

DELEGATION OF AUTHORITY

	Board of Commissioners	Chief Administrative Officer	Appointed/Elected Department Head
Contract for Services Public Contracts Public Improvements Personal Services	\$100,000 or more	Less than \$100,000	\$50,000 or less
Grant Applications	CAO/Legal will forward application requiring Board review	Review ALL grant applications	Recommend
Grant Awards	CAO/Legal will forward award requiring Board review	Review ALL grant awards	Recommend
Intergovernmental Agreement (IGA) Incoming Funds Fee for service Reciprocal Services Rental/Training with other agency	\$100,000 or more	Less than \$100,000	\$50,000 or less if <ul style="list-style-type: none"> • Providing service to others • Reciprocal services • Classroom/training
IGA – Cooperative Agency Agreements Memorandum of Understanding (MOU)	<ul style="list-style-type: none"> • Policy level cooperation • No \$'s attached 	MOU if Board approved project	Recommend
County Funded & Pass Through Grants	\$100,000 or more	Less than \$100,000	Recommend
Formal Procurement Awards	Awards for bids on Consent Calendar for notice only Discretionary decisions on awards	Awards to lowest responsible bidder	Recommend

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Marion County Amendments to Contracts	
Small Procurement (< \$5,000)	Up to an aggregate contract price increase of 20% over original contract amount w/maximum cap at \$6,000.
Intermediate Procurement (>\$5,000 but <\$100,000)	Up to an aggregate contract price increase of 25% over original contract amount when the County's contracts officer or designee determines that a price increase is warranted for additional reasonably related work and does not exceed the intermediate procurement solicitation limit (\$100,000).
Competitive Process Goods & Services \$100,000 or greater Public Improvements Construction \$100,000 or greater Transportation (roads/bridges) \$50,000 or greater	Up to an aggregate contract price increase of 20% over contract amount when the County's contracts officer or designee determines that a price increase is warranted for additional reasonably related work and the CAO or designee approves the increase; or Up to an aggregate contract price increase greater than 20% over contract amount when the County's contracts officer or designee determines that a price increase is warranted for additional reasonably related work and the Board or designee approves the increase.