



Marion County
Management Update
Swamp Fox Conference Room
Marion County Courthouse Square

REPORT
December 28, 2009

Commissioners present: Commissioner Carlson and Commissioner Brentano

INFORMATIONAL

Budget parameters

John Lattimer, chief administrative officer, discussed budget parameters for inclusion in the FY 10-11 budget instructions for departments. John explained that there are parameters that change each year and some that are on-going. John summarized each of the annual changes. Changes include interest income calculations, cost of living allowances, health insurance rates and PERS expenses. Commissioner Carlson also asked about the IT budget for software upgrades. She explained that she is sometimes unable to open documents from outside contacts that use a newer version of Microsoft Word. John said he has been talking with IT Director Grisha Alpernas about how to budget for staff as well as infrastructure, including software upgrades, as we plan for the budget in the next year. Commissioner Carlson said she would also like the board to begin policy discussions regarding electrical revenue.

OTHER

Cordon Road Development

John Lattimer distributed copies of an e-mail he received from Salem's city manager regarding a proposed development off Cordon Road. John said he would like more than project-by-project agreements when city developments affect county roads. Commissioner Carlson said other jurisdictions may have similar agreements that might be helpful. John said he and legal counsel will be meeting with the city.

CCTV

Jo Stonecipher, legal counsel, said that the Comcast franchise will expire in early 2010. She said that she and Alan Haley, who staffs the Cable Regulatory Commission, will be meeting with the city to prepare for contract negotiations. She said they plan to work with a consultant with specialized knowledge in the cable television field. Commissioner Carlson asked how the franchise agreement affects the contract with CCTV. Jo explained that while funding for CCTV primarily comes from franchise fees, the service agreement with CCTV is separate. Commissioner Carlson said she would like some clarification regarding the services the county receives through CCTV. She said she would like a firmer understanding of programming time allotted to the county and how that is determined. A work session with CCTV will be scheduled for a future date.

COMMISSIONERS' UPDATE

Commissioner Brentano and Commissioner Carlson both reported that they had received correspondence regarding the Phillips land use case. The record for the case was closed on December 16, 2009. The board may not consider additional information now that the record is closed. Correspondence will be forwarded to Jolene Kelley for follow-up and response.

Commissioner Carlson said she had received a newsletter from the North Santiam Canyon Economic Development Corporation. The North Santiam Canyon EDC has received economic development grants from video lottery receipts. Commissioner Carlson asked that a presentation with the North Santiam Canyon EDC be scheduled for a future board session.

WORKSESSIONS AND OTHER MEETINGS

12/30 Board Session, 9:00-11:00

12/31 H1N1 Conference Call, 7:30-8:00

1/4 Commissioners' calendar review, 8:30-9:00

Management Update, 9:00-11:00

1/5 Board of Commissioners/Chief Administrative Officer meeting, 8:30- 9:30