

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, April 20, 2022
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Danielle Bethell, Commissioner Colm Willis, and Commissioner Kevin Cameron. Also present were Scott Norris as county counsel and Brenda Koenig as recorder.

ABSENT: Jan Fritz, chief administrative officer

Commissioner Bethell called the meeting to order at 9:00 a.m.

(Video Time 00:00:50)

PUBLIC COMMENT

Dave Lindley:

- Mr. Lindley and his wife are encountering problems with homeless vehicles and trash in their neighborhood;
- They would like to thank the commissioners for their help in getting the vehicles moved;
- Trash and shopping carts are still piled up by the street;
- Another Recreational Vehicle (RV) is currently parked on the street;
- The Lindley's are seeing an increase in graffiti on fences in the neighborhood; and
- They are concerned that the increase in graffiti might mean that there is also an increase in gang activity in the neighborhood.

Commissioner Bethell:

- Two vehicles have been removed from the street, one of which was a school bus;
- Code enforcement will be working with Public Works staff to remove the trash; and
- Citizens are encouraged to call the non-emergency number for the Marion County Sheriff's Office to file a report if they see anything that they think is illegal or if they feel unsafe:
 - A report needs to be filed before a team is assigned to address issues; and
 - These calls are often the first time the county is made aware of a problem.

Pam Lindley:

- Homeowners living in unincorporated Marion County are responsible for removing graffiti from their property; and

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- Ms. Lindley feels it should not be the homeowner's responsibility to remove graffiti since they were not the ones that created it.

Commissioner Bethell:

- More inquiries are needed to determine what the ordinance is for graffiti removal and how it is handled by code enforcement;
- The county is run differently than the cities within it:
 - The county is comprised of a much larger geographical area than the cities;
 - The county tries to be conservative in regard to taxes;
 - The county's priorities and cities priorities may differ; and
 - County funds need to spread to multiple programs throughout all of Marion County.
- County information is shared on social media resources or on the Marion County website.

(Video Time 00:12:19)

PRESENTATION

1. 2021 Volunteer Annual Report. –Sherry Lintner and volunteers Rob Mill, Ray Wilson, and Andrew Freeman

Summary of presentation:

Sherry Lintner:

- The 2021 Volunteer Annual Report is available on the county's website;
- The annual report is a summary of the time, energy, and contributions of the county's volunteers;
- There are over 40 county employees that work directly with volunteers;
- In 2021, Marion County had over 1,300 volunteers filling the following positions:
 - An estimated 22 interns, practicum students, and AmeriCorp members volunteered;
 - An estimated 184 individuals were on an advisory board committee or commission; and
 - An estimated 1,097 individuals were program volunteers.
- Volunteers donated 62,665 hours of service in 2021:
 - The dollar value of these hours is over \$1.7 million:
 - The value is based off a rate that is published annually by an organization titled the Independent Sector; and
 - The published rate for 2021 is \$28.54 for each hour a volunteer serves.
- The interns, practicum students, and AmeriCorp members serve throughout the county;
- Advisory board members generally commit to serving a 3-year or a 4-year term:
 - Many advisory board members serve multiple terms; and
 - Members may have practical experience and knowledge that they can incorporate into their position.
- There are approximately 20 advisory boards within Marion County serving the following departments:

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- The Board of Commissioners Office;
- The Clerk's Office;
- The Finance Department;
- Human Resources;
- Community Services;
- Health and Human Services;
- Public Works; and
- The Sheriff's Office.
- Advisory board volunteers share their expertise, experience, and perspective;
- Advisory board volunteers study issues and provide recommendations;
- Program volunteers work in a variety of areas including:
 - The Marion County Fair:
 - Fair volunteers include:
 - Seven fair board members;
 - Five key volunteers that also sit on the board;
 - Seven superintendents that manage the open class competitions; and
 - Over 100 event volunteers.
 - In past years the fair has had an estimated attendance of 23,000 to 24,000 over a period of four days;
 - In 2021, attendance was estimated to be 36,500 over a period of three days; and
 - Planning for the event is immense and volunteers have a major role in the entire process from start to finish.
 - The Marion County Dog Shelter:
 - The dog shelter relies heavily on volunteers;
 - For the past six months the shelter has been operating at or near full capacity;
 - Volunteers help with daily tasks including:
 - Physical care of dogs;
 - Socialization of dogs:
 - Helps animals build confidence;
 - Addresses animal behavioral issues; and
 - Decreases kennel stress.
 - Cleaning;
 - Food preparation;
 - Outreach events;
 - The adoption process; and
 - Fostering dogs.
 - The volunteer efforts help the shelter dogs to have successful adoptions; and

- In 2021, 162 volunteers helped care for over 1,000 strays, neglected, and injured dogs.
 - The Marion County Sheriff's Office (MCSO):
 - Search and Rescue volunteers:
 - Search and Rescue volunteers use their skills and equipment to assist in searches for lost, missing, or deceased individuals in urban, rural, and wilderness areas;
 - Search and Rescue volunteers are certified through the MCSO Search and Rescue Academy; and
 - The volunteers commit to 30 hours of additional training each year.
 - The Cadet Unit:
 - The Cadet Unit is comprised of individuals ages 14 to 21;
 - The volunteers are required to complete the following:
 - MCSO Cadet Academy;
 - A written test;
 - An interview; and
 - A thorough background check.
 - Cadet unit members commit to a minimum of 20 hours of service per month; and
 - In 2021, cadets helped with security and traffic control at 20 community events within Marion County.
 - MCSO employees engage and partner with interns, administrative, and special event volunteers;
 - There are approximately 80 volunteers that provide support to adults-in-custody at the Marion County Jail; and
 - The MCSO had 199 volunteers in 2021.
 - Emergency Management;
 - Victim Assistance;
 - The law library; and
 - Marion County Public Works, Environmental Services Program.
- There are ongoing volunteering opportunities with the following organizations:
 - The Marion County Dog Shelter; and
 - The Marion County Fair.
- Available 2022 and 2023 volunteer training opportunities include:
 - Search and Rescue with the MCSO:
 - Applications are due by mid-November; and
 - Training begins in December.
 - The Cadet Unit with the MCSO:
 - The Cadet Academy starts in January.
 - Victim Assistance offers training three times each year:
 - An annual training in July for sexual assault response advocates; and

- A victim advocate training occurs twice a year, in March and in September.

Andrew Freeman:

- Mr. Freeman is an intern at the Marion County District Attorney's Office, Victim Assistance Division;
- He is a student majoring in criminal justice and psychology at Western Oregon University;
- Through the internship he has gained a better understanding of the judicial system; and
- He has been able to help and assist people who have been the victims of crime.

Ray Wilson:

- Mr. Wilson has served on the Marion County Local Alcohol and Drug Planning Committee since 2007;
- Over the years the committee has held numerous educational events focused on alcohol and drug issues; and
- The committee is currently exploring how to provide more services to the county's impaired youth.

Rob Mill:

- Mr. Mill is a volunteer in the City of Woodburn for the following organizations:
 - Community Emergency Response Team (CERT):
 - He is a team leader and an instructor.
 - The CERT Fire Fighter Rehabilitation Team; and
 - The Medical Reserve Corps.
- Mr. Mill worked in public service before he retired;
- There are approximately 50 active volunteers in the City of Woodburn CERT organization;
- The main goal of CERT is emergency preparedness;
- In an emergency, CERT members help handle basic tasks so first responders do not have to;
- CERT members are trained in first aid, and light search and rescue;
- During 2020 through the beginning of 2021, the City of Woodburn CERT members packed and delivered 100,674 boxes of food to families in North Marion County:
 - The names of the food recipients were supplied by the school district; and
 - The food was supplied by the food bank.
- During the Beachie Creek wildfire, City of Woodburn CERT members helped with the following:
 - Distributing water in the City of Detroit;
 - Helping at the evacuation center located at the Oregon State Fairgrounds; and
 - Working in the Marion County Emergency Operations Center.

- Mr. Mill would like to see emergency preparedness education made more readily available to the public.

Board discussion:

- Having more emergency preparedness education quickly available to the public for unplanned events such as COVID-19 and wildfires is needed:
 - People need to be trained and informed on how to engage in the event of an emergency; and
 - The county is working to provide education on their website to assist the public in the event of an emergency.
- There are CERT programs located throughout the state and the county;
- The Woodburn CERT is organized, detail oriented, and efficient;
- Many residents give their time, talent, and resources to the county; and
- The commissioners expressed their appreciation to the volunteers for all that they do to help Marion County, the communities, and the citizens.

(Video Time 00:53:41)

PROCLAMATION

HUMAN RESOURCES – ACTION

2. Consider approval of a proclamation designating the week of April 17-23, 2022, as Volunteer Week in Marion County. –Sherry Lintner and volunteers Rob Mill, Ray Wilson, and Andrew Freeman

Summary of presentation:

- Presented in Board Session Agenda item #1

Board discussion:

- Discussion in Board Session Agenda item #1

MOTION: Commissioner Cameron moved to approve a proclamation designating the week of April 17-23, 2022, as Volunteer Week in Marion County. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 00:57:09)

PUBLIC WORKS – ACTION

3. Consider approval of a proclamation recognizing April 22, 2022, as Earth Day in Marion County. –Thomas Kissinger and Dakota Tangredi

Summary of presentation:

- Each year Marion County Environmental Services promotes Earth Day to engage the community in the topics of:
 - Waste reduction;
 - Water quality; and
 - Natural resources.
- Marion County Environmental Services has prepared a public outreach campaign that aligns with this year’s Earth Day celebration including:
 - Developing a public webpage with tips, tricks, and resources to help residents reduce waste; and
 - Utilizing a survey to design a series of activities for the community to complete:
 - The event is titled “The Passport to Sustainability”; and
 - There are 20 activities that individuals can participate in:
 - Residents are eligible to win prizes based on the number of activities that are completed; and
 - Participants can track their progress.
 - An Earth Day celebration will be held at Spongs Landing Park on Friday, April 22, 2022, from 4 p.m. to 8 p.m. which will include the following activities:
 - Guided nature walks;
 - Terrarium building exhibits;
 - An educational scavenger hunt;
 - Live music; and
 - Ice cream sundaes:
 - The first 200 sundaes are free and are served in eco-usable containers.

Board discussion:

- Ditch disposables entail some of the following:
 - Reusable bottles; and
 - Reusable containers.
- The Master Recycler program is a multi-week training program where participants learn about the county’s integrated solid waste management system including:
 - Waste reduction;
 - Sustainability; and
 - Reuse and repair before recycling.
- The Master Recycler program has recently been revamped including:
 - A new direction including new curriculum; and
 - A new name and logo.

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- Classes will be offered in different communities within the county; and
- Individuals are encouraged to reduce, reuse, and recycle.

MOTION: Commissioner Willis moved to approve a proclamation recognizing April 22, 2022, as Earth Day in Marion County. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 01:12:11)

CONSENT

FINANCE

4. Approve a quitclaim deed for the sale of tax foreclosed property for Tax ID's #543280 and #543281 back to David L. Rupp, legal heir of the prior owner of record.

JUVENILE

5. Ratify approval of the Licensing Renewal Application submitted to the Oregon Department of Human Services (DHS) Children's Care Licensing Program for the Guaranteed Attendance Program (GAP).

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 01:12:58)

ACTION

BOARD OF COMMISSIONERS

Board Committee Appointments –Solid Waste Management Advisory Council (SWMAC)

6. Consider orders reappointing Bonnie Sullivan as a Business/Industry member and Kevin Hines as a Solid Waste Representative to the Marion County Solid Waste Management Advisory Council with Ms. Sullivan's term beginning July 31, 2022, and ending July 31, 2026; and Mr. Hines term beginning June 25, 2022, and ending June 25, 2026. –Brian May

Summary of presentation:

Brian May:

- The Marion County Solid Waste Management Advisory Council (SWMAC) was formed in February 1989;
- SWMAC is a public body that makes recommendations to staff and the board on issues related to solid waste and recycling;
- The council consists of 16 members:
 - Eight citizen members; and
 - Eight industry members:

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- Each member serves a term of four years.
- Ms. Sullivan has finished her fourth term, and Mr. Hines has finished his first term; and
- SWMAC meetings are held at Marion County Public Works on the fourth Tuesday of every month.

Bonnie Sullivan:

- Ms. Sullivan represents the construction and housing industry as a member of SWMAC;
- Ms. Sullivan expressed the following:
 - She has been involved with solid waste since 1993;
 - She served on a citizen solid waste committee in 1998;
 - She has been a member of SWMAC since 2006; and
 - She participated in an event titled “150 Miles for 150 Years” in 2009; and
 - She has completed the Master Recycler program.

Board discussion:

- SWMAC bylaws are currently being previewed;
- There are several SWMAC vacancies still open;
- Training sessions related to solid waste is anticipated in the future;
- The COVID-19 pandemic has impacted many different councils and boards:
 - SWMAC meetings are currently held in person and on Zoom.
- Solid waste management is a very challenging area;
- The county is a leader in solid waste management and continue to strive for better solutions;
- Individuals are encouraged to participate in a solid waste transfer tour:
 - More public education can make a difference.
- The commissioner thanked Ms. Sullivan for her knowledge and her service.

MOTION: Commissioner Willis moved to approve orders reappointing Bonnie Sullivan as a Business/Industry member and Kevin Hines as a Solid Waste Representative to the Marion County Solid Waste Management Advisory Council with Ms. Sullivan’s term beginning July 31, 2022, and ending July 31, 2026; and Mr. Hines term beginning June 25, 2022, and ending June 25, 2026. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 01:24:38)

BUSINESS SERVICES

7. Consider approval of an order adopting revised Marion County Administrative Policy #518 and Procedure #518-A, Drug and Alcohol-Free Workplace. –Justine Flora

Summary of presentation:

- The purpose of the policy is to establish guidelines for creating and maintaining a drug and alcohol-free workplace that encourages a safe, healthy, and productive work environment, and promotes efficient and safe public services;

- The policy and procedure were initially adopted in 2003:
 - The last revisions were in September 2018.
- The current revisions include updating the following:
 - The format;
 - Grammatical issues;
 - Web links;
 - Contact information; and
 - Minor updates to the policy and the procedure.

Board discussion:

- The updates were presented at a prior Management Update meeting.

MOTION: Commissioner Cameron moved to approve an order adopting revised Marion County Administrative Policy #518 and Procedure #518-A, Drug and Alcohol-Free Workplace. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 01:27:02)

PUBLIC WORKS

8. Consider approval of Amendment #2 to the Contract for Services with CDR Maguire, Inc. to add \$90,000 for a new contract total of \$402,500 for Winter Storm 2021 tree and debris removal monitoring and oversight services through September 30, 2022. –Scott Wilson

Summary of presentation:

- In February 2021 Marion County experienced a winter storm that resulted in heavy damage to county trees;
- The damage resulted in trees and woody debris threatening and falling into the rights-of-way, county parks, and other county properties;
- There were also numerous trees or hazardous limbs that needed to be removed as a result of the storm;
- Marion County Public Works solicited for bids from tree service companies to perform the removal of the following:
 - Hazardous hanger limb removal;
 - Hazardous tree removal;
 - Tree stump removal; and
 - Woody debris cleanup.
- The original contract was approved on October 27, 2021;
- Work to remove the hazardous material began in November 2021;
- Three separate companies were working in tandem, seven days a week, to expeditiously complete the work:
 - A significant number of additional hazard trees and tree hangers that needed to be removed were identified in the process.

- Amendment #1 to the contract was submitted to continue work productivity and avoid project completion delays:
 - Amendment #1 increased contract funds from \$250,000 to \$312,500.
- Amendment #2 will increase contract funds from \$312,500 to \$402,500:
 - Funding will provide for the following services:
 - The monitoring and documentation of the revised quantities of hazard trees; and
 - Tree hanger removal.
- The cleanup efforts have resulted in the following:
 - An estimated 6,022 tickets for cutting;
 - An estimated 450 tickets for hauling; and
 - An estimated 23,700 yards of debris removal.
- CDR Maguire provides detailed documentation of the work being performed including:
 - The type of work being performed;
 - The location of the work; and
 - Supporting photographs of the work being performed.
- The work is approximately 85 percent complete;
- It is anticipated that work will be completed in approximately 4 weeks;
- Federal reimbursement for the work under the contract is expected to be at a rate of 75 percent;
- Staff recommends approval of Amendment #2 to the Contract for Services with CDR Maguire, Inc.

Board discussion:

- The cleanup work from the winter storm is ongoing;
- The trees and debris are being transported to the Brown's Island Demolition Landfill for recycling:
 - A final disposal destination must be provided to the Federal Emergency Management Agency (FEMA) to be eligible for reimbursement; and
 - The destination must be an approved Environmental Protection Agency (EPA) site.
- The larger debris pieces being transported to Brown's Island Demolition Landfill will be chipped and incorporated into compost; and
- It is possible that FEMA may allow the county to deposit the wood chips in a park or another useful location as a final resting area.

MOTION: Commissioner Willis moved to approve Amendment #2 to the Contract for Services with CDR Maguire, Inc. to add \$90,000 for a new contract total of \$402,500 for Winter Storm 2021 tree and debris removal monitoring and oversight services through September 30, 2022. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 01:33:34)

SHERIFF'S OFFICE

9. Consider approval of Amendment #2 to the Grant for Services agreement with Liberty House to add \$69,487.78 for a new contract total of \$255,211.78 to provide assessment, treatment, and prevention services associated with their Hope and Wellness program through June 30, 2023.

–Commander Kevin Karvandi

Summary of presentation:

- The contract is funded through a Justice Reinvestment Grant agreement;
- Ten percent of the grant funds are required to be allocated to community based, nonprofit organizations, that provide services to victims of crime;
- Liberty House is one of two victim service agencies approved by the Public Safety Coordinating Council to receive the grant funds;
- The final grant funding allocation was not known until December 2021, so there are now several contracts that need amendments;
- The contract amendment will bring the county into alignment with the Justice Reinvestment approved program budget;
- The Liberty House provides services associated with their Hope and Wellness program;
- Liberty House is a non-profit child abuse assessment center located in the City of Salem that provides the following services:
 - Assessment;
 - Treatment; and
 - Prevention.
- The organization addresses concerns with the following:
 - Child abuse;
 - Neglect;
 - Trauma; and
 - Grief.
- Liberty House strives to promote health and hope in the following:
 - Children;
 - Families; and
 - Communities.
- The contract funds primarily support multiple therapists that provide the some of the following:
 - Triage;
 - Assessment; and
 - Crisis services.
- The original contract was for \$185,724:
 - The term date on the original contract was from July 1, 2021, through June 30, 2023.
- The contract amendment adds \$69,487.78 to the original contract with a new contract total of \$255,211.78.

Board discussion:

None.

MOTION: Commissioner Cameron moved to approve Amendment #2 to the Grant for Services agreement with Liberty House to add \$69,487.78 for a new contract total of \$255,211.78 to provide assessment, treatment, and prevention services associated with their Hope and Wellness program through June 30, 2023. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

Board discussion:


- Lieutenant Jefferson oversees the Marion County Sheriff's Office Transition Center and work crews;
- Work crews will be providing services in the City of Detroit area in the near future;
- The commissioners expressed their appreciation to Lieutenant Jefferson for all the work she performs on behalf of the county.

(Video Time 01:39:22)


**PUBLIC HEARINGS
9:30 A.M.**

None.


Commissioner Cameron read the calendar;
Commissioner Bethell adjourned the meeting at 10:44 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>