

Overview of CPT Requirements

1. CPTs are expected to have representation at all Operations and Support Team meetings. These meetings are held quarterly from 9:00 am to 12:00 pm – location varies. The 2009-2010 dates are as follows:

November 4, 2009

February 3, 2010

May 5, 2010

August 4, 2010

November 3, 2010

February 2, 2011

May 4, 2011

2. Attendance by a quorum of your board at one of the three 2009 CPT Summits.

3. Reporting Due Dates:

Fiscal and Leveraging (every 6-months)

- a. January 15, 2010
- b. July 15, 2010
- c. January 15, 2011
- d. July 15, 2011

Year-End Report

- a. August 1, 2010 (reporting period July 2009 – June 2010)
- b. August 1, 2011 (reporting period July 2010 – June 2011)

Contract/Biennium End Projected Expenditure Report (done only once)

- a. March 31 of the last year of the contract.

4. Strategic Planning Template Due Date: November 30, 2009.
5. CPTs are expected to be in continuous compliance with the Contract, the Memorandum of Agreement and the CPT Minimum Standards.
6. All CPT volunteer board members are to be registered with Marion County, using the approved form.