

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, August 12, 2009  
Marion County Courthouse Square

9:00 a.m. Board Session  
Senator Hearing Room

PRESENT: Commissioner Patti Milne, Commissioner Janet Carlson and Commissioner Sam Brentano. Also present were John Lattimer as chief administrative officer, Jo Stonecipher as legal counsel and Kim Hulett as recorder.

**PUBLIC COMMENT**

Dorothy Yaeger, 3524 Fisher Road NE, Salem, said she had a complaint about the noise ordinance. She said she has lived at a retirement home for a year and a half and been disturbed frequently by a band playing loud music. According to the Sheriff's Office the band can play from 7:00 a.m. until 10:00 p.m. She said the noise ordinance states it is for the welfare and quality of life of the citizens of the county and wants to know how it is for the welfare when a band is playing so loud it disturbs everyone. She said that Kilroy's Storage Units, where the band practices, is in the City of Salem and the fence between the storage facility and the retirement home is in the county. She said she is over 50 yards from the storage unit and the music is all she hears. Ms. Yaeger said she couldn't read because of the inability to concentrate due to the noise. She said the band isn't always there, but yesterday they played from 2:00 p.m. until 8:00 p.m. Some days it is less and sometimes it is all-day and evening. She told the board she appreciated them listening to her concerns. She asked the board if there was anything they could do about the band using a microphone because the band itself is loud enough.

Commissioner Milne thanked Ms. Yaeger for sharing her concerns with the board. Commissioner Milne said that it does matter to the board that this issue is of concern to Ms. Yaeger and that it is causing her distress. She said that in the laws they try to cover everything and sometimes the laws are a reaction to something. Commissioner Milne felt that Ms. Yaeger's situation was quite unusual, although valid. She said that they couldn't always cover everything in an ordinance because they cannot foresee every circumstance. She added there has been a lot of discussion at the county among a number of people trying to figure out a resolution. She reiterated that the board does care and that they would continue to work on the ordinance.

**CONSENT**

BOARD OF COMMISSIONERS  
OLCC APPLICATION – Recommend Approval  
Monaghans, Salem

### BUSINESS SERVICES – HUMAN RESOURCES

Approve a recommendation to change the FLSA (Fair Labor Standards Act) designation for the safety and wellness coordinator from non-exempt to exempt.

Approve a recommendation to change the FLSA designation for the law librarian from non-exempt to exempt.

### BUSINESS SERVICES

Approve an order appointing Wendy Holihan to the Local Alcohol & Drug Planning Committee to a term ending June 30, 2010.

### HEALTH DEPARTMENT

Approve a resolution transferring \$250,000 from the contingency category to the capital outlay category within the Health Fund.

### PUBLIC WORKS – PLANNING

Receive hearings officer's decision denying administrative review, case #AR09-012, Levy, Clerk's File #5623.

### TREASURER

Approve a resolution establishing a change fund in the amount of \$25.00 for adult alcohol and drug indigent Salem office of the Health Department.

Approve a resolution establishing a change fund in the amount of \$80.00 for the drug treatment and DUI services of the Salem office of the Health Department.

Approve a resolution establishing a change fund in the amount of \$100.00 for the Woodburn office of the Health Department.

Approve a resolution establishing a change fund in the amount of \$500.00 for special events at the dog shelter.

**MOTION:** Commissioner Brentano moved approval of the consent calendar.  
Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

## **ACTION**

### BUSINESS SERVICES

1. Consider approval of the revised Volunteers and Volunteer Service policy. – Glenis Chapin

Glenis Chapin, volunteer services coordinator, stated this policy was originally drafted in 1996 and last revised in 1999. She said it was time to look at and make some changes to the policy since there had been many changes in county processes, as well as other county policies that it references. She said that this policy is so valuable to her in her job. The county now has 1,006 volunteers and without these guidelines it would make it very difficult to manage that large of an unpaid workforce. There are really unique situations that arise with volunteers because unlike paid employees, there is a need for flexibility, but also clear guidelines.

Ms. Chapin summarized the changes to the policy. She had updated number four, which is the emergency volunteer section, based on changes at the county's emergency operation center. There were also some changes in number 10, which is orientation and training. They now do a scheduled new volunteer orientation every two weeks. She added that the alcohol and drug policy changes were also updated to reflect the changes in the county policy.

Commissioner Milne commented that these were more along the lines of housekeeping changes to the policy.

Commissioner Brentano asked Ms. Chapin to clarify the large changes. Ms. Chapin said the biggest change was in the emergency volunteer section. She clarified they just changed the name of the form that was being used to register the volunteers. The old form was the information used in 1996 during the floods, so it was outdated. She said they could possibly have volunteers working for them during an emergency at the emergency operation center as well as in the community where they would be at a remote location. She said they wanted to have the ability to sign them up as a county volunteer if they showed up at a remote location to volunteer. There would be a site supervisor at the remote location to sign them in rather than assume they would all be going to the emergency operation center to sign in. If they are signed in at a remote location or the emergency operation center they become county volunteers, rather than some other agency's volunteer.

**MOTION:** Commissioner Carlson moved approval of the revised Volunteers and Volunteer Service policy. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

**PUBLIC HEARING  
9:30 a.m.**

None.

Commissioner Milne adjourned the meeting at 9:30 a.m.

**Attachments:**

ABOVE MINUTES APPROVED

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

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