

Marion County jurisdictions

Permits

City of Aumsville	(503) 749-2030
City of Aurora	(503) 678-1283
City of Detroit	(503) 854-3496
City of Donald	(503) 678-5543
City of Gates	(503) 897-2669
City of Gervais	(503) 792-4222
City of Hubbard	(503) 981-9633
City of Idanha	(503) 854-3313
City of Jefferson	(541) 327-2768
City of Keizer	(503) 390-3700
City of Mt. Angel	(503) 845-9291
City of St. Paul	(503) 633-4971
City of Scotts Mills	(503) 873-2065
City of Silverton	(503) 873-6117
City of Stayton	(503) 769-2919
City of Sublimity	(503) 769-5475
City of Turner	(503) 743-2155
City of Woodburn	(503) 982-5250

Marion County provides full inspection services for all of the unincorporated areas of Marion County and the Cities of Aumsville, Aurora, Detroit, Donald, Gates, Gervais, Hubbard, Idanha, Jefferson, Keizer, Mt. Angel, St. Paul, Scotts Mills, Stayton, Sublimity and Turner.

All Electrical and Plumbing inspections are provided by Marion County for the City of Woodburn.

Marion County provides all septic inspections for the City of Silverton.

Marion County provides all septic inspections for the City of Salem.

State of Oregon offices

Tri-County Service Center.....	(503) 872-6731
State Building Codes.....	(800) 442-7457 or (503) 378-4133
Construction Contractors Board.....	(503) 378-4621
Better Business Bureau	(503) 226-3981
Attorney General's Consumer Hotline:	
Portland.....	(503) 229-5576
Salem	(503) 387-4320
Toll-free	(877) 877-9392

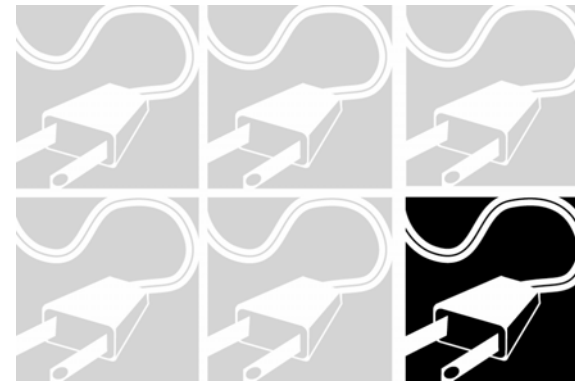
**For more information,
visit our Web sites:**

**www.permitsprotect.info
www.bcd.oregon.gov
www.co.marion.or.us**



Do I need an electrical permit?

One- and two-family dwellings



**Marion County
Department of Public Works
Building Inspection Division
555 Court St NE, Suite 2260
P. O. Box 14500
Salem, Oregon 97309-5036
8:00 AM - 4:30 PM
(503) 588-5147 FAX (503) 588-7948
Inspection Line: (503) 373-4427**

Safety first

For your safety, your family's safety, and the safety of future occupants — and to avoid expensive mistakes — **do not perform any electrical work that is beyond your skill level.**

When do I need an electrical permit?

A permit is **required** to do the following:

- install or alter any permanent wiring or electrical device

- run additional wiring, put in an electrical outlet or light fixture, install a receptacle for a garage-door opener, or convert from fuse box to circuit breakers

- install or alter low-voltage systems such as security alarms or stereo or computer systems

For homeowners, a permit **is not required** to replace electrical devices or to perform the maintenance on an existing electrical installation.

If you are not sure if you need a permit, call the building department responsible for your area.

How do I get a permit for electrical work?

Permits are issued by Building Codes Division (BCD) field offices or your local building department, depending on the jurisdiction responsible for your area.

- Drawn plans are not necessary to get a permit to do residential electrical work.

- You need to know the structure's square footage, the panel's amperage, and the number of circuits. Fees are based on these figures.

- An electrical inspector or office staff member can discuss your project with you. If you have the necessary information for the

- proposed project, you can usually leave with your permit.

- Electrical permit fees are paid when the permit is issued.

How do I get an inspection?

Any work done under a permit must be inspected by a certified inspector.

Marion County has installed an "Interactive Voice Response System" for scheduling inspections, getting inspection results and permit status information, 19 hours a day! (The system is down between 12:00 midnight and 5:00 a.m. for back-up.) **Call: (503) 373-4427**

THIS SYSTEM WILL ALLOW YOU :

1. To Schedule an Inspection
2. To Hear Inspection Results
3. To Cancel & Reschedule Inspections
4. To Receive Permit or Plan Review Status

As you become familiar with this system you will be able to fast-track through the introduction and schedule inspections or get results quickly. You can press * at the Main Menu to get information on the system. When you call, you will need your permit number, three digit inspection code, and date inspection is desired. Each inspection requested through this system is scheduled for the next working day, or you have the option to delay the inspection one additional day.

Unless all of the work is outside and accessible, an adult needs to be at the site to provide access for the inspector.

When do I need an inspection?

Most electrical permits require three inspections: rough-in, service, and final.

Call for a **rough-in inspection** when all of the new circuits are wired, grounding wires are in, the raceways and boxes are installed, and any necessary nail plates are put on. Do not cover any work with insulation, receptacles, or wall switches until the inspector has approved it.

Call for a **service inspection** when the service electrical mast, the electric meter base, the service panels, and the grounding electrodes and terminals have been installed. Wires must be visible without removing cover devices. Usually, the inspector is able to inspect these items during the rough-in inspection. Call for a **final inspection** upon completion of the electrical work. Be sure that panel boxes are covered and circuits are labeled in the correct spaces on the box. All of the equipment, fixtures, switches, and appliances must be installed, grounded, and energized for the final inspection.

Planning to do electrical work on your one- or two-family dwelling?

You must be both the owner and the occupant of a dwelling to obtain a permit to do the electrical work yourself. You may **not** perform any electrical installations or modifications on a house or residential unit intended for **sale, lease, rent, or exchange**. If you do not own and do not intend to live in the unit, a licensed electrical contractor must do the work.

A landlord, landlord's agent, or the employee of the landlord or landlord's agent may replace an existing garbage disposal, dishwasher, or electric water heater with a similar appliance of 30 amps or less, single phase, in residential properties.

If you have any questions concerning your eligibility to work on a building, call the Building Codes Division, (503) 378-4133 or (800) 442-7457, or your local jurisdiction.