

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, November 13, 2019

9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, and Commissioner Sam Brentano. Also present were Jane Vetto as county counsel, and Brenda Koenig as recorder.

ABSENT: Commissioner Colm Willis, and Jan Fritz, chief administrative officer

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

CONSENT

(Video Time 00:02:05)

HEALTH AND HUMAN SERVICES

Approve Amendment #4 to the Intergovernmental Agreement with the Oregon Health Authority to add \$120 for a total of \$2,902,016 for Women, Infants, and Children (WIC) Nutrition Services and Administration through June 30, 2021.

TREASURER’S OFFICE

Approve an order distributing Oregon State Forestry timber revenue as per ORS Chapter 530.

MOTION: Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:03:02)

INFORMATION TECHNOLOGY

1. Consider approval of Amendment #1 to the Purchase Order with uWork.com, Inc. dba Covendis Technologies to add \$302,208 for a total of \$397,208 for temporary Information Technology (IT) staffing services through June 30, 2020. –Scott Emry

Summary of presentation:

- The IT Department employs temporary technical labor to fill staffing gaps when there are job vacancies:
 - A combination of employee retirements and staff turnover have contributed to the department's staffing shortage.
- The IT Department uses Covendis Technologies, a contractor with the state of Oregon, as a source for technical staffing:
 - This ensures that the rates are competitive; and
 - It simplifies the recruiting process.
- Vacancy savings from the IT Department's budget provides the funding for temporary employment positions;
- Temporary technical employees are used for some of the following:
 - The Assessor's Office assessment and taxation system;
 - The Sheriff's Office records and jail management systems replacement;
 - The Health and Human Services Department electronic health records replacement system;
 - The Marion County Jail Surveillance Videos Project; and
 - The IT Department's Network Redesign Project.
- The IT Department is requesting to add \$302,208 to an existing contract; and
- The new contract total will be \$397,208.

Board discussion:

- The unemployment rate for the technology sector has been averaging 1.3 percent for more than one year;
- It takes an average of six weeks to train a new technology employee;
- Covendis Technologies provides the following:
 - Temporary labor;
 - Consistency; and
 - Stability.
- Employee retirements have been a contributing factor for the increase in contract staffing services; and
- Individuals who have contracted with the county are applying for permanent job positions:
 - This provides the IT Department with the opportunity to see how an individual will perform in a job position before hiring them as full time county employee.

MOTION: Commissioner Brentano moved to approve Amendment #1 to the Purchase Order with uWork.com, Inc. dba Covendis Technologies to add \$302,208 for a total of \$397,208 for temporary Information Technology staffing services through June 30, 2020. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:09:58)

2. Consider approval of the Contract for Services with HELION Software, Inc. in the amount of \$1,291,610 for the procurement, licensing, and maintenance of an Oregon Counties Assessment and Taxation System (ORCATS) application to support processing of the Assessor's Office Property Assessment and Taxation replacement system through December 6, 2024. –Tom Rohlfig and Scott Emry

Summary of presentation:

- The ORCATS application plays a key role in the Assessor's Office;
- The department uses a Computer Assisted Mass Appraisal (CAMA) system to assess and collect property taxes within the county;
- The current system is in need of replacement:
 - A new system needs to be legally compliant with Oregon statutes; and
 - The system needs to be fully supported to ensure the county's ability to continue with assessment and tax collection.
- The ORCATS application has been selected to replace the county's current system;
- The five year contract will include the following:
 - Implementation;
 - Software maintenance; and
 - Support from HELION Software, Inc.
- The Assessor's Office anticipates using the system in the upcoming tax year.

Board discussion:

- In 1996, the county purchased the current software system from Tyler Technologies to take care of any possible issues that could arise in 2000 with the new millennium:
 - It is difficult to find individuals who know how to maintain the 23 year old software system.
- Over the years the county has unsuccessfully tried to migrate the software over to the following:
 - Tyler Technologies Orion software; and
 - Software from an international company which experienced programming issues with Oregon's property tax system.
- Benefits to the contract with HELION Software, Inc. include the following:
 - It is located in the City of Salem;
 - The company has a proven history of designing a successful software system;
 - Seventeen counties use their Property Tax Assessment and Collections System software;
 - Thirty counties in Oregon are on their records system for the clerks recording;
 - The company can provide software systems designed around Oregon's statutes and work flows;
 - Their customer base is growing rapidly; and
 - All the tools that are needed to transfer the data from the old system have already been developed and tested in neighboring counties.
- The Assessor's Office anticipates having the software implemented within 18 to 24 months; and
- The contract total breaks down to an estimated \$258,322 over a five year period.

MOTION: Commissioner Brentano moved to approve the Contract for Services with HELION Software, Inc. in the amount of \$1,291,610 for the procurement, licensing, and maintenance of an Oregon Counties Assessment and Taxation System (ORCATS) application to support processing of the Assessor's Office Property Assessment and Taxation replacement system through December 6, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:19:59)

PUBLIC WORKS

3. Consider approval of the Intergovernmental Agreement (IGA) with METCOM 911 in the amount of \$208,000 to provide afterhours call taking and dispatch services for the Marion County Public Works Department through June 30, 2024. –Scott Wilson

Summary of presentation:

- The Public Works Department is responsible for the maintenance of the county's roadway system;
- Issues with the roadway system are first observed and reported by the general public;
- The majority of the reports are received and handled during normal business hours;
- Reports that come in after normal business hours may still require an immediate response in order to satisfy traffic laws, regulations, and safety standards;
- METCOM 911 has had a Cooperative Agreement with the county for several years to provide after business hours call taking services;
- Establishing a separate IGA will improve and more precisely capture the details of the Cooperative Agreement;
- Services provided by METCOM 911 include some of the following:
 - Answering after hours, nonemergency business calls for the Public Works Department 365 days per year;
 - Dispatch monitoring and the coordination of Public Works staff;
 - Responding to calls for services that have been received;
 - Documenting or logging the nature and resolution of the call; and
 - Providing a daily and a monthly report for the calls that were received;
- The annual expense for fiscal year 2019-20 is \$39,165.72;
- Under the agreement this expense may be increased by three percent per year if approved by both parties;
- The IGA ensures that the general public and other agencies have access to Public Work's services for twenty-four hours a day, seven days a week;
- Options for the board to consider include the following:
 - Approve the IGA for after-hours call taking and dispatch services provided by METCOM 911; or
 - Deny approval of the IGA and instruct the Public Works staff to find an alternate solution.
- The Public Works Department recommends the board approve the IGA and allow METCOM 911 to continue with after-hours call taking and dispatch services.

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Board discussion:

- Public emails are monitored, logged in, and dispatched out for service during normal business hours;
- The IGA with METCOM 911 is for after-hours phone calls and emergency services;
- The commissioners would like the Public Works website to provide clear contact information for business hours and clear contact information for after business hours; and
- The Public Works Department has a contact phone number that is used during normal business hours:
 - It will transfer over to a phone number for METCOM 911 to receive phone calls after business hours.

MOTION: Commissioner Brentano moved to approve the Intergovernmental Agreement with METCOM 911 in the amount of \$208,000 to provide afterhours call taking and dispatch services for the Marion County Public Works Department through June 30, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

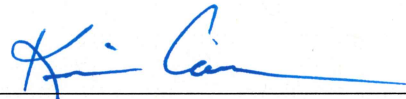
PUBLIC HEARINGS

9:30 A.M.

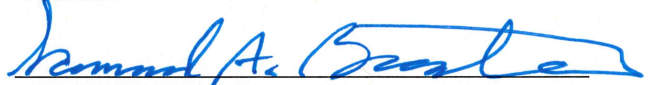
None.

Commissioner Cameron read the calendar.

Commissioner Cameron adjourned the meeting at 9:36 a.m.



CHAIR



COMMISSIONER

Not Present At Meeting

COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>

