



Marion County Sheriff's Office Alarm Users Permit Application

<http://www.co.marion.or.us/SO/>

COMMUNITY RELATIONS UNIT
ALARM ADMINISTRATION 503.588.7981
PO BOX 14500
SALEM, OR 97309

| |
|----------------------------|
| FOR OFFICE USE ONLY |
| DATE RECEIVED |
| AMOUNT RECEIVED |
| ALARM PERMIT NUMBER |
| DATE ISSUED / RENEWED |

NEW APPLICATION FEE: \$40 (LESS A \$10 DISCOUNT IF APPLYING WITHIN FIRST 30 DAYS OF MY SYSTEM BECOMING OPERATIVE.)
RENEWAL PERMIT FEE: \$20 (LESS A \$10 DISCOUNT IF APPLYING 30 DAYS OR MORE BEFORE MY PERMIT EXPIRATION DATE.)

ALARM USER INFORMATION (COMPLETE ALL FIELDS)

| | | | | | |
|--|--|-----------------------|------------------|---|---------------|
| NAME OF ALARM USER | <input type="checkbox"/> NEW APPLICATION | DATE SYSTEM OPERATIVE | OR | <input type="checkbox"/> PERMIT RENEWAL | PERMIT NUMBER |
| BUSINESS NAME (IF APPLICABLE) | TELEPHONE NUMBER | | ALTERNATE NUMBER | | |
| STREET ADDRESS OF ALARM LOCATION | CITY | | STATE | ZIP CODE | |
| MAILING ADDRESS (IF DIFFERENT) | CITY | | STATE | ZIP CODE | |
| E-MAIL ADDRESS | LOCATION TYPE <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> | | | | |
| PRIMARY ALARM CONTACT <input type="checkbox"/> SAME AS ALARM USER | CONTACT PHONE NUMBER | | ALTERNATE NUMBER | | |
| ALTERNATE CONTACT | CONTACT PHONE NUMBER | | ALTERNATE NUMBER | | |

ALARM COMPANY INFORMATION (COMPLETE ALL FIELDS)

| | | | | |
|--------------------------|----------------------|-------|----------|---|
| ALARM INSTALLER | 24-HOUR PHONE NUMBER | | | ALARM TYPE CHECK ALL THAT APPLY <input type="checkbox"/> BURGLARY / ROBBERY <input type="checkbox"/> AUDIBLE BELL/SIREN <input type="checkbox"/> SILENT <i>NOT AUDIBLE</i> , SIGNALS MONITORING COMPANY <input type="checkbox"/> BOTH <i>AUDIBLE PLUS SIGNALS</i> MONITORING COMPANY |
| ADDRESS | CITY | STATE | ZIP CODE | |
| ALARM MONITORING COMPANY | 24-HOUR PHONE NUMBER | | | |
| ADDRESS | CITY | STATE | ZIP CODE | |

PROTECTIVE SWEEP AUTHORIZATION

A "protective sweep" is a visual inspection of a building or residence by law enforcement.

Marion County Code 8.25 provides that alarm permit holders have the ability to decide whether law enforcement can conduct a protective sweep of the building or residence when an alarm has been activated and no responsible person is immediately available to give or refuse consent to enter. **Permit holders may alter their consent at any time by submitting a new form.**

PLEASE COMPLETE AND SIGN THIS PORTION.

YOUR PERMIT APPLICATION CANNOT BE PROCESSED WITHOUT COMPLETION.

If you decide not to authorize protective sweeps, this will significantly restrict the actions that law enforcement officers can take in response to your alarms.

I **DO** give consent for law enforcement to conduct protective sweeps.

I **DO NOT** give consent for law enforcement to conduct protective sweeps. I accept the responsibility to instruct my alarm monitoring company to **NOT** contact law enforcement. I understand that by denying such consent, law enforcement will not respond to my alarm. I understand that, while every reasonable step will be taken to ensure that the 911 Center does not dispatch law enforcement, given the inherent nature of security alarms, an alarm activation may occur where my refusal to consent to a protective sweep is not properly relayed to law enforcement and a response may occur.

SIGNATURE

X

DATE

PLEASE COMPLETE THE ENTIRE APPLICATION, WHETHER FOR A NEW PERMIT OR RENEWAL.
ENCLOSE CHECK OR MONEY ORDER, MADE PAYABLE TO MARION COUNTY SHERIFF'S OFFICE, WITH YOUR COMPLETED APPLICATION.



Marion County Sheriff's Office

Alarm Coordinator
Crime Prevention Unit
PO Box 14500
Salem, OR 97309
503.588.7981

DESCRIPTION OF FALSE ALARM FEES/FINES DURING A PERMIT YEAR:

| | |
|--|---|
| Alarm User Permit Application Fee | \$ 40 (A \$10 discount may be taken if applying within 30 days of alarm system becoming operative.) |
| Bi-annual Renewal Fee | \$ 20 (A \$10 discount may be taken if applying 30 or more days before alarm permit expiration.) |
| Alarm Reinstatement Fee <i>(for revoked permits)</i> | \$ 30 |

False Alarm Fines (per permit year)

| | |
|--|--------------------|
| First False Alarm | NO CHARGE |
| Second False Alarm | NO CHARGE |
| Excessive False Alarm Fine (per permit year, 3 rd incident) | \$ 50 |
| Excessive False Alarm Fine (per permit year, 4 th incident and each subsequent false alarm afterwards.) | \$250 |
| Civil Penalties | |
| All Violations | Up to \$720 |

NOTE: A power outage, low battery signal, or loss of telephone service will result in a false alarm designation to any alarm event that is called into 911. Ensure your alarm company can reach you or a responder during these types of instances, as they are not a valid reason for an appeal.

PLEASE CONTACT OUR OFFICE IF ONE OF THE FOLLOWING APPLIES:

- If you change your phone service, mailing address, emergency contact information, if you change your name, if your living situation changes.
- If you move or have your alarm system disconnected from power.
(Submit these changes in writing to our office, as we cannot make these changes over the phone.)