

**Marion County
Facilities Steering Committee
June 2007**

Directions for Aumsville Highway Campus Subcommittee

PURPOSE

The Aumsville Highway Campus Subcommittee is responsible for reviewing and evaluating the recommendations in the December 2006 *Marion County Facilities Master Plan Report* for the Aumsville Highway Campus and to submit a written report to the Facilities Steering Committee.

MEMBERSHIP

The subcommittee shall have a minimum of seven (7) members, with at least three (3) community members. Two (2) committee members, consisting of one (1) staff member and one (1) community member, will serve on the Facilities Steering Committee.

ORGANIZATION

All subcommittee meetings must be organized and supported by county staff at that site. Minutes of each subcommittee meeting must be completed and forwarded within 10 days of the date of the subcommittee meeting to Vickie Ivester of Business Services Department for placement on the Facilities Master Plan web site.

All meetings of the subcommittee must meet the legal requirements under Oregon's Public Meetings Law ORS 192.610 to 192.710. Attached for easy reference is *A Quick Reference Guide To Oregon's Public Meeting Law*, or the reference information can be viewed at http://www.open-oregon.com/New_Pages/A_Quick_Reference_Guide.shtml.

OUTCOMES

The subcommittee must complete a final report to be presented to the Facilities Steering Committee by October 1, 2007.

The written report to the steering committee shall contain the following elements:

- Affirmation or proposed amendments of the appropriate sections of the Master Facilities Plan
- Subcommittee Findings
- Options Considered
- Recommended Site
- Project Timing
- Cost Estimate
- Risk and Liabilities
- Suggested Funding Options