

**Report on issues discussed at the weekly
Management Update meeting on August 10, 2009**

Commissioners present: Commissioner Brentano and Commissioner Milne (by phone)

INFORMATIONAL

Economic Development Advisory Board (EDAB) grant recommendations

Dan Estes, senior policy advisor, discussed three grant requests recently received by the Economic Development Advisory Board (EDAB). Dan said EDAB is recommending approval of Rolling Hills Bakery Café for \$19,100 and Agri-Plas for \$135,000. Dan said EDAB is not recommending funding for Bauman Farms and Garden for \$30,000 for a special event. Dan provided some background material for each of the applications. Commissioner Brentano said that due to the amount of the Agri-Plas grant request he would like to have the Mid-Willamette Valley Council of Governments (COG) review the company's financial information. He mentioned that COG review has been discussed in the past and that he would like to see a process that triggers review by COG. Commissioner Milne said that she would prefer that EDAB advise applicants that further financial review may be required and that a commissioner can request a review by COG on a case-by-case basis. Dan answered that the EDAB application already contains this disclosure. He will ask COG to complete the financial review. He thought the information would be readily available and easy to complete quickly. Dan will schedule the proposals for formal consideration by the board, on August 19, following the Agri-Plas review.

FY2009-10 budget adjustment for the purchase of property at 3925 Fisher Road NE, Salem

Rod Calkins, health department administrator, and Jeff White, chief financial officer, discussed funding for a property purchase for the Her Place program. The board previously authorized the chief administrative officer to sign a property sales agreement. Rod explained that the sale is set to close this week. He said they are seeking approval to move funds from contingency to capital outlay in the health fund. Jeff said that they originally anticipated that the sale would close in the last fiscal year therefore, the funds were not budgeted for this fiscal year. Jeff explained the process, allowed by statute, to transfer the funds outside of the supplemental budget process which will not occur until the fall. Commissioner Milne asked if the funds requested over the purchase price would be used to complete repairs on the property. Rod confirmed the funds would be used for repairs as well as to make the property compliant with the Americans with Disabilities Act (ADA). The board will formally consider the budget adjustment on Wednesday, August 12.

ACTION

Consider approval of the purchase of property at 3925 Fisher Road NE, Salem

The commissioners voted to approve the purchase of property 3925 Fisher Road NE, Salem, for the Her Place program and authorize the chief administrative officer to sign the agreement. The motion passed unanimously.

Deed of gift to the Marion County Historical Society

Nelsa Brodie, public information coordinator, discussed the donation of items to the Marion County Historical Society used in the Oregon 150 Relay. Some of the items include the baton created by a local artist, commemorative coins, posters and other items. Nelsa said the historical society has requested that the county formalize the donation by signing a deed of gift. The commissioners voted to approve the deed of gift to the Marion County Historical Society and authorize the chair to sign the deed of gift. The motion passed unanimously.

OTHER

Jo Stonecipher, legal counsel, gave an update on the joint Donald City Council/Board of Commissioners public hearing scheduled for Tuesday, August 11, in Donald. She said the hearing is to consider a remand from the Land Use Board of Appeals (LUBA). Jo explained the process for the meeting since these types of joint sessions do not occur regularly.

WORK SESSIONS AND OTHER MEETINGS

- 8/10 Solid Waste Management Plan Meeting – Keizer, 5:45-6:45
- 8/11 Stayton/County meeting, 7:30-8:30
 - Housing Authority Special Board Meeting and Executive Session, 9:30-10:00
 - Joint Donald City Council/Board of Commissioner public hearing, 6:45-7:45
- 8/12 Board Session, 9:00-1:00
 - Economic Development Advisory Board, 3:30-5:00
- 8/13 Keizer/County meeting, 7:30-9:00
 - Work Session – Parks Commission, 9:30-11:30
- 8/17 Commissioners' calendar review, 8:30-9:00
 - Management Update, 9:00-11:00
 - Health Department – All Staff Meeting, 11:00-12:00

This all-county e-mail authorized by Jan Fritz, deputy county administrative officer.