



Spring 2012

«AddressBlock»

RE: Rescue Row Participation

Dear Friends,

We are so thankful for organizations like yours that are interested in the welfare of the animals that live in our community. We appreciate that you exist to take care of, and advocate for, those creatures that cannot take care of themselves.

We would like to assist you in getting the word out to the citizens of our community as to what you do and the resources you have available to help. That is why we are launching "Rescue Row" a brand new program at the Marion County Fair. This row, or section of booths, will be located within the exhibit building near the commercial vendors' booths. All rescue organizations will have their own individual booth.

"Rescue Row" participation is an opportunity to educate the community as to what your organization has to offer. Animals will be allowed in the building if they meet certain parameters- size, crate-ability, are generally quiet, etc. You will have the opportunity to showcase animals that are ready for adoption. This will be a one-stop shopping area for fair goers to see a variety of rescue organizations all in one location.

To participate, there is a non-profit vendor booth fee of \$100. (Marion County Fair standard commercial vendor booth rates range from \$300-\$350, higher for booths larger than 10x10.)

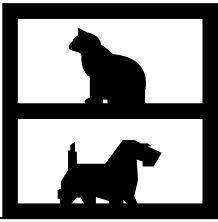
We understand non-profits may at times have difficulty staffing the booth all hours of the fair. If this is the case for your organization, please call us at 503-585-9998 to request special permission to limit the hours your booth is staffed. (However, please be advised that any valuables left in your booth unattended will be at risk; our security is roving so cannot be in all places at once.)

The 2012 Marion County Fair will be held **July 12-15** at the Oregon State Fairgrounds in Salem Oregon. If you are interested in participating, please complete the enclosed application and return along with the \$100 booth fee to the fair office by **June 30, 2012**.

We would appreciate it if you would help us spread the word about this opportunity to other rescue organizations. Please direct any questions to 503-585-9998 or email marioncountyfair@co.marion.or.us

Sincerely,
Marion County Fair Board

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Marion County Fair 2012 Rescue Row Application

Submit to:
Marion County Fair
5155 Silverton Rd NE
Salem, OR 97305
(Fax 503- 588-7970)

Due by 6/30/12

Organization Name:

Contact Name:

Phone:

Address:

Email:

Type of Animals Rescued (cats, dogs, horses, llamas, etc.):

Number of people staffing booth:

Will you have any crated animals on site? Yes No If yes, how many _____? Please describe how they will be kept within the booth:

List the information that will be contained in your booth and how the information will be given (flyers, brochures, video, etc.):

Will you have any sound devices? If so, please explain. _____

Will you need electricity? Yes (A standard 1000w 120v can be supplied.) No

1Table/ 2 Chairs are provided free of charge with ea. booth. _____ No Tables please _____ No Chairs please

Indicate if additional tables/chairs needed: _____ table(s) \$10 ea. _____ chair(s) \$2 ea.

Applicant Signature :

Date:

For Office Use Only:

FEES		RECORD OF PAYMENT			
\$100 Participation Fee:	\$	Check #	Initials:	Amount: \$	Balance: \$
Date Received:		Booth #	Conf. Letter/Receipt Sent:	Date Passes Distributed:	



Marion County Fair

RULES GOVERNING COMMERCIAL EXHIBITS

(Revised for Rescue Row Participants)

Important - Please read carefully. Signature on application/registration form indicates you will abide by these rules.

1. General Rules:

- A. Any authorized representative of the Marion County Fair (MCF) shall have access to booth space(s) at all times.
- B. This agreement is between the MCF and the exhibitor. It cannot be assigned, transferred, or otherwise changed, without the written consent of the Marion County Fair Board or its representative.
- C. We are sensitive to the needs of our customer's concerns regarding product competition. However, we cannot offer exclusives as we do not have the staffing or time, to monitor this. There are vendors who will specialize in one item, and vendors who will have multiple products that may include one item that someone else is carrying. We cannot guarantee that a small amount of product duplicity will not occur.
- D. Exhibitors must take every precaution against possible injury to visitors, guests, and employees.
- E. All demonstrations or presentations by exhibitors shall be confined to exhibitor's assigned space and in no case may extend to any other part of the grounds without approval of the Marion County Fair Board or its representative. No solicitous behavior such as stepping out of booth and approaching customers is allowed.
- F. No canvassing/solicitation is allowed on any part of the fairgrounds without approval of the Marion County Fair Board.
- G. MCF reserves the right to inspect exhibits for compliance with listed items and use of booth space as specified in the agreement. MCF reserves the right to refuse exhibits that would detract from the dignity of the Fair and to refuse space when deemed unsuitable by the Fair.
- H. Free products and/or samples will be allowed only with approval of the Marion County Fair Board.
- I. Exhibitors are expected to conduct themselves in a professional manner and without infringement on others.
- J. Smoking is prohibited inside any building, livestock areas, horse barn, tent, canopies, or exhibit booths by order of the Oregon State Fire Marshal. Those smoking in approved locations shall be responsible for proper disposal of cigarette butts.
- K. No alcoholic beverage may be sold or consumed except in designated areas.
- L. Sound devices must be controlled so as not to interfere with others. MCF may revoke privileges for use of such devices at any time.
- M. Helium balloons will not be allowed inside buildings. Exhibitors will be responsible for all expenses should damage occur from the use of helium balloons.
- N. No dogs are allowed in booths or on the fairgrounds except service dogs and dogs that are part of an event such as 4H exhibitors, Rescue Row, the Flyball tournament, or otherwise authorized by MCF.
- O. No motorcycles, quads, skateboards, bikes, carts, etc. are allowed, with the exception of carts for the handicapped. MCF reserves the right to authorize the use of such items for approved events.
- P. Weather conditions shall not affect the terms of this agreement.
- Q. MCF cannot guarantee that aisles, pathways, or sidewalks will be kept free from obstructions due to persons crowding, standing, or sitting.
- R. Exhibitors shall comply with all laws of the State of Oregon, County of Marion, and City of Salem. Any persons willfully damaging or destroying any property on the fairgrounds, or in any way interfering with the administration, shall be liable to prosecution and will be held responsible for the costs of repair or replacement.
- S. All matters not covered in these rules are subject to the decision of the Fair Board and shall be final.

2. Check-In/Out; Vehicle Access for Re-supplying:

- A. Check-in
Move in is Wednesday from 12-8 PM and Thursday (opening day of Fair) from 8 AM until 9 AM. All items and debris must be removed from aisles by 9 AM.
- B. Re-supplying
Exhibitors will have access to the fairgrounds during the above stated hours for unloading purposes only. During fair time, all vehicles required to serve exhibits may enter the grounds between 8 AM and 9 AM only.

NO VEHICLES ARE ALLOWED ON GROUNDS AFTER 9 AM in order to avoid accidents with pedestrian traffic. All supplies must be in before that time or hand-carried onto grounds, including after fair hours in the evening.

C. Check-Out

No breakdown of booths or leaving of the fairgrounds will be allowed before 6 PM on Sunday. **Vehicles cannot be driven on grounds until authorized by fair personnel who determine it is safe by an “all clear” declaration.** All exhibitor’s property must be removed from the grounds, and the space returned to its original condition no later than 8:00 PM Sunday. Due to no security on the premises, items left on the grounds after 8:00 PM Sunday will be left at owner’s risk. Damage caused by exhibitors and left un-repaired more than 48 hours following close of fair will be repaired by MCF. Any costs associated with the repair will be charged to the exhibitor.

3. Exhibit Clean-up/Removal:

A. At the end of each day during fair, exhibitors are responsible for cleaning assigned exhibit areas. All trash is to be placed in appropriate receptacles; recycling is encouraged.

4. Security:

- A. MCF will have security personnel on grounds all hours starting Wednesday (the day before fair) through 8 PM Sunday.
- B. MCF will exercise all reasonable diligence in protecting property of exhibitors, but will not be responsible or liable for articles lost, stolen, damaged, or destroyed.

5. Insurance:

- A. Exhibitors agree to indemnify, save harmless and defend and release Marion County, the Marion County Fair Board, their officers, Board Members, agents and employees from and against all claims and action, and all expenses incidental to investigation and defense thereof, arising out of or in any way based upon damage or injury to persons or property caused by the acts or omissions of the exhibitors or the exhibitors’ agent or employees or in any other manner arising out of the operation of this contract.
- B. Any exhibitors desiring insurance upon their exhibit must place same at its own expense. MCF will not be responsible for safety of exhibits against fire, robbery, theft, accident, or any other destructive cause, or for any injury that may arise to the public in the leased area, or to the exhibitors or their employees while on the fairgrounds.

6. Admission/Parking/Camping:

- A. Exhibitor badges will be issued upon check-in for space assignment. Additional entry credentials may be purchased at half price in the fair office.
- B. Parking is free.
- C. Only dry camping is available at the 17th Street lot; indicate need for camping form on application.
- D. No camping is allowed in exhibit booths.

7. Fair Attendance/Rain Policy:

- A. Management is not responsible for decrease in normal fair attendance due to acts of God, labor strikes, or any other cause.
- B. In the event of rain, management will do everything it deems reasonable to prevent the water from pooling. There will be no refunds because of rain and booths are expected to remain open.

8. Hours of the Fair:

Thursday 10AM-10PM
Friday 10AM- 11PM
Saturday 10AM- 11PM
Sunday 10AM - 6PM