

**Report on issues discussed at the weekly  
Management Update meeting on July 27, 2009**

Commissioners present: Commissioner Milne, Commissioner Carlson and Commissioner Brentano

**INFORMATIONAL**

School Construction Excise Tax Legislation HB 2014

Warren Jackson, building official, discussed recent changes in the school excise tax legislation. Warren said collecting agencies may now retain up to four percent of the school excise tax to cover administrative costs. In addition, jurisdictions that issue permits must collect the tax if imposed by the school district. Warren said that the current intergovernmental agreements (IGA) will need to be updated to include the increased amount. Commissioner Carlson wanted to ensure that the county only retains actual costs and does not collect the full four percent just because it is now allowed. Warren said that the state also has the option to receive 0.25 percent of the excise tax collected. Jo Stonecipher said that language can be added to the IGAs stating that if the state requires payment of the 0.25 percent, that amount will additionally be retained to meet the requirement. John asked that Warren conduct an analysis regarding the actual costs to collect and distribute the school excise tax. Commissioner Milne agreed and said she would feel more comfortable moving forward once they had that information. Commissioner Brentano asked what the total amount collected has been. Warren said that less has been collected than originally anticipated. He said that currently only five districts have IGAs with the county. He said that if all school districts collected the tax the annual total would be approximately \$250,000. Warren will report back to the board with actual costs.

Changes to New Employee Orientation Training Program

Madilyn Zike, human resources manager, discussed proposed changes in the New Employee Orientation (NEO) training program. She said that HR staff have assessed the training material and will be condensing NEO to a one-day training. Madilyn described topics to be covered as: county mission and goals, customer service, policy and procedure overview, ethics, information systems including the county computer use policy, risk management, the issue is respect, and employee benefits. Commissioner Milne asked for more information regarding the customer service training. Madilyn said that at this time it is a high level overview, however in the future she would like to revise the training to contain more specific information. Commissioner Milne said she would like to ensure that the overall philosophy that the county is here to solve problems be communicated and followed up on. Commissioner Carlson thought it would be a good discussion for the next department head/elected officials (DH/EO) meeting. Barb Young, senior policy advisor, mentioned that an update on the customer service policy and procedures has been scheduled for the next DH/EO meeting. Madilyn said there will be more to come as the training program assessment is completed.

Bargaining Contract Updates

Pat Donenfeld, human resources supervisor, provided updates on two bargaining contracts. She said both have tentative agreements. They include the Federation of Oregon Parole and Probation Officers (FOPPO) and the Marion County Juvenile Employees Association (MCJEA). Pat gave brief overviews of each agreement. Pat said the FOPPO contract is scheduled for formal consideration by the board on Wednesday, July 29, and the MCJEA will also come before the board in the near future. Commissioner Carlson asked about the status of the contract for the Marion County Law Enforcement Association (MCLEA). Pat said they should be receiving the arbitrator's decision in the next week or two.

## OTHER

Dan Estes, senior policy advisor, discussed a letter that will be sent to Marion County's congressional delegation regarding the summer flow schedules at Detroit Dam. Dan explained that sufficient flows are necessary to maintain usable levels in the lake through Labor Day. Dan said that along with the board, several state legislators also plan to sign the letter. Dan said it is important that the congressional delegation take action before the August break. He plans to circulate the letter for signatures today. Commissioner Milne provided an overview of a meeting she recently attended with affected community members. She said business owners are very concerned that if flow levels are not maintained there will not be sufficient water levels to sustain the recreational activities the community depends on. She reiterated that quick action will be essential.

Jo Stonecipher, legal counsel, said that several staff members from her office will be out of town attending the annual Oregon District Attorney's Association (ODAA) conference, which includes county counsel. She said this training provides staff with required continuing legal education (CLE) credits.

## COMMISSIONERS' UPDATE

Commission Carlson discussed a recent meeting with a person who has several historical documents and family photos dating back to the 1860s. The family plans to donate the items to the Marion County Historical Society. However, they have some concerns regarding the available storage and preservation. Commissioner Carlson said she would like to look into ways the county may be able to help the historical society address these issues.

Commissioner Brentano discussed a recent Woodburn transportation meeting to discuss the proposed Woodburn Interchange project. He said the meeting was prompted by a letter that indicated lengthy timelines for the project. Commissioner Milne said she also attended the meeting. She thought that even by trying to hold the Oregon Department Transportation (ODOT) accountable to the timelines it could still be up to 10 years for the project to be completed. Barb Young said she spoke with ODOT representatives about providing regular updates to stakeholders.

## WORK SESSIONS AND OTHER MEETINGS

- 7/28 Community Corrections Board, 8:30-10:00  
Solid Waste Management Advisory, 6:30-8:00
- 7/29 Board Session, 9:00-1:00
- 8/3 Commissioners' calendar review, 8:30-9:00  
Management Update, 9:00-11:00

This all-county e-mail authorized by John Lattimer, chief administrative officer.