



Agricultural Building Exemption or Equine Facility Exemption Certification

Marion County Public Works – Building Inspection Division
5155 Silverton Rd. NE, Salem Oregon 97305
Phone: (503) 588-5147 Fax: (503) 588-7948 Email: building@co.marion.or.us

Owner/applicant name: _____ Phone: _____ Fax: _____
Mailing address: _____ City/State: _____ Zip: _____
Job site address: _____ City: _____ Zip: _____
Directions to the site: _____

Proposed Building Information

1. Site plan is attached (required): Yes No

2. Type of Exemption: Agricultural Building Equine Facility (provide information below):
 - o Total number of stalls or equivalent number of horses: _____
 - o Total number of stalls or equivalent number of horses limited to personal use only: _____
 - o Total number of stalls or equivalent number of horses anticipated to be used for commercial or trade purposes inc. boarding, training, rental, haul-in, clinics, shows, etc. (consider future plans): _____

3. Is the use of the structure or the items within it used for any business or commercial activities? Yes No
If yes, please explain: _____

4. Describe use of the agricultural building and items contained within: _____

5. Is the property in farm deferral? Yes No

6. Is the proposed structure located within a floodplain? Yes No

7. Will the proposed structure have any of the following systems? (If yes, separate permits are required for each system):

Electrical	<input type="checkbox"/> Yes <input type="checkbox"/> No
Plumbing	<input type="checkbox"/> Yes <input type="checkbox"/> No
Septic	<input type="checkbox"/> Yes <input type="checkbox"/> No
Heating/Cooling/Ventilation/Mechanical	<input type="checkbox"/> Yes <input type="checkbox"/> No

8. Will this structure be used by the public at any time? Yes No

9. What is the proposed maximum number of people (including employees, owners, etc.) that will be present in the building at any one time? _____

10. Where will restroom facilities be provided? _____

11. Is the proposed structure a manufactured home? Yes No



INSTRUCTIONS FOR PREPARATION OF A RESIDENTIAL SITE PLAN

Site plan must be **current**, drawn to scale on, and **show all property lines**.
If unable to draw to scale, property lines must still be shown noting actual dimensions
or total acreage.

Failure to include all of the items listed below may delay the review necessary to obtain a permit

ITEMS THAT MUST BE SHOWN ON YOUR SITE PLAN:

- 1. **NORTH ARROW.**
- 2. **SCALE OF DRAWING.**
- 3. **STREET NAME** accessing the parcel.
- 4. **ALL PROPERTY LINES AND DIMENSIONS** – existing and proposed.
- 5. **DRIVEWAYS AND ROADS** – existing and proposed.
- 6. **EXISTING AND PROPOSED STRUCTURES** - label as “*Proposed*” and “*Existing*”. Include dimensions and distance to all property lines and other structures.
- 7. **UTILITY LINES AND EASEMENTS.**
- 8. **GEOGRAPHIC FEATURES** – ground slope and direction of slope, escarpments, streams, ponds, or other drainage ways.
- 9. **WELLS** – existing and proposed on this parcel and adjacent parcels within 100 feet.
- 10. **FENCES, RETAINING WALLS** – location of existing and/or proposed.
- 11. **PARTITIONING** (if applicable) – shown by dotted lines, with parcels labeled as “*Parcel 1*”, “*Parcel 2*”, etc.
- 12. **SEPTIC SYSTEM** and **REPLACEMENT AREA** – existing and proposed. Show existing septic tank, drain field lines and distance from structure(s).
- 13. **CUTS/FILLS** – show existing and proposed.
- 14. **ELEVATIONS** – at lot corners or construction area and at corners of building site.

If sanitary sewer service is not available, a septic system must be installed. Include the following additional items on the site plan:

- TEST HOLES** – show distances between holes and property lines. One test hole should be located in the center of the initial system installation site, the other in the center of the replacement area. Accuracy of location is very important.

Additional information, such as patio slabs, walkways, roof overhangs, etc., may be required for the issuance of your permit.

➤ **Permit Specialist Initials** _____ **Date** _____

USE THE REVERSE SIDE OF THIS FORM TO DRAW YOUR SITE PLAN

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Property Owner(s) Name: _____ **Phone:** _____

Site Address: _____ City: _____ Zip _____

Assessor Map # (T-R-Sec-TL(s)): _____ Total Acres: _____

Zoning Designation: _____ Planning Map _____

Site plan must be **current, drawn to scale and show all property lines and dimensions.** If unable to draw to scale, property lines must still be shown noting actual dimensions or total acreage.

- Drawn to Scale: 1 square = _____
- Feet Not Drawn to Scale: Total Acres _____

I certify that the above information is accurate to the best of my knowledge. I AM THE **Owner** **Authorized Agent**

Name (please print): _____ My telephone number is: _____

Applicant Signature: _____ Date: _____

Applicant's Mailing Address: _____ City: _____ Zip: _____