

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, April 12, 2023
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Colm Willis, Commissioner Kevin Cameron, and Commissioner Danielle Bethell. Also present were Jane Vetto as county counsel and Brenda Koenig as recorder.

ABSENT: Jan Fritz, chief administrative officer.

Commissioner Willis called the meeting to order at 9:00 a.m.

(Video Time 00:03:43)

PUBLIC COMMENT

None.

(Video Time 00:03:46)

Commissioner Cameron moved to add an item to the Consent Agenda under Public Works: Approve the Purchase Order with Tucker Sno-Cat Corporation in the amount of \$219,687.14 for the purchase of one Sno-Cat snow transportation vehicle by December 31, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:04:22)

PRESENTATION

HUMAN RESOURCES - Action

1. Consider approval of a proclamation designating the week of April 16-22, 2023, as Volunteer Week in Marion County. –Sherry Lintner, Sonia Zand, Jazmine Deckard, Roxanne Magnuson

Summary of presentation:

Sherry Lintner:

- Over 1,300 individuals volunteer for the county;
- The county hosts interns, program and event volunteers, and advisory board members;
- All county volunteers play a key role in the county’s ability to deliver services; and
- National Volunteer Week was established in 1974:
 - It is a time to celebrate the county’s volunteers and to recognize their impact; and

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- It is also a time to encourage volunteerism throughout the community.

Sonia Zand:

- Ms. Zand expressed the following:
 - She has a degree in public health;
 - She interned with the county's health promotion and prevention team;
 - After graduating, she was hired by the county for a temporary position; and
 - Her volunteer experience was fantastic, and she is happy that she is still working for the county.

Roxanne Magnuson:

- Ms. Magnuson expressed the following:
 - She volunteers at the dog shelter as a dog walker;
 - She volunteers two times a week for two to three hours each time;
 - The dog shelter can always use more volunteers;
 - Everyone at the shelter is wonderful to work with; and
 - The dog shelter staff works hard.

Jazmine Deckard:

- Ms. Deckard expressed the following:
 - She is the volunteer and foster coordinator at the dog shelter;
 - A dog named Cooper attended board session with her:
 - Cooper is one year old, and he is available for adoption.
 - The dog shelter has approximately 160 active volunteers;
 - Volunteers help with some of the following:
 - Dog walking;
 - Foster care;
 - Laundry;
 - Kitchen chores;
 - Dog day outings;
 - Events; and
 - Numerous other activities.
 - Ms. Deckard thanked the volunteers for everything that they do:
 - Dog shelter volunteers are dedicated and passionate about what they do.

Board discussion:

- The dog shelter has an online volunteer application, and it lists the various volunteer opportunities available at the shelter;
- An individual must be 18 years of age or older to walk dogs; and
- There are virtual volunteer opportunities for younger children including making enrichment toys and dog blankets.

MOTION: Commissioner Bethell moved to approve a proclamation designating the week of April 16-22, 2023, as Volunteer Week in Marion County. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 00:21:19)

PUBLIC WORKS - Action

2. Consider approval of a proclamation designating the week of April 17-21, 2023, as Work Zone Awareness Week in Marion County. –Carl Lund and Amber Kirby

Summary of presentation:

- Over the last five years Oregon has averaged five work zone fatalities each year;
- Work Zone Awareness Week is held to raise awareness of work zones, and to remind individuals to be careful as they drive through work zones;
- Next week Marion County Public Works is holding a social media campaign that will highlight five public works employees, showing them as real people that the community can connect with; and
- Next Wednesday is wear orange day, and everyone is encouraged to wear orange to raise awareness of work zones and the need to be careful in work zones.

Board discussion:

- Standards dictate that if the work being done is going to take three hours or more it is not a mobile operation, and the work zone needs to be built out; and
- If the work will take under three hours the flashing orange lights on the truck can serve as notification that workers are there:
 - Sometimes an additional truck is parked further down the road from the work for additional safety, but it is not required.

MOTION: Commissioner Cameron moved to approve a proclamation designating the week of April 17-21, 2023, as Work Zone Awareness Week in Marion County. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 00:30:20)

CONSENT

PUBLIC WORKS

3. Approve a quitclaim deed to extinguish an easement located over property north of 2390 and 2410 Fisher Road N.E. in Salem Oregon.

Approve the Purchase Order with Tucker Sno-Cat Corporation in the amount of \$219,687.14 for the purchase of one Sno-Cat snow transportation vehicle by December 31, 2023.

MOTION: Commissioner Bethell moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:31:20)

ACTION

HEALTH AND HUMAN SERVICES

4. Consider approval of the Contract for Services with Falck Northwest Corporation in the amount of \$150,000 to provide vaccines for communicable disease control and prevention through April 15, 2026. –Katrina Griffith

Summary of presentation:

- Action Items #4 and #5 are related and will be presented at the same time:
 - Both contracts have the same statement of work.
- Falck Northwest Corporation and Woodburn Ambulance Service, Inc., will provide some of the following services:
 - Vaccines;
 - Blood drawing;
 - Specimen collection; and
 - Administer medications.
- The county has a long partnership history with the two ambulance service companies; and
- There are minor differences between the two contracts regarding the charge per hour:
 - Non-emergent transportation is charged differently between the two contracts.

Board discussion:

- The services could potentially be utilized to vaccinate school children.

MOTION: Commissioner Cameron moved to approve the Contract for Services with Falck Northwest Corporation in the amount of \$150,000 to provide vaccines for communicable disease control and prevention through April 15, 2026. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:37:33)

5. Consider approval of the Contract for Services with Woodburn Ambulance Service, Inc. in the amount of \$150,000 to provide vaccines for communicable disease control and prevention through March 1, 2026 –Katrina Griffith

MOTION: Commissioner Cameron moved to approve the Contract for Services with Woodburn Ambulance Service, Inc. in the amount of \$150,000 to provide vaccines for communicable disease control and prevention through March 1, 2026. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:38:15)

6. Consider approval of Amendment #2 to the incoming funds Intergovernmental Agreement with the Oregon Department of Human Services to add \$87,929 for a new contract total of \$27,359,286 for the financing of Community Development Disabilities Program (CDDP) services through June 30, 2023. –Corissa Neufeldt

Summary of presentation:

- Amendment #2 adds funds that are associated with an American Rescue Plan Act (ARPA) grant that the county has been awarded:
 - The county requested funds to help support a provider relations position with the Intellectual and Developmental Disabilities (IDD) program.
- Part of the amendment relates to updating the information security language associated with electronic payments.

Board discussion:

- Staff anticipates that in a few years they will assess where the provider relations position could be absorbed within the existing IDD program.

MOTION: Commissioner Bethell moved to approve Amendment #2 to the incoming funds Intergovernmental Agreement with the Oregon Department of Human Services to add \$87,929 for a new contract total of \$27,359,286 for the financing of Community Development Disabilities Program (CDDP) services through June 30, 2023. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:42:46)

7. Consider approval of Amendment #3 to the Contract for Services with Professional Therapeutic Community Network, Inc. to add \$90,000 for a new contract total of \$150,000 to provide clinical treatment therapy through June 30, 2023. –Phil Blea

Summary of presentation:

- Professional Therapeutic Community Network provides services for individuals under the supervision of the Psychiatric Security Review Board:
 - They provide monitoring, psychiatric services, supervision, and other functions that are under the jurisdiction of the Psychiatric Security Review Board.
- Some of the individuals served come from the state hospital; and
- The amendment is to accommodate a six-month extension of an Intergovernmental Agreement (IGA) with the Oregon Health Authority (OHA).

Board discussion:

None.

MOTION: Commissioner Cameron moved to approve Amendment #3 to the Contract for Services with Professional Therapeutic Community Network, Inc. to add \$90,000 for a new contract total of \$150,000 to provide clinical treatment therapy through June 30, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:44:59)

INFORMATION TECHNOLOGY

8. Consider approval of the Purchase Order with Mythics, Inc. in the amount of \$109,992.89 for the purchase of Oracle server software, premier support, and installation through March 15, 2024. –Gary Christofferson

Summary of presentation:

- The purchase order is for the life cycle replacement of the hardware supporting the Oracle E-Business Suite to ensure ongoing operations;
- The hardware is upgraded on a vendor recommended five-year cycle;
- There are four servers in the county’s environment:
 - Two for the test environment; and
 - Two for production.
- The new servers are more powerful than the existing servers, and they are three versions ahead of the existing servers; and
- The entire E-Business Suite migration will be completed in a two-step process:
 - Today’s Purchase Order (PO) is part of step one which includes the following:
 - The purchase and installation of hardware; and

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- Installation of the operating system.
- Step two includes the procurement of consulting services to migrate the E-Business Suite to the new servers.

Board discussion:

None.

MOTION: Commissioner Bethell moved to approve the Purchase Order with Mythics, Inc. in the amount of \$109,992.89 for the purchase of Oracle server software, premier support, and installation through March 15, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:47:35)

PUBLIC WORKS

9. Consider approval of Amendment #1 to the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation to add \$876,492.05, of which an estimated \$650,740.81 will be provided in federal funding and an estimated \$225,751.24 will be provided by the county for a new contract total of \$3,501,492.05 for the Lancaster Drive: Center Street to Monroe Avenue project through June 18, 2028. –Ryan Crowther

Summary of presentation:

- The project is located on Lancaster Drive in the City of Salem;
- The project is located just east of Interstate-5 between Center Street and Monroe Avenue;
- The project scope includes the following:
 - Rehabilitate an older section of Lancaster Drive by constructing the following:
 - Sidewalks;
 - Curb ramps; and
 - Correcting driveway grades.
 - Consolidate access points where possible; and
 - Construct an enhanced pedestrian crossing on Lancaster Drive.
- Construction for the project has started;
- Work is done at night;
- The amendment adds federal funds from the Salem-Keizer Area Transportation Study (SKATS);
- The amendment does not change the scope of the project; and
- The goal is to have construction completed by November 15, 2023.

Board discussion:

- The county requested additional funding from SKATS due to increased construction costs.

MOTION: Commissioner Cameron moved to approve Amendment #1 to the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation to add \$876,492.05, of which an estimated \$650,740.81 will be provided in federal funding and an estimated \$225,751.24 will be provided by the county for a new contract total of \$3,501,492.05 for the Lancaster Drive: Center Street to Monroe Avenue project through June 18, 2028. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:52:02)

10. Consider approval of Amendment #2 to the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation to add \$440,656.61, which will increase total federal funding by an estimated \$817,843.19 and reduce county funding by an estimated \$377,186.58 for a new contract amount of \$4,218,165.61 for the Hollywood Drive: Silverton Road to Greenfield Lane project through July 23, 2029. –Ryan Crowther

Summary of presentation:

- The project is located on Hollywood Drive in the City of Salem;
- The project is located just east of Lancaster Drive and south of Silverton Road;
- Approximately 700 feet of the project is within the City of Salem limits:
 - The county has an IGA with the city that details funding the project.
- The project scope includes the following:
 - Constructing bike lanes and sidewalks on both sides of Hollywood Drive;
 - Installing a traffic signal at the intersection of Hollywood Drive and Silverton Road; and
 - Constructing a new westbound turn lane on Hollywood Drive onto Silverton Road.
- Construction of the project has started:
 - Utilities and storm pipes are currently being installed.
- The amendment adds federal funds from the Salem-Keizer Area Transportation Study (SKATS);
- The amendment does not change the scope of the project;
- The county's obligation has been reduced; and
- The goal is to have construction completed by November 22, 2023.

Board discussion:

- July 23, 2029, is the end date for the Intergovernmental Agreement (IGA); and
- IGA's with the Oregon Department of Transportation (ODOT) can have ten-year project term dates:
 - The county anticipates finishing the project well in advance of the IGA's term date.

MOTION: Commissioner Bethell moved to approve Amendment #2 to the incoming funds Intergovernmental Agreement with the Oregon Department of Transportation to add \$440,656.61, which will increase total federal funding by an estimated \$817,843.19 and reduce county funding by an estimated \$377,186.58 for a new contract amount of \$4,218,165.61 for the Hollywood Drive: Silverton Road to Greenfield Lane project through July 23, 2029. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

PUBLIC HEARINGS

9:30 A.M.

None.

(Video Time 00:56:24)

Commissioner Bethell commented that the ribbon cutting for His Place in Woodburn is today;
and

The Commissioners recently attended a couple of town halls in the Santiam Canyon.

Commissioner Willis adjourned the meeting at 9:54 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>