

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, March 29, 2023  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Colm Willis and Commissioner Kevin Cameron. Also present were Jane Vetto as county counsel and Brenda Koenig as recorder.

**ABSENT:** Commissioner Danielle Bethell and Jan Fritz, chief administrative officer.

Commissioner Willis called the meeting to order at 9:00 a.m.

*(Video Time 00:00:33)*

**PUBLIC COMMENT**

David Beem:

- Mr. Beem would like the county to obtain additional funding that could be used to help the homeless, especially homeless individuals with disabilities; and
- There is a safety issue with the sidewalk in front of the YMCA that needs to be fixed.

*(Video Time 00:02:18)*

**PROCLAMATION**

COMMUNITY SERVICES - Action

1. Consider approval of a proclamation designating the month of April as Child Abuse Prevention Month in Marion County. – Sarah Coutley; Alison Kelley and Kyle Tarr, Liberty House; and Tanya Hamilton, Family Building Blocks- Chelsea’s Place

***Summary of presentation:***

Alison Kelley and Kyle Tarr, Liberty House; and Tanya Hamilton, Family Building Blocks:

- The Marion County Child Abuse Prevention Month Committee is comprised of several organizations;
- In 2021 there were 10,766 confirmed victims of child abuse and neglect in Oregon:
  - There are probably additional cases that were never reported;
  - There were 1,094 confirmed victims in Marion County;
  - Forty-two percent of the victims were five years old or younger; and
  - 93.1 percent of the incidents were perpetrated by a family member or someone living in the child’s home.
- Following are ways that the community can focus on prevention:

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2023\3-29-2023

- Spend time building relationships with the children in your life;
- Recognize that parents and adult mentors are crucial;
- Learn how to talk to children about body safety, consent, and healthy touch;
- Get trained to recognize the signs of abuse and how to react responsibly; and
- Support organizations engaged in child prevention work and join community efforts that are focused on strengthening families.
- Throughout April Liberty House will be providing a series of prevention trainings:
  - The training will be free and will be provided virtually in English and in Spanish.
- Prevention happens when individuals become more aware, and then they act;
- A list of tips on how to help was shown on the screen;
- Child abuse is largely preventable;
- The Marion County Child Abuse Prevention Month car parade will be next Friday, April 7, 2023, starting at the Oregon State fairgrounds and ending at the YMCA; and
- Everyone has a role in preventing child abuse.

***Board discussion:***

- In 2021 93.1 percent of child abuse incidents were perpetrated by a family member or someone living in the child's home:
  - Children need safe adults outside of the home.
- The isolation that children experienced during the pandemic prevented them from being able to connect with other safe adults outside of their home;
- A team from the University of Oregon conducted a study that showed that the actual prevalence of harm to children is much higher than the reported statistics;
- The community needs to care about children and the individuals who care for those children;
- Staff will research and provide the Commissioners with more information on the following:
  - The number of cases of abuse in Marion County that were reported through schools; and
  - Of the 93.1 percent how many cases were perpetrated by a family member and how many cases were perpetrated by someone living in the child's home:
    - Approximately 30 percent are family members; and
    - Approximately 60 percent are someone living in the child's home.
- Approximately 75 percent of the reports made to the Oregon Child Abuse Hotline are made by mandatory reporters.

**MOTION:** Commissioner Cameron moved to approve a proclamation designating the month of April as Child Abuse Prevention Month in Marion County. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

The Commissioners read the proclamation.

*(Video Time 00:23:00)*

## CONSENT

### FINANCE

2. Approve a quitclaim deed for the sale of tax foreclosed property from Marion County to grantees Vassa, Fred, Mark, and Daniel Snegirev, Tax ID #544744.

### HUMAN RESOURCES

3. Approve the recommendation to reactivate class code #561, Developmental Disabilities Associate 1, update the classification specification, and adjust the pay grade upward.

### PUBLIC WORKS

4. Approve a resolution authorizing Marion County Parks to apply for a local government grant from the Oregon Parks and Recreation Department for development at Parkdale Park and sign a letter of support.

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:24:07)*

## ACTION

### BUSINESS SERVICES

5. Consider approval of an order adopting revised Marion County Administrative Policy #505 and Procedure #505-A, Injured Worker. –Justine Flora

***Summary of presentation:***

- The policy was first adopted in 1991 and it was last revised in 2008;
- The procedure was first adopted in 2005 and it was last revised in 2012;
- Changes made to the documents include reformatting, grammar updates, and clarification; and
- The policy and procedure outline how Marion County deals with injured workers:
  - The county operates a self-insured injured worker program that is administered by a third party.

**Board discussion:**

None.

**MOTION:** Commissioner Cameron moved to approve an order adopting revised Marion County Administrative Policy #505 and Procedure #505-A, Injured Worker. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:28:19)*

**PUBLIC WORKS**

6. Consider adopting an administrative ordinance amending the Marion County Urban and Rural Zone Code, Chapters 16 and 17, and the Marion County Comprehensive Plan to conform to changes in state law and adopt clarifying amendments. –Brandon Reich

**Summary of presentation:**

- The legislature passed laws in recent sessions resulting in the Department of Land Conservation and Development amending Oregon Administrative Rules related to land use planning:
  - The amended rules go into effect soon or they are already in effect; and
  - The amended rules must be implemented into county code.
- The proposed county amendments address the amended state rules as well as additional amendments to add uses, amend standards, and correct errors;
- The Planning Commission held work sessions and a public hearing, and they recommended a set of amendments to the Board;
- On February 8, 2023, the Board held a public hearing and approved the amendments, directing staff to return with an ordinance;
- The Board scheduled adoption of the ordinance for today; and
- Planning staff recommends adopting the ordinance as provided.

**Board discussion:**

- Commissioner Cameron will accept the recreational vehicle (RV) code as recommended by the Planning Commission, but it may need to be changed in the future.

**Motion:** Commissioner Cameron moved to adopt an administrative ordinance amending the Marion County Urban and Rural Zone Code, Chapters 16 and 17, and the Marion County Comprehensive Plan to conform to changes in state law and adopt clarifying amendments. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:30:29)*

7. Consider approval of the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) in the amount of \$318,181.82 of which an estimated \$280,000 will be provided in federal funding and an estimated \$38,181.82 will be provided in county funds for the Marion County Rural Transportation System Plan (RTSP) update through July 31, 2025. –Janelle Shanahan and Carl Lund

**Summary of presentation:**

- A transportation system plan (TSP) is a document that guides future transportation projects:
  - The plan outlines projects, policies, and programs to meet the projected needs for the next 20 years.
- The county's last TSP was done in 2005;
- Marion County is in an economic zone that extends from the northern edge of Vancouver, Washington down to Eugene:
  - There is a lot of interconnectivity throughout the entire Willamette Valley.
- The plan will address the state's Transportation Planning Rule which requires the county to adopt a 20-year TSP;
- The area covered by the Rural Transportation System Plan (RTSP) includes all the rural county transportation facilities that are outside of the urban growth boundaries;
- The RTSP does the following:
  - Creates transportation goals and shows that they support and relate to planned land uses;
  - Provides an inventory of transportation facilities;
  - Re-evaluates existing projects that were identified in the 2005 plan;
  - Projects future growth needs and future transportation conditions;
  - Creates a prioritized project list based on safety, capacity, mobility, and accessibility of the transportation system;
  - Identifies available funding and funding that is projected to be available;
  - Identifies projects the county would like to provide that cannot be funded within the planning timeframe;
  - Reviews the plans and policies for all forms of transportation including roads, transit, walking, biking, rail, waterways, freight, and air:
    - Pipeline and information are also considered to be forms of transportation.
  - The project list allows the county to provide a link to the Statewide Transportation Improvement Program to secure funding.
- Following are the next steps:
  - Approve the intergovernmental agreement (IGA) today; and
  - Hire a consultant to develop the plan.
- The estimated schedule for the project is fall 2023 through fall 2025.

**Board discussion:**

- The next steps include the following tasks:
  - Approve the IGA today;
  - Perform an inventory of the county's roads and determine traffic volumes for key locations;
  - Analyze the data collected and determine what will be needed within the next 20 years:
    - Where are improvements needed in the capacity or safety of the road network.
  - Identify projects to address these needs; and
  - Conduct public outreach including open houses and a project website.
- The consultant and staff will be doing the data collection:
  - The county currently collects traffic volume data; and
  - Traffic counts at main intersections will be collected:
    - There are approximately 200 intersections where data will be collected.
- One of the key parts of the TSP is to identify projects that the county may be interested in:
  - Projects within the plan are eligible for grant funding; and
  - If the county wants to pursue grant funding for a project that is not in the plan, the plan will have to be amended.
- The county can pursue projects that are not in the plan, but the county would have to pay for these projects as they are not eligible for grant funding;
- The RTSP only covers county roads; and
- The RTSP map is available on the county's website.

**MOTION:** Commissioner Cameron moved to approve the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) in the amount of \$318,181.82 of which an estimated \$280,000 will be provided in federal funding and an estimated \$38,181.82 will be provided in county funds for the Marion County Rural Transportation System Plan (RTSP) update through July 31, 2025. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:43:54)

8. Consider approval of Amendment #3 to the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) to add \$3,424,785.46 for a new contract total of \$10,495,955.46 of which an estimated \$8,468,242.71 is provided in federal funds and an estimated \$2,027,712.75 will be provided in county funds for the Hayesville Drive Bike and Pedestrian Improvement Project through August 24, 2026. –Lani Radtke

**Summary of presentation:**

- The project is located on Hayesville Drive and extends from Portland Road to Fuhrer Street in east Salem;
- The project is currently under construction;
- The conditions before the project was started included narrow shoulders and insufficient bike lanes and pedestrian facilities;
- The project scope includes the following:
  - Widening the road so there is sufficient width for bike lanes to be added;
  - Adding ADA compliant sidewalks;
  - Adding an enhanced rectangular rapid flash beacon crossing just east of Portland Road;
  - Upgrading the stormwater facilities;
  - Reconnecting driveways;
  - Constructing a new traffic signal at Lancaster Drive and Hayesville Drive; and
  - Constructing an asphalt pavement overlay.
- The project will include one travel lane in each direction, six-foot bike lanes, five-foot sidewalks, and water treatment facilities in between the sidewalks and bike lanes where needed;
- Amendment #3 is adding funds:
  - Due to escalating construction costs, there was insufficient funding to complete the project.
- Before amendment #3 the total project budget was approximately \$7 million, and with amendment #3 the total project budget is approximately \$10.5 million; and
- Construction of the project is underway and will be completed by the end of 2024.

**Board discussion:**

- It takes a long time for these types of projects to be completed:
  - The right of way was a large task; and
  - There have been complications with utilities.

**MOTION:** Commissioner Cameron moved to approve Amendment #3 to the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) to add \$3,424,785.46 for a new contract total of \$10,495,955.46 of which an estimated \$8,468,242.71 is provided in federal funds and an estimated \$2,027,712.75 will be provided in county funds for the Hayesville Drive Bike and Pedestrian Improvement Project through August 24, 2026. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS  
9:30 A.M.**

None.

*(Video Time 00:53:36)*

Commissioner Willis adjourned the meeting at 9:54 a.m.



CHAIR



COMMISSIONER

*Not Present At Meeting*

COMMISSIONER

**Board Sessions can be viewed on-line at**

**<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>**