

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, March 8, 2023

9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Colm Willis, Commissioner Kevin Cameron, and Commissioner Danielle Bethell. Also present were Jane Vetto as county counsel and Brenda Koenig as recorder.

ABSENT: Jan Fritz, chief administrative officer

Commissioner Willis called the meeting to order at 9:01 a.m.

Commissioner Bethell arrived at: 9:02 a.m.

(Video Time 00:00:42)

PUBLIC COMMENT

None.

(Video Time 00:00:45)

CONSENT

BOARD OF COMMISSIONERS

Board Committee Appointments – Solid Waste Management Advisory Council

1. Approve an order reappointing Judy Skinner as a Citizen-at-Large to the Marion County Solid Waste Management Advisory Council (SWMAC) with a term ending December 31, 2026.
2. Approve the American Rescue Plan Act (ARPA) Subrecipient Agreement with the United Way of the Mid-Willamette Valley in the amount of \$2,000,000 for the Salem Community Investment Fund that assists COVID-19 impacted individuals, small businesses, and unhoused seniors.
3. Approve the incoming funds Intergovernmental Agreement (IGA) with Oregon Housing and Community Services in the amount of \$12,000,000 and authorize Marion County Chief Administrative Officer, Jan Fritz to sign the IGA.

PUBLIC WORKS

4. Approve an order establishing a fee schedule for administration of the Marion County Planning Program effective May 1, 2023.

5. Receive notice of the hearings officer's decision recommending approval for Zone Change/Comprehensive Plan Amendment (ZC/CP) Case #22-004/Rafael Hernandez Mercado and schedule a public hearing for March 22, 2023.

Board discussion:

Commissioner Cameron commented on Item #1 that Judy Skinner is a great volunteer, helping on SWMAC and with other organizations in the community, and on Item #2 the Commissioner is thankful that the United Way of the Mid-Willamette Valley will be administering the Salem Community Investment Fund.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:04:02)

ACTION

BOARD OF COMMISSIONERS

Board Appointment – Justice of the Peace Pro Tempore

6. Consider approval of an order appointing Jarrod Howard as the Justice of the Peace Pro Tempore for the Marion County Justice of the Peace District.

–Justin Kidd, Marion County Justice of the Peace

Summary of presentation:

- Justice of the Peace Kidd is asking the Board to approve a pro tempore who can serve in his place when he is absent:
 - He suggests that Jarrod Howard be appointed to the position.
- Mr. Howard is a 2009 graduate of Willamette University Law School, and he is the principal owner of the Howard Law Group which specializes in real estate;
- The Justice Court handles a lot of cases related to traffic, and a lot of cases related to real estate in the form of FED eviction work; and
- Mr. Howard has experience with eviction cases.

Jarrod Howard:

- Mr. Howard has always lived in Oregon, and he currently resides in Marion County;
- He was a business owner before he attended law school;
- He started his own law firm, Howard Law Group, in 2009:
 - They handle specialized, complex transactional work; and
 - They handle a lot of eviction cases.

- Mr. Howard has appeared in Justice Court; and
- Mr. Howard enjoys practicing law, and he is excited about the opportunity before the Board today:
 - It would allow him to experience working in the legal field in a different capacity, and to engage with the community.

Board discussion:

- Being involved in our community is important;
- Eviction numbers are up statewide;
- Eviction cases must be filed in the place of the residence;
- Previously FED cases were only heard in Circuit Court, but now they are being filed in both Circuit Court and Justice Court:
 - The prior Justice of the Peace did not hear eviction cases; and
 - The majority of FED cases being filed in Justice Court are being filed by self-represented landlords and tenants.
- Judge Kidd sees the court's coordination with the Housing Authority as a major benefit to both parties in eviction cases as most individuals are allowed to stay in their residence and most landlords get paid;
- Part of the reason that the Housing Authority still has funding to help individuals in the eviction process is because the Board was very intentional in making sure that the money the county received for eviction relief was spent on individuals who were in Marion County, they were doing the right thing, they were trying to pay their rent, and yet they were having a difficult time:
 - The county received criticism for being very prudent with the funds;
 - The county transferred the funds to the Housing Authority because they are housing experts, and they provide housing case management; and
 - The funding has been a benefit to both landlords and tenants.
- The Housing Authority will likely run out of these funds in the next couple of months, but new funds should be available:
 - The governor declared an executive order on housing which focuses on prevention, shelter housing, and stabilized housing; and
 - \$14 million has been allocated to the Marion/Polk region.

MOTION: Commissioner Bethell moved to approve an order appointing Jarrod Howard as the Justice of the Peace Pro Tempore for the Marion County Justice of the Peace District. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:21:33)

HEALTH AND HUMAN SERVICES

7. Consider adopting an ordinance to amend and certify the Marion County Ambulance Service Area (ASA) Plan for a five-year term ending December 31, 2027. –Katrina Griffith

Summary of presentation:

- Ms. Griffith presented the ASA Plan two weeks ago including plan revisions and map updates; and
- Today is the second reading of the ordinance title and the adoption of the ordinance.

Board discussion:

None.

MOTION: Commissioner Cameron moved that the chair read the ordinance by title once. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

MOTION: Commissioner Cameron moved to adopt an ordinance to amend and certify the Marion County Ambulance Service Area (ASA) Plan for a five-year term ending December 31, 2027. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

Commissioner Willis read the ordinance by title once.

(Video Time 00:24:31)

Commissioner Willis recessed at 9:25 a.m.

Commissioner Willis reconvened at 9:30 a.m.

(Video Time 00:29:45)

PUBLIC HEARINGS

9:30 A.M.

FINANCE

A. Public hearing to consider adopting the Fiscal Year 2022-2023 Second Supplemental Budget. –Daniel Adatto

Summary of presentation:

- In accordance with local budget law and county policies Mr. Adatto presented the second supplemental budget for fiscal year 2022-2023;
- The request is increasing the county budget by \$210,483, bringing the total county budget to \$715,693,173;

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- Public notice of the hearing was posted in the *Woodburn Independent* on March 1, 2023, and copies have been available for review on the county’s website and in the Board of Commissioners office;
- The supplemental budget has been reviewed in detail by the Commissioners during a Management Update meeting;
- Within the supplemental budget a net total of 2.0 full time equivalent (FTE) were added across all departments;
- The budgets of 12 funds were modified;
- Budget detail is included in the supporting pages of the second supplemental budget beginning on page 4:
 - The Central Services Fund had changes within appropriation categories with zero net impact, so they are not included in the budget detail:
 - The Information Technology Department reallocated \$439,854 to materials and services for contracted staffing due to position vacancies.
- The budget team plans to bring a third supplemental budget to the Board in May or June.

Board discussion:

- The Commissioners reviewed the budget in detail at a work session meeting; and
- Commissioner Willis noted for the record that no one signed up for public comment.

MOTION: Commissioner Bethell moved to close the public hearing and approve a resolution to adopt the Fiscal Year 2022-23 Second Supplemental Budget. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

ACTION

FINANCE

8. Consider approval of a resolution to adopt the Fiscal Year 2022-23 Second Supplemental Budget. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Daniel Adatto

The motion and unanimous vote for Action Item #8 were combined into the previous motion.

(Video Time 00:32:28)

Commissioner Bethell commented that the State of the County is today at noon, and she thanked SEDCOR for hosting and Portland General Electric for sponsoring the event:

- The event will be streamed live on the Marion County Facebook page; and
- The event is being held at the Keizer Civic Center.

Commissioner Willis adjourned the meeting at 9:34 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>