

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, September 16, 2015
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Janet Carlson, Commissioner Kevin Cameron and Commissioner Sam Brentano. Also present were John Lattimer as chief administrative officer, Gloria Roy as county counsel and Kim Hulett as recorder.

Commissioner Carlson called the meeting to order at 9:00 a.m.

PRESENTATION

(Video Time 00:01:12)

Health Renovation Project – Roy Deede

Summary of Presentation:

- Renovation of Center Street Campus because it is over 40 years old;
- Moving staff during renovation;
- Windows, heating, ventilation, and air conditioning (HVAC) system, tenant improvements;
- Expected outcomes include improved energy efficiency, lower cost of operations, and better services to the clients;
- Friday and Saturday September 18-19, Public Health Services and WIC will be moving to 1660 Oak Street SE;
- Remaining departments of campus will be moving to 750 Front Street NE one week later, September 26-27;
- Departments include Adult Behavioral Health and Medical Services Team, as well as Administration; and
- Media release went out to Statesman Journal yesterday.

Board discussion:

- Notice to the public in addition to the media release includes a banner on building announcing changes, an electronic street sign on the road, and a phone number dedicated to move with all information; and
- Moving 75 staff to Front Street site and 66 staff to Oak Street site.

PUBLIC COMMENT

(Video Time 00:08:10)

- J.C. Riggs, lives in Marion County near the City of Silverton:
 - Currently a hazelnut farmer;
 - Potential to become a marijuana grower and supplier licensed through Oregon Liquor Control Commission (OLCC);
 - Would like to move forward in the process;
 - Had been informed farming marijuana probably would not happen for three years;
 - ‘Mom and pop’ growers will be shut out;
 - Financially, it is an amazing opportunity; and
 - Would like to have the opportunity within the regulations.

CONSENT

(Video Time 00:12:31)

BOARD OF COMMISSIONERS
OLCC APPLICATIONS – Recommend Approval
Alice Wine Company, LLC - Silverton

HEALTH

Approve amendment #2 to the intergovernmental agreement with Oregon Health and Sciences University to add \$128,500 to the CaCoon project and extend until September 30, 2016.

Approve amendment #1 to the intergovernmental agreement with the Oregon Department of Human Services to add \$94,015 to the ACCESS Program and extend until September 30, 2016.

SHERIFF'S OFFICE

Approve amendment #11 to the intergovernmental agreement with Chemawa Indian School to add \$391,773 for school resource officers and extend until June 30, 2016.

TAX COLLECTOR

Approve an order authorizing the cancellation of uncollectible personal property tax accounts.

MOTION: Commissioner Brentano moved approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:14:29)

BOARD OF COMMISSIONERS

1. Consider approval of a proclamation designating September 17-23, 2015, as Constitution Week in Marion County. – Day Westine, Regent, Chemeketa Chapter Daughters of the American Revolution, Commissioners

Summary of presentation:

- Ms. Westine requesting a proclamation designating September 17 – 23, 2015, as Constitution Week in Marion County;
- Chemeketa Chapter of Daughters of the American Revolution membership includes women 15 years or older who can trace their lineage back to someone involved in the American Revolutionary War:
 - Promote education, patriotism, and historic preservation.
- Have also requested proclamation from governor.

Board discussion:

- Discussion regarding the development of the Constitution;
- Discussion regarding the value of the Constitution; and
- Important to continue to teach children about the Constitution.

MOTION: Commissioner Cameron moved approval of a proclamation designating September 17-23, 2015, as Constitution Week in Marion County. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

The commissioners then read the proclamation.

CONTRACT REVIEW BOARD

2. Consider waiving minor informalities in proposals submitted for media planning and placement services. – Camber Schlag

Summary of presentation:

- Request the waiver of minor informalities;
- Public Works issued request for proposals (RFP) for media planning and placement services on August 5, 2015;
- The RFP closing deadline was August 25, 2015;
- Six proposals were received;
- In preliminary review, it was discovered that three of the six proposals received contained minor informalities needing resolution prior to scoring the proposals;
- Minor informalities include:
 - One firm did not clearly identify the language, English, Spanish or both:
 - Contacted for clarification and indicated in writing that the proposal was for both languages.
 - Another firm did not label the envelope containing their proposal with the wording specified in the RFP;
 - Another firm did not sign their proposal in blue ink and did not seal their proposal rates in a separate envelope as specified in the RFP:
 - County will withhold the cost proposal until the cost evaluation phase.
- Waiving formalities allows all six proposals to be reviewed, resulting in a larger pool;
- County allow a waiver of minor informalities pursuant to Marion County Public Contracting Rules section 20-0470.

Board Discussion

- Waiver of minor informalities does not happen very frequently; and

- Unusual to have three all at once.

MOTION: Commissioner Brentano moved to waive minor informalities in proposals submitted for media planning and placement services. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS
9:30 A.M.**

None.

Commissioner Carlson read the weekly calendar.

Commissioner Carlson adjourned the meeting at 9:40 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.