



OREGON

MARION COUNTY BOARD OF COMMISSIONERS

Management Update Minutes

Monday, May 17, 2021, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5231, Commissioners Boardroom

ATTENDANCE:

Commissioners Kevin Cameron, Danielle Bethell, and Colm Willis, Laurie Steele, Jan Fritz, Michelle Shelton, Brian Nicholas, Jeff White, Tamra Goettsch, Scott Norris, Brandon Reich, Chris Trussell, Lani Radtke, Camber Schlag, Sherry Lintner, John Carlson, Barb Young, Lisa Trauernicht, Chad Ball, Matt Lawyer, Jessica Stanton, Jolene Kelley, and Kristy Witherell as recorder.

Jan Fritz called the meeting to order at 9:00 a.m.

INFORMATIONAL:

Discuss the Jurisdictional Transfer of Western Avenue to the City of Silverton

- Lani Radtke

Summary of presentation:

- The City of Silverton City Council has initiated the jurisdictional transfer of the section of Western Avenue that is east of the high school;
- The road has no marking, striping, or sidewalks;
- The City of Silverton has wanted Marion County to prioritize funding to build pedestrian and bike facilities to their city standards:
 - There has not been a safety issue, which has made it difficult securing grants.
- The city would like to take control over that stretch of road so they can build the sidewalk and bike paths;
- The next steps would for the board to approve an order for the jurisdictional transfer; and
- This item is on Board Session for consideration this Wednesday.

Discuss the Presentation of the 2020 Marion County Volunteer Awards

- Sherry Lintner

Summary of presentation:

- Had discussion at a prior Management Update Meeting regarding presentations of The Marion County volunteer awards face-to-face;
- The fair will now be a three-day event, which means there is less time to do traditional events;
- Wanting to clarify that the board still wants to present volunteers with their awards at the fair;
- Normally, the award presentation happens every April at Board Session;

- The board will present the awards at the Board Session at the fair;
- The board will also present the 2019 volunteer awards since COVID did not allow for in-person presentation; and
- The county will give two tickets per award winner for entry to the fair.

Review Proposed List of Tax Foreclosed Properties to Sell at Public Auction

- John Carlson, Camber Schlag

Summary of presentation:

- There are eight properties that Finance Department would like to propose selling at the August 10th public auction;
- 1633 Sieburg Street NE, Keizer:
 - Has a real market value of \$123,500; and
 - Looking for board approval to have the minimum bid at \$92,625:
 - The board approves of the minimum bid.
- Block 1, Lot 13, Jefferson Mobile Home Subdivision, Jefferson:
 - Real market value is \$68,000; and
 - Minimum bid will be set at \$51,000.
- 4657 Duchess Court NE, Salem:
 - Real market value is \$151,460;
 - Minimum bid will be set at \$113,595; and
 - Will be sold as-is.
- Lot 9, Block 3, Senecal Estates Subdivision, Woodburn:
 - Minimum bid will be set at \$8,063;
 - It is zoned residential; and
 - It is in the flood zone.
- Lot 10, Block 3, Senecal Estates Subdivision, Woodburn:
 - Minimum bid will be set at \$7,313.
- Lot 11, Block 3, Senecal Estates Subdivision, Woodburn:
 - When the appraisal went through, it was downgraded in price and made it eligible for private sale;
 - Sent a letter to the adjacent property owner last week:
 - Has until May 27th to respond.
 - If the neighbor decides to purchase the property, it will get pulled from the auction.
- Lot 7, Block 2, Senecal Estates Subdivision, Woodburn:
 - A 4.1-acre lot surrounding the creek;
 - Reassessed on April 22nd; and
 - The minimum bid will be set at \$22,485.
- Lot 8, Block 3, Senecal Estates Subdivision, Woodburn:
 - A 3.77-acre lot; and
 - The minimum bid will be set at \$22,425.
- If all of the properties sell at auction, it will bring in \$326,880 of revenue:
 - That money goes into a Tax Title Fund;
 - The fund is used to pay for expenses of maintaining properties:
 - Mr. Carlson's salary; and
 - Any other costs incurred.
 - The net cost is distributed to the property taxing districts within Marion County.

Board discussion:

- If the lots in Woodburn do not sell, they will be brought back before the board for further discussion; and
- The lots in Woodburn went into foreclosure before the builder was finished with the subdivision.

Discuss Setting up Marion County's Rental Assistance Program

- Lisa Trauernicht, Camber Schlag

Summary of presentation:

- There is \$21 million available for the community;
- Needing to hire staff to oversee the program:
 - The role of staff would be to audit applications for eligibility.
- It is best for the county that they pursue getting a software program that will distribute the funds;
- The software does everything from application:
 - Compliance; and
 - Auditing.
- The two different pots of money come from two different funds that have different requirements:
 - The first set of funds are stricter and require that the individual had to be impacted by COVID; and
 - The second set of funds is COVID related, but not as strict in its language.
- Looking for board direction to purchase the software program;
- The software will be covered by the rental assistance funds:
 - There is 10 percent written in the grant for administrative costs.
- The software is from the same company that the Marion County Housing Authority uses;
- The two programs can run parallel;
- The board can set priorities for who is eligible for the funds;
- The income restriction is set at 80 percent, but 50 percent Area Median Income (AMI) is prioritized;
- The software company is a full-service company:
 - They have case managers that assign case numbers to individuals that apply for the program;
 - The county would have online login rights to approve the case file; and
 - The county also has reporting requirements to the U.S. Treasury.
- The first round of money needs to be spent by September 2022:
 - The second round needs to be spent by December 2025.
- Commercial landlords do not qualify for the program;
- The county's logo would be on the application;
- There would be a button on the county's website to apply for rental assistance;
- It is the receiving persons responsibility to attest that they are not taking rental assistance from each round;
- Community Action Agency and the Marion County Housing Authority both have rental assistance money:

- They would like to work with each other to reduce duplication of benefits.
- The intention for today is for approval of moving forward with purchasing the software program; and
- Mr. White would like to involve Legal Counsel regarding the county's responsibility around checking if individuals have received rental assistance elsewhere.

Board discussion:

- The commissioners would like to have a meeting with other service providers to move forward with housing.

LEGISLATIVE UPDATE:

Summary of presentation:

- The Senate Federal Earmarks were due on Friday, May 14th:
 - Submitted four applications:
 - Ehlen/McKay/Yergen Road for the safety turn pockets;
 - North Fork Road ask;
 - The Detroit Marinas; and
 - Public Safety radio system.
- Commissioners Cameron and Bethell approved supporting the Santiam Canyon Watershed ask:
 - Helping with restoration in the wildfire area.
- Revenue forecast will be out on Wednesday, May 19th.
- Met with Matt Garrett regarding House Bill 3127 – Wildfire Funding Package:
 - Will have \$89 million coming to Marion County;
 - Will be able to add \$650,000 for sheriff patrols;
 - The Santiam Sewer System for \$60 million was all allotted into lottery bonding:
 - Typically takes two years to get lottery bond money;
 - Needing to move quicker than two years;
 - Looking to sell the bonds faster than usual;
 - Mr. Garrett asked the county to give a portion of what is needed immediately to get the sewer system started:
 - May use American Recovery Act Funding; or
 - General Fund dollars.
- Senate Bill 464 – Wildfire property tax relief bill:
 - Put in two requests asking for a work session and have not heard anything back;
 - Had a meeting with Senator Burdick, but conversations have stalled;
 - Meeting with Senator Riley today; and
 - Wanting to meet with Senator Wagner.

Ice Storm/Beachie Creek/COVID-19 Update

-All

Summary of presentation:

Brian Nicholas:

- The Oregon Department of Transportation (ODOT) is reporting that 196 out of the 524 properties that signed up for the rights of entry, have been cleaned;
- Submitted the supplemental request last week for commercial properties to FEMA:
 - There were 19 properties; and
 - All have rights of entries on file with ODOT.
- Having a hard time getting gate installers to bid on the North Fork Road project:
 - Have received two quotes that were both conditioned;
 - None of the bids included electrical work;
 - The county cannot accept conditional bids;
 - The county sent out the Request for Proposals again:
 - The deadline is this Friday for a best and final, unconditional bid; and
 - There are two bidders that are engaged.
 - The county is hoping for an install by the end of June.
- ODOT is speculating that the deadline for people to submit rights of entry will be July, early August;
- There are issues with potential hazard trees on private property that potentially affect county roads:
 - If property owners do not submit a right of entry form, then it is not FEMA eligible;
 - The state has not made their decision yet if they will be removing trees on properties that have not submitted a right of entry form;
 - Chuck Williams from Public Works has put together a map outlining where all of the hazard trees are in the affected wildfire areas:
 - There are 233 properties that have hazard trees on their property; and
 - The county does not have authority to go on federal land to cut down trees that threaten the county roads.
- The cities up the canyon have reached out to Public Works regarding the property owners still needing survey help:
 - Mr. Nicholas met with the cities up the canyon and Kent Inman to find options how the county may be able to provide survey support:
 - This would be independent of the county's surveyor's office;
 - The county can retain a surveyor and as survey questions come up, they can use them as a resource:
 - May be able to help 40-50 properties.
 - Can direct contract with a surveyor firm:
 - The commissioners agree with moving forward on contracting with a surveyor firm.

Meeting adjourned at 10:15 a.m.

COMPLETED BY: **Kristy Witherell**

Reviewed by: Melissa Rounds