the noise variance requires a public hearing before the board with notice to neighboring property owners. He said current land use variance fees are \$1565. He said that since less staff time will be needed and since there is less complexity involved in reviewing a noise variance application, staff is recommending a \$500 fee. Commissioner Carlson and Commissioner Milne both expressed concern about the amount. There was general discussion about noise variances and mass gathering permits and when the two might be used together or independently. Commissioner Brentano suggested waiving the fee if a noise variance is sought in conjunction with a mass gathering permit. Jo Stonecipher said the process will allow public participation and give neighbors information when a variance is requested. Commissioner Carlson asked that the board revisit the fee if there are complaints about the amount. Public works will schedule the noise variance fee for formal consideration at an upcoming board session.

Next Joe discussed the proposed fee for a backyard burn permit. The proposed fee is \$40 for the initial permit and a \$25 renewal amount. Commissioner Brentano asked about public education plans for the new

ordinance. Sterling Anderson, planning director, said that public works is working on a public information campaign. Joe will also schedule the proposed backyard burn permit fee for formal consideration at an upcoming board session.

Economic stimulus package project list

Cindy Schmitt, acting county engineer, discussed potential projects that may be eligible for federal economic stimulus funds. Cindy said there may be funding available to the county through three different programs. Cindy discussed some of the potential projects and the project costs. She said the list is due Friday. She said there would be the opportunity to reprioritize projects as more information becomes available. A potential overlay project that would be part of a larger statewide Oregon Department of Transportation (ODOT) project was discussed. Commissioner Brentano asked whether local contractors would be used. Cindy said she was unsure how that project would be structured. She said they will need more information. There was general discussion regarding potential projects and existing projects that may benefit. Cindy said there are some duplicates on the project lists since some projects may be eligible for different pots of money. She said they will have the opportunity to reprioritize as they go along. Commissioner Carlson said she was pleased to see the intersection at Winema Place as a potential project.

Dave Henderson, business services director, also discussed potential facilities projects that may be eligible for economic stimulus funding. He discussed two proposals including current renovations to the courthouse and the Sheriff's Office work center, as well as a proposal for a new health department building. He said for the existing renovation project they will be refining the project list into smaller projects since full funding for either project is not likely.

Economic Development Advisory Board

Dan Estes, senior policy advisor, discussed by-laws, membership, and recommended projects of the Economic Development Advisory Board (EDAB). Dan also provided the commissioners with a draft marketing strategy. Commissioner Carlson asked for wording modifications to the by-laws that would help add flexibility to the funding criteria. She also discussed implementation of public notice requirements, agenda and minutes posting. She spoke of adding consistency, among all advisory boards, in this area. She said the Public Safety Coordinating Council provided a good model.

Next Dan discussed membership on EDAB. Dan said current members would be considered for reappointment for one or two year terms and there will be three new members considered for appointment at the Wednesday, January 28 board session. Commissioner Milne said she would like to add consideration of the EDAB by-laws to the upcoming board session, since they will already be discussing EDAB and membership appointments. Commissioner Brentano said that once the members are reappointed they

will need to elect a chair and vice-chair. He also said he would like some of the term lengths reconsidered.

Finally Dan discussed current EDAB applications. Commissioner Brentano said he still has an interest in carving out a portion of the lottery grant funding for community projects. Dan said EDAB already had plans to discuss this at their next meeting. Dan distributed seven grant applications. Dan said EDAB was recommending four for approval at this time. They are: Marion County Oregon 150 Committee, Pacific Building Systems, Mid-Willamette Council of Governments (COG), and Supreme Northwest. Commissioner Carlson asked if COG had reviewed the financials for the private businesses. She recalled that EDAB had discussed adding COG review and part of the process. Dan said a COG member on EDAB had received each application. Commissioner Milne discussed that all may not require review. She discussed one of the applicants that had most likely already been through a significant review process. Dan said he would look into the financial review process. Dan explained that the COG application was to provide training to all Marion County planning commissioners. Commissioner Carlson asked that they check in with the League of Oregon Cities who may already provide similar training. Dan said he would be bringing the four recommended projects to the board for formal consideration at an upcoming board session. There was discussion about the remaining applications that may be considered further in the future. Commissioner Milne expressed the need to move ahead with the approvals in a timely manner to keep from having a negative impact on the businesses involved.

OTHER

Dan Estes briefed the commissioners on upcoming work sessions. Commissioner Carlson said Sara McDonald, senior policy advisor, would be working on putting a work session together regarding the homelessness plan.

COMMISSIONERS' UPDATE

Commissioner Milne said she had recently attended the annual Woodburn Chamber of Commerce dinner. She said the evening focused on the theme of "Woodburn Proud." She said it was nice to see the community moving forward in a positive manner after the recent tragedy.

Commissioner Brentano talked about recent community meetings sponsored by transit. He said he was meeting with a representative from transit on Monday afternoon.

WORK SESSIONS AND OTHER MEETINGS

- 1/27 Solid Waste Management Advisory Committee, 6:30-8:00
- 1/28 Board Session, 9:00-1:00
Mid-Willamette Valley Council of Governments annual meeting, 6:00-9:00
- 2/2 Commissioners' calendar review, 8:30-9:00
Management update, 9:00-11:00
- 2/3 Work Session – Marion County public lands, 9:00-11:00