

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, January 2, 2019
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97305

PRESENT: Commissioner Janet Carlson, Commissioner Kevin Cameron, and Commissioner Sam Brentano. Also present were Jane Vetto as county counsel, John Lattimer as chief administrative officer, and Brenda Koenig as recorder.

Commissioner Carlson called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

(Video Time 00:00:42)

Cathy Clark, Mayor, City of Keizer:

- Mayor Clark, on behalf of the citizens of Keizer, wanted to thank Commissioner Carlson for her service;
- It is a tradition in Keizer that if council members serve more than eight years, they receive a bench with their name on it in a city park;
- Mayor Clark dedicated a bench to Commissioner Carlson at the Keizer Rapids Park, and it will be placed by the Big Toy; and
- The bench will be engraved with the following:
 - Janet Carlson;
 - Marion County Commissioner;
 - Years of service; and
 - A quote, “She got things done.”
- Mayor Clark closed by stating that Commissioner Carlson’s service has meant a lot to the community, she has paved the way for many that have come after her, and she has shown what it means to be a servant leader.

PRESENTATION

(Video Time 00:06:56)

Marion County Children and Families Commission plaque presentation to Commissioner Carlson. - Tamra Goettsch, Shaney Starr, Executive Director of CASA of Marion County

Summary of presentation:

- Ms. Goettsch wanted to recognize Commissioner Carlson for her support, leadership, and guidance throughout the years;
- Fortunate to have worked with her and wishes her all the best;

- Ms. Starr stated Commissioner Carlson has chartered a vision for the Children and Families Commission and she will continue the vision moving forward;
- Grateful for years of dedication and leadership; and
- Ms. Goettsch and Ms. Starr presented Commissioner Carlson with a plaque recognizing her for her leadership, vision, commitment, and service to the children of Marion County.

Tracy Prall, Presiding Judge, Marion County Circuit Court:

- Served on the commission when she was the presiding judge at the Marion County Juvenile Court;
- Stated how much energy Commissioner Carlson had for the commission;
- Reiterated Commissioner Carlson’s statement about having the right people at the table;
- Has never seen a commission that had such a cross section of the community working together for the children; and
- Appreciates all that Commissioner Carlson has done for the children of Marion County.

(Video Time 00:14:26)

MOTION: Commissioner Brentano moved to remove the first item on the Consent agenda to Approve Amendment #1 to the Intergovernmental Agreement with Mid-Willamette Valley Council of Governments to add \$45,000 for Marion County’s share to fund a program coordinator position for the Mid-Willamette Homeless Initiative through June, 30, 2020, and add an item to the Action agenda to consider Dog Services Fee Schedule Increases and Adjustment to the Shelter’s Public Hours. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

CONSENT

(Video Time 00:15:26)

BOARD OF COMMISSIONERS

Approve a resolution appointing John Lattimer as the county’s representative of the Courthouse Square Condominium Association, and a memorandum of action electing John Lattimer and Allan Pollock as directors.

PUBLIC WORKS

Receive notice of hearings officer’s decision approving, on remand, Conditional Use (CU) Case 17-020/Brush Creek Solar LLC, and Klopfenstein, Clerk’s File #5735.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:16:09)

FINANCE

1. Consider approval of a quitclaim deed to convey real property Tax ID #R76163 located at 480 Hansen Avenue SE in Salem, Oregon, back to the prior owner of record. – Jeff White

Summary of presentation:

- This property has been discussed numerous times over the past year and a half;
- Numerous code violations have been resolved;
- Current owner has secured funding to purchase the home; and
- Would like to process the deed and sell property back to prior owner.

MOTION: Commissioner Brentano moved for approval of a quitclaim deed to convey real property Tax ID #R76163 located at 480 Hansen Avenue SE in Salem, Oregon, back to the prior owner of record. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:17:55)

2. Consider granting an exception to Administrative Policy #809, on the sale of tax foreclosed property Tax ID #R41848 located on NW Alder Street in Mill City, Oregon, that was unsold after auction. – Jeff White

Summary of presentation:

- Tried to sell property at auction;
- Mr. White has spoken with the previous owner of the property, who is also a neighboring property owner;
- The owner has indicated interest in purchasing property, but has never followed up;
- Discussed with the board about private sale of the property and placed a notice in the newspaper;
- There is an individual interested in purchasing the property;
- Policy requires that any amount under \$5,000 of the full amount of the sale be included with the bid;
- The individual provided a \$100 check with the promise to pay the balance if the board accepted the bid;
- Proposing that the board accept the bid;
- The property is not buildable; and
- Would like to allow the individual to purchase the property and get it back on the tax roll.

MOTION: Commissioner Cameron moved to grant an exception to Administrative Policy #809, on the sale of tax foreclosed property Tax ID #R41848 located on NW Alder Street in Mill City, Oregon, that was unsold after auction. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:20:17)

INFORMATION TECHNOLOGY

3. Consider approval of an Amendment to the Purchase Order Contract with Covendis Technologies to add \$150,000 for temporary staffing services through June 30, 2019. – Scott Emry

Summary of presentation:

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- Currently using temporary technical contractors to cover work that is normally performed by full time employees;
- Have had ongoing difficulties trying to fill vacancies;
- Covendis Technologies is a state vendor:
 - Provides competitive rates; and
 - Simplified recruiting.
- Funding is through vacancy savings and within budget authority;
- Vacancy rate is around 16 percent;
- It has taken more than 180 days to fill roles;
- Currently there are six contractors working on five large projects;
- Unemployment rate for technology industry is below one percent; and
- Request is to continue to fund temporary contractors.

Board discussion:

- Ongoing discussion over the years about balance of contractors and employees;
- Market rate has changed; and
- It seems to be a good solution to fill the gap.

MOTION: Commissioner Brentano moved for approval of an Amendment to the Purchase Order Contract with Covendis Technologies to add \$150,000 for temporary staffing services through June 30, 2019. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:23:53)

COMMUNITY SERVICES

4. Consider an order approving a fee increase for dog services and adjustments to the shelter's public hours. – Tamra Goettsch; John Rowton, Interim Shelter Manager

Summary of presentation:

- There has not been an increase in fees at the shelter since 2011:
 - Licensing fees have not increased since 2002.
- Proposed increases:
 - Dog license fees:
 - Altered dogs:
 - A one year license would increase to \$20;
 - A two year license would increase to \$36; and
 - A three year license would increase to \$49.

- Unaltered dogs:
 - A one year license would increase to \$37;
 - A two year license would increase to \$67; and
 - A three year license would increase to \$97.
 - Senior discount for altered dogs:
 - A one year license would increase to \$8;
 - A two year license would increase to \$15; and
 - A three year license would increase to \$20.
 - The fee for dogs housed in a licensed kennel will remain the same;
 - The fee to license a dog in a rescue facility will be \$5 and the license will be transferrable to the new keeper:
 - Protects rescue organizations that have dogs in their care for over thirty days from being issued a citation; and
 - Important partners of the shelter in getting dogs cared for and back into the community.
- Animal Rescue Entity Registration fees are not changing;
- Microchip fees are increasing to \$20;
- Administrative fees for late license renewals or animal rescue entity registrations are currently a flat rate of \$10:
 - 30 days late, the fee will be \$10;
 - 60 days late, the fee will be \$20; and
 - Beyond 60 days, the fee will be \$30.
- License tag replacement will increase to \$5;
- Boarding deposit for Writ of Review will increase to \$1,000:
 - Cost to care for an animal during the process typically costs \$4,500.
- Daily boarding fee will increase to \$25; and
- Impound fees will increase to \$40 for a first offense and \$75 for a second offense.
- The public has requested more accommodating hours of service;
- Proposed new hours of operation would be:
 - Weekdays from Noon to 6:00 p.m.; and
 - Saturday from 10:00 a.m. to 4:00 p.m.
- Beneficial for both the public and county employees; and
- Mr. Rowton stated the shelter does not typically have customers before 10 a.m.

Board discussion:

- The commissioners have reviewed the proposal a couple of times at prior meetings;
- Ms. Goettsch is drafting press releases to get the message out to the public:
 - Delay in effective dates due to items that need to be done in house;
 - Need to contact all contractors; and
 - Will have information on the website.
- Ms. Goettsch stated the new fees will be effective February 1, 2019, and the hours of operation will be effective on March 10, 2019;
- There are staff at the shelter at 10:00 a.m.; and
- Senior owners over the age of 65 will receive the discounted licensing fees.

MOTION: Commissioner Cameron moved for approval of an order adopting the Dog Services Fee Schedule Increase, attached to the order, and Adjustments to the Shelter's Public Hours. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS
9:30 A.M.**

None.

Commissioner Carlson read the calendar;
Commissioner Carlson adjourned the meeting at 10:50 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.