

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, February 8, 2017  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Sam Brentano and Commissioner Janet Carlson. Also present were John Lattimer as chief administrative officer, Bruce Armstrong as county counsel and Kristy Witherell as recorder.

**ABSENT:** Commissioner Kevin Cameron

Commissioner Brentano called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

None.

**CONSENT**

*(Video Time 00:00:55)*

BUSINESS SERVICES

Approve recommendations to adjust upward salary ranges for: Property Appraiser 1, #331; Property Appraiser Senior, #333; Sales Data Analyst 2, #327; Sales Data Analyst 3, #326; Appraisal Section Supervisor, #334.

Approve recommendations to uphold the pay grades for: Sales Data Analyst 1, #320; Property Appraiser 2, #332; Custodial Supervisor, #498.

Approve a recommendation to reactivate and adjust upward the salary range for classification: Building Official, #118.

DISTRICT ATTORNEY

Approve the Grant Agreement with the State of Oregon, Department of Justice for \$223,997.40 to fund a restitution victim advocate at Victim Assistance.

HEALTH

Approve Amendment #12 to the Intergovernmental Agreement with Oregon Health Authority to add \$3,995 in funding for the Women, Infants and Children (WIC) Program.

SHERIFF'S OFFICE

Approve the contract for services with Bridgeway Recovery Services for \$291,312 to provide women's re-entry treatment.

## TAX OFFICE

Approve a property tax refund in the amount of \$18,016.54 to Northwest Group Inc.

**MOTION:** Commissioner Carlson moved for approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

## **ACTION**

### FINANCE

1. Consider approval of a resolution to adopt the second supplemental budget for fiscal year 2016-17. **(TO BE ACTED ON FOLLOWING PUBLIC HEARING)** – Jeff White, Richard Minaker

*(Video Time 00:03:00)*

### HEALTH

2. Consider approval of the Intergovernmental Agreement with the City of Woodburn, on behalf of Woodburn Police Department for \$190,000 to provide one sworn law enforcement professional to the mobile crisis team. – Jason Myers, Scott Richards, Ann Marie Bandfield

#### ***Summary of presentation:***

- In 2014, the Health Department was successful in a Request for Proposals (RFP) process through the Oregon Health Authority receiving funding for a mobile crisis professional;
- Started an initial partnership with both the Sheriff's Office and Salem Police Department;
- Placed a mental health professional with the officer in patrol cars responding to individuals with mental health concerns;
- Extremely positive program that has diverted individuals with mental health issues out of the jail and getting the necessary mental health services;
- In 2016, the Sheriff's Office responded to 524 crisis calls countywide;
- Of the 524 crisis calls, only 18 individuals ended up going to jail;
- By having the mental health professional with the officer, the situations were successfully deescalated;
- The expansion is a great way to continue with the partnership with Woodburn Police Department;
- Even though the crisis team was able to get to 524 calls, there were over 2,000 reports sent out;
- The team will be able to respond throughout the county as needed; and
- The crisis team tries to cover peak hours during the week.

#### ***Board discussion:***

- The commissioners would like to see 24-hour coverage in the future.

**MOTION:** Commissioner Carlson moved for approval of the Intergovernmental Agreement with the City of Woodburn, on behalf of Woodburn Police Department for \$190,000 to provide one sworn law enforcement professional to

the mobile crisis team. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:16:20)

### PUBLIC WORKS

3. Consider appeal of hearings officer's decision denying Partition Case #16-014/Kaufman. – Brandon Reich

#### ***Summary of presentation:***

- Consideration of an appeal for request to partition a nine acre parcel in an Acreage Residential Zone into three parcels;
- The board held a public hearing on January 18, 2017, continued the hearing and closed the record on January 25, 2017;
- Before the board is only the consideration of the appeal;
- Staff has worked with the applicant and the applicant's attorney and have come to a proposal for consideration;
- The applicant and Public Works are proposing road improvements, which would apply to this decision:
  - The improvements start at the eastern edge on Canyon Street and move west;
  - Construct an apron and turnout within the right-of-way of Canyon Street at 75<sup>th</sup> Avenue;
  - At the eastern edge of the subject's property pave a turnout in approximately the middle of the property;
  - Apply gravel so the width of Canyon Street is improved to a minimum of 16 feet wide; and
  - On the western part of the subject's property along Canyon Street, enter into a non-remonstrance agreement to build or financially contribute to construction of the extension of the improved surface of Canyon Street as such a time the street is improved.
- There are two remaining issues regarding the improvements proposed as conditions of approval:
  - The applicant desires to construct the roadway improvements, but wishes to do them after a plat is recorded and before dwellings are built:
    - Staff recommends that roadway improvements be constructed prior to platting.
  - Whether the apron at 70<sup>th</sup> Avenue and Canyon street be paved or graveled in part or in full:
    - The county would prefer pavement on the apron;
    - If gravel is laid instead of pavement, the gravel will become mixed with the existing pavement and will have less traction; and
    - The cost will be approximately \$2,000 - \$3,000.
- The applicant and the staff have not been able to agree on whether the apron has to be paved;
- The issues that have been resolved are as follows:
  - The easement that crosses the property that will serve the newly graded parcels will not exceed a 12 percent grade; and
  - The applicant's engineer stated that they would be able to get the required permits to evaluate stormwater impacts.

***Board discussion:***

- The commissioners want the applicant to pave the apron, instead of using gravel:
  - The modification to the condition would only be paving of the apron;
  - There is risk to allowing the applicant pave the apron after the plat is approved:
    - The plat gets recorded and then the parcels can be sold off individually;
    - The buyer can then build a house on the property; and
    - The property owner will then be responsible for paving of the apron.
  - An absolute date for laying asphalt can be included in the condition due to weather conditions; and
  - Staff recommends graveling the road before the plat and the apron be paved by a certain time period, regardless of the plat.

**MOTION:** Commissioner Carlson moved for approval Partition Case #16-014/Kaufman and directed staff to come back with an order of conditions of approval and findings to include paving the apron by May 15, 2017. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS**

9:30 A.M.

*(Video Time 00:42:12)*

FINANCE

A. Public hearing to consider adopting the second supplemental budget for fiscal year 2016-17. – Jeff White, Richard Minaker

***Summary of presentation:***

- Public notice of this meeting was published in the Statesman Journal;
- The supplemental request may be found on the county website;
- The second supplemental budget increases the total county budget by slightly less than \$2 million to almost \$404 million;
- The supplemental budget has been reviewed by the commissioners;
- The general fund total budget will increase by \$10,000 due to a transfer from the Criminal Justice Assessment Fund:
  - The Juvenile Department budget will increase by \$53,000 to cover a personnel services cost-of-living adjustment;
  - There are three increases in Transfers Out:
    - \$31,000 to the Central Services Fund for Marion County Business Enterprise Enhancement project contracted services;
    - \$60,000 to the Parks Fund; and
    - \$33,000 to the Public Works Fund.
- The Community Corrections budget will increase \$187,000, of which \$177,000 is state Department of Corrections grant funding for a Women’s Accelerated Re-Entry Program:
  - The remaining \$10,000 is allocated to contingency.
- The District Attorney Grants Fund budget will increase by \$43,000:
  - The revenue is a charge for services under the terms of a Memorandum of Understanding between the District Attorney’s office and the Health Department; and

- The Health Department will reimburse the District Attorney's Office for the cost of a part-time new deputy district attorney that will work at the Psychiatric Crisis Center.
- The Health Fund budget will increase by \$802,000:
  - Notable increases are state funding that will enhance and expand services for mental health and substance abuse and crisis services:
    - \$328,000 for Mobile Crisis services;
    - \$155,000 for the aid and assist project that allows mental health patients accused of crimes to achieve treatment goals;
    - \$133,000 for the jail diversion project; and
    - \$54,000 for a fiscal intermediary for the Youth Rental Assistance program.
- The Public Works Fund budget will increase by \$255,000:
  - A federal emergency management grant was reduced \$33,000 and a General Fund Transfer in is requested to offset the reduction;
  - Charges for services are increased \$230,000 for road maintenance agreements with the cities of Silverton, Salem and Keizer;
  - There is a \$94,000 decrease in personnel services as three positions are transferred to the Stormwater Management program;
  - Materials and Services is increased \$263,000 primarily for slurry seal work for the three cities previously discussed; and
  - Capital Outlay is increased \$183,000 for one large road repair project and for two other small projects.
- The Sheriff Grants Fund budget will increase \$159,000:
  - Intergovernmental revenue will increase \$135,000 for several small grants, including a training grant, a bulletproof vest grant and a body camera grant, as well as a contract with the Oregon State Marine Board for patrol of county lakes and rivers and with the Oregon State Hospital to transport patients; and
  - Transfers in totaling \$24,000 will augment the Jail Reinvestment program and the Search and Rescue program.

**MOTION:** Commissioner Carlson moved to close the public hearing and adopt the second supplemental budget for fiscal year 2016-17. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

Commissioner Brentano read the calendar.  
Commissioner Brentano adjourned the meeting at 9:50 a.m.



CHAIR



COMMISSIONER

Not Present At Meeting

COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.