

Before calling you will need:

1. A Touch Tone Phone
2. A Permit Number
3. An Inspection Code

You will be prompted throughout the process

The system will allow you to:

1. Schedule an Inspection
2. To Cancel Inspection
3. To Hear Inspection Results
To find out the approx. inspection time

Dial (503) 373-4427

You will hear "Thank you for calling the Marion County Inspection Line"

To continue in English Press [1]
To continue in Spanish Press [2]

Press:

- [1]. To schedule an inspection
- [2]. To cancel an inspection
- [3]. To hear inspection results **or to hear the estimated inspection time**
- [4]. To hear permit status

Enter the 7-digit permit number, Example: [0712345](#)
Enter the 3-digit inspection code, example: [102](#)

After entering the inspection number, you will be prompted to schedule the inspection for the following working day, or the day after that. The cutoff time to schedule an inspection is 7:00am.

After you have scheduled the inspection you will be able to:

- Leave a message for the inspector
- Allow you to leave a phone number for the IVR to call you with inspection results
- Get a confirmation number for the inspection request and hang-up
- Request another inspection
- Return to the Main Menu
- Repeat the Message

Visit the Marion County website at:

www.co.marion.or.us

You can follow the link from the Marion County Home Page to the Building Inspection Page.

From the Building Inspection Page you can click on the links to:

- Schedule an inspection up to 5 business days in advance
- Check inspection histories
- Check inspection results
- Download applications
- Download helpful brochures.



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MC: A-12

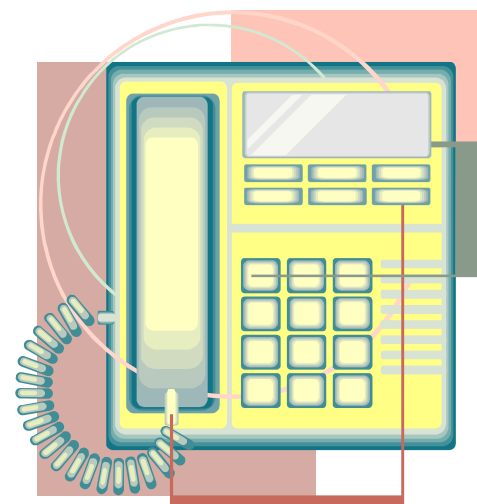
You can call the IVR system after 8:45 am on the day of your inspection to hear the estimated inspection time.

From the Main Menu Press: [3]



User's Guide to Scheduling an Inspection Using Marion County's Automated System

(503) 373-4427



**Marion County Public Works
Building Inspection Division
5155 Silverton Rd NE
Salem Oregon 97305
Office hours: 8:00 AM - 4:00 PM
Phone: (503) 588-5147
FAX (503) 588-7948
Inspection Line: (503) 373-4427**

Inspection Code List

[1xx] Building Permits

- 101 Zoning/Setbacks
- 102 Footings
- 103 Underfloor/Post & Beam
- 104 Frame
- 105 Insulation
- 106 Drywall
- 107 Pole Hole
- 108 Foundation Wall/Rebar
- 109 Retaining Wall
- 110 Masonry Rebar
- 111 Brace Panel/ Shear walls
- 112 Masonry Fireplace Precover
- 113 Suspended Ceiling
- 114 Roof Nailing
- 115 Demolition Inspection
- 119 Marriage Line/Connection
- 121 MHP/RVP Grading
- 122 MHP/RVP Paving
- 123 Building Slab Inspection
- 124 Interior Brace Panel/ Shear walls
- 127 Damp/Water Proofing
- 198 Other Structural Inspection
- 199 Final Inspection

[2xx] Plumbing Permits

- 201 Plumbing Top Out
- 204 Plumbing Underfloor
- 205 Sanitary Sewer
- 206 Water Service
- 207 Backflow Device
- 209 Plumbing Under Slab
- 210 Rain Drains
- 211 Storm Sewer/Drain
- 215 Medical Gas Piping
- 216 Shower Pan Inspection
- 298 Other Plumbing Inspection
- 299 Final Plumbing Inspection

[3xx] Electrical Permits

- 301 Pre-cover
- 303 Underground
- 304 Pool Bonding
- 305 Service
- 306 Temporary Service
- 307 Limited Energy/Alarm
- 308 Irrigation Pump
- 309 Industrial Plant
- 310 Effluent Pump Circuit
- 311 Well Pump Circuit
- 312 Elec. – Susp. Ceiling

[3xx] Electrical Permits

- 313 Sign Circuit
- 398 Other Electrical Inspection
- 399 Final Electrical Inspection

[4xx] Mechanical Permits

- 401 Mechanical Pre-cover
- 403 Mechanical Underfloor
- 404 Gas Piping/Test
- 405 Commercial Hood Test
- 406 Woodstove/Gas Fireplace
- 498 Other Mechanical Inspection
- 499 Final Mechanical Inspection

[5xx] Fire Sprinkler/Suppression

- 501 Sprinkler Pre-cover
- 503 Fire Sprinkler Pressure Test
- 504 Flow Test
- 505 Fire Alarm Test
- 506 Trip Test
- 507 Flushing
- 508 Kitchen Hood Suppression
- 509 Sprinkler System
- 510 Underground Fire Sprinkler
- 513 Other Suppression System
- 514 Sprinkler Alarm
- 515 Sprinkler Test
- 518 Smoke Detectors
- 599 Fire Sprinkler Final

[6xx] Manufactured Dwelling Permits

- 601 Zoning/Setbacks
- 602 Footings
- 603 Foundation Support System
- 607 Blocking & Connections
- 608 Earthquake Resistance Bracing
- 699 Manufactured Dwelling Final

[7xx] Access Permits

- 760 Permit Requirements
- 761 Pre-Pave
- 762 Access Final

[8xx] Septic Permits

- 801 Pre-cover
- 808 Septic Tank
- 809 Pump
- 810 Drainfield
- 813 Drainfield Cap
- 814 Sand Filter
- 816 ATT

[8xx] Septic Permits (con't)

- 817 Gravelless Drainfield
- 818 Curtain Drain
- 898 Other Septic
- 899 Septic Final (C of C)

[9xx] Dwelling & Rescombo Permits

- 901 Zoning/Setbacks
- 904 Foundation Walls
- 905 Temporary Electrical
- 906 Footings/Setbacks
- 907 Underfloor/Post & Beam
- 908 Mechanical Underfloor
- 909 Plumbing Underfloor
- 910 Interior Brace Panel/Shear walls
- 911 Electrical Service
- 912 Electrical Pre-cover
- 913 Mechanical Pre-cover
- 914 Plumbing Top Out
- 915 Framing
- 916 Insulation
- 917 Drywall
- 918 Brace Panel/Shear walls
- 922 Rain Drains
- 923 Water Service
- 924 Sanitary Sewer
- 925 Gas Piping/Test
- 926 Appliance – Fireplace
- 927 Limited Energy Alarm
- 928 Masonry
- 929 Well Pump Circuit
- 930 Mechanical Final
- 931 Plumbing Final
- 932 Electrical Final
- 933 Effluent Pump Circuit
- 934 Fire Sprinkler System
- 935 Backflow Device
- 937 Shower Pan
- 938 Slab Inspection
- 939 Plumbing Under Slab
- 940 Underground Electrical
- 941 Swimming Pool Bonding
- 942 Water/Damp Proofing
- 943 Pole Holes
- 944 Fire Sprinkler Final
- 945 Underground Gas Piping
- 998 Other Dwelling Inspection
- 999 Final Inspection