

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, May 27, 2020
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Colm Willis, Commissioner Sam Brentano, and Commissioner Kevin Cameron. Also present were Jane Vetto as county counsel and Brenda Koenig as recorder.

ABSENT: Jan Fritz, chief administrative officer

Commissioner Willis called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

PRESENTATION

(Video Time 00:00:40)

COVID-19 (Novel Coronavirus) update. –Katrina Rothenberger

Summary of presentation:

- Ms. Rothenberger reported the following updates for the COVID-19 pandemic as of Tuesday, May 26, 2020:
 - An estimated 9,762 county citizens have been tested;
 - An estimated 914 individuals were tested in the prior week:
 - This count includes individuals who are considered presumptive; and
 - The positive test counts will fluctuate as more presumptive individuals are tested.
 - An estimated 898 individuals have tested negative; and
 - An estimated 25 individuals have died from symptoms related to COVID-19.
- Marion County Health and Human Services (HHS) continues to build capacity for contact tracing:
 - HHS anticipates hiring 19 individuals by June 22, 2020, to assist with the pandemic; and
 - The county is entering into contracts with other organizations for contact tracing support.
- A coordinator has been assigned to work with agricultural farmers and farm workers to assist with the following:

- Personal protective equipment;
- Cleaning; and
- Education.
- MCHHS continues to encourage community members to practice the following when in public settings:
 - Making only essential trips;
 - Washing hands;
 - Maintaining social distancing; and
 - Wearing cloth masks.

Board discussion:

- Presumptive cases can include individuals that test both positive and negative;
- Impacts from the Phase I reopening of the county are unknown:
 - The incubation period for COVID-19 is two to fourteen days; and
 - More information will be available after the incubation period is completed.
- An outbreak at the Oregon State Penitentiary has impacted the county's case count; and
- Outbreaks in senior care facilities have decreased.

(Video Time 00:08:18)

Annual Volunteer Report and Awards Presentation. – Sherry Lintner

Summary of presentation:

- Marion County has 15 departments:
 - Ten of the county's departments hosted volunteers in 2019.
- An estimated 1,730 individuals volunteered for the county in 2019:
 - An estimated 1,557 individuals were program volunteers that donated their time for some of the following:
 - Dog services;
 - Victims assistance;
 - Emergency management; and
 - Working with juveniles.
 - An estimated 149 individuals served on boards and committees:
 - The county has 20 active boards that act as advisory boards.
 - An estimated 24 students served in intern and practicum roles.
- An estimated 1,730 volunteers filled 2,548 volunteer roles and volunteer jobs;
- Volunteers donated an estimated 105,661 hours of their time:
 - Their donated time is valued at an estimated \$2,686,959.
- Volunteers donated their time with some of the following:
 - The Marion County Sheriff's Office(MCSO):
 - Search and rescue;
 - Jeep patrol; and
 - Mounted posse.
 - Emergency response:

- Citizens emergency response teams;
 - Fire fighter rehab teams;
 - Medical reserve teams; and
 - Auxiliary communication team members.
 - The Marion County Fair:
 - Master food preservers;
 - Community education; and
 - Food safety education.
 - Marion County Environmental Services:
 - A public event where community members can bring in broken items and volunteers will fix the items:
 - The repaired items stay out of the landfills.
 - Marion County Dog Services:
 - Services can include the following:
 - Foster care;
 - Dog walkers;
 - Outreach and licensing; and
 - Behavioral training.
- Volunteers provided positive impacts on the county:
 - An estimated 1,420 dogs received care related to the following:
 - Adoption;
 - Reunited with pet owners; or
 - Placed with a specialty care organization.
 - Over 2,000 victims of crime received support and advocacy;
 - MCSO cadets provided security and traffic control for over 50 events;
 - Contributed an estimated 5,900 open classes, Head, Heart, Hands and Health (4-H), or Future Farmers of America (FFA) exhibit opportunities:
 - The majority of the opportunities were for youth.
 - An estimated 65 community items were repaired at a Repair Fair; and
 - An estimated 144 families received health and educational support through Woman, Infants, and Children (WIC) services.
- Volunteers have an important role with the county:
 - They build relationships with the community; and
 - They increase the county's capacity for offering services and support.

Board discussion:

- Commissioner Brentano recognized the volunteers who provide their time with some of the following:
 - The Solid Waste Management Advisory Council (SWMAC);
 - Environmental;
 - Parks;
 - Emergency services;
 - Children and families;
 - 4-H extension; and

- Board members for special districts:
 - They appear for meetings;
 - They understand the community issues; and
 - They provide their knowledge and expertise.
- County staff provides volunteers with the following:
 - Hosting;
 - Managing;
 - Supervising;
 - Time tracking; and
 - Issue resolution.

Summary Award Presentation:

- Ms. Lintner recognized the 2019 Volunteer Award recipients for the following categories:
 - Program/Department Volunteer of the Year;
 - Advisory Board Volunteer of the Year;
 - Youth Volunteer of the Year;
 - Commissioner Mary Pearmine Award for Volunteer Group of the Year; and
 - Judge Rex Hartley Award for Volunteer of the Year.

CONSENT

(Video Time 00:53:50)

BOARD OF COMMISSIONERS

OLCC Application – Recommended Approval
Lupulo, LLC – dba TopWire Hop Project

BUSINESS SERVICES

Approve a recommendation to adjust upward pay grades for classification #038, Election Board Worker; #121, EBW Processing; and #500, Human Services Trainee.

Approve a recommendation to change units and adjust upward the pay grades for classification #470, Telecommunication Technician; and #471, Telecommunication Technician Senior.

COMMUNITY SERVICES

Approve an order authorizing the Dog Services Director and the Dog Services Manager to adjust Dog Services late fees resulting from the impacts of COVID-19 and extend the date through August 31, 2020.

Approve Amendment #2 to the Intergovernmental Agreement with the Oregon State Fair Council adding \$58,000 for a new contract total of \$338,000 for the fairgrounds facility rental and trade agreement, extending the term through June 30, 2028, and adding the 2020 Fairgrounds Paving Project.

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Approve an order appointing Melissa Glover to the Children and Families Commission with a term ending January 31, 2022.

INFORMATION TECHNOLOGY

Approve the Purchase Order with SHI International Corporation in the amount of \$114,808.48 for the GroupWise and ZENworks license renewal through June 30, 2021.

PUBLIC WORKS

Approve an order appointing Keith Bondaug-Winn as Chair and Kaileigh Westermann-Lewis as Vice-chair to the Solid Waste Management Advisory Council with terms ending April 30, 2021.

Approve the reinstatement of Amendment #1 to the Contract for Services with Gersham, Brickner, and Bratton Inc. to add \$8,118.54 for a total of \$106,528.54 for solid waste system analysis and feasibility study consultants through June 30, 2020.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:56:48)

PUBLIC WORKS

1. Consider approval of the Standard Professional Services Contract with DOWL, LLC in the amount of \$782,591.40 for architect and engineering services for the North Fork Road Slide Stabilization Project through June 30, 2022. –Ryan Crowther

Summary of presentation:

- The project is located east of the City of Salem on North Fork Road between milepost 4.9 and milepost 5.5;
- The project scope involves the following:
 - Stabilizing three separate slides;
 - Reconstructing the roadway to a 22 foot wide paved surface; and
 - Any additional work required to provide a functional and safe roadway.
- The contract includes the following:
 - Tasks to provide preliminary design alternatives; and
 - Alternative analysis:
 - Different alternatives will be presented that provide the following:
 - Cost benefits; and
 - The best approach to solving the slide issues.
- The document will be amended to add the final chosen design once the preferred alternative is determined;
- The contract includes the following:

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- Surveying;
- Geotechnical investigations;
- Environmental permitting;
- Drainage design;
- Utility coordination;
- Roadway design;
- Landslide mitigation design;
- Traffic engineering;
- Traffic control design;
- Cost estimating; and
- Alternatives analysis.
- The consultant DOWL, LLC was selected based on their qualifications:
 - They have experience with similar projects; and
 - They have worked with the United States Department of Transportation, Western Federal Lands Highway Division, on projects throughout the state of Oregon.
- The contract with DOWL, LLC is estimated at \$782,591.40;
- The total expense for the construction project is estimated to be \$7,322,810:
 - Federal funding for the project is estimated at \$6,570,757; and
 - The county's expense for the project is estimated at \$752,053.
- The preliminary design for the project is anticipated to begin in 2020;
- The final design and right-of-way process is anticipated to be completed in 2021;
- Construction on the project is anticipated to begin in 2022; and
- The project is anticipated to be completed in 2023.

Board discussion:

- The roadway is shifting; and
- Currently the edge alongside the roadway is gravel:
 - Asphalt shifts making it more difficult to maintain; and
 - Adding more asphalt increases the weight on the slope.

MOTION: Commissioner Brentano moved to approve the Standard Professional Services Contract with DOWL, LLC in the amount of \$782,591.40 for architect and engineering services for the North Fork Road Slide Stabilization Project through June 30, 2022. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 01:02:12)

SHERIFF'S OFFICE

2. Consider approval of the incoming funds Intergovernmental Agreement (IGA) with the City of Aurora in the amount of \$196,430 to provide law enforcement services from July 1, 2020 through June 30, 2021. –Commander Jeff Stutrud

Summary of presentation:

- The Marion County Sheriff's Office (MCSO) will provide law enforcement services to the City of Aurora from July 1, 2020, through June 30, 2021; and
- MCSO deputies are involved in the community and local events:
 - Summer concerts; and
 - Community events.

Board discussion:

- The commissioners expressed their appreciation to the MCSO for their continued hard work.

MOTION: Commissioner Cameron moved to approve the incoming funds Intergovernmental Agreement with the City of Aurora in the amount of \$196,430 to provide law enforcement services from July 1, 2020 through June 30, 2021. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

PUBLIC HEARINGS

9:30 A.M.

(Video Time 01:04:49)

PUBLIC WORKS

A. Public hearing to consider Zone Change/Comprehensive Plan (ZC/CP) Case #20-001/ Chemeketa Community College (CCC) on property owned by A&S Real Estate Management, LLC. –Joe Fennimore

Summary of presentation:

Joe Fennimore:

- The application is for a zone change on property that is currently zoned Unincorporated Community Industrial (IUC) – Limited Use (LU) overlay :
 - The request is keep the property zoned as IUC; and
 - Remove the LU overlay:
 - The action requires a new goal exception to Statewide Planning Goal #3, Agricultural Lands.
- The property is a 2.63 acre parcel located on Portland Road in the City of Brooks:
 - A modular office and warehouse are located on the property; and
 - It is located in an unincorporated community:
 - Property to the northeast is zoned Community Commercial:
 - It has been developed with commercial uses.
 - Property to the south and southeast is zoned Exclusive Farm Use:
 - It is used for farming.
 - Property to the west is zoned Public:
 - It has been developed with the CCC, Brooks campus:

- The applicants intent is to develop a diesel mechanic degree program on the property:
 - The planning director determined the use could be allowed in the IUC zone; however
 - It is not a use permitted by the existing LU overlay.
- The removal of the LU overlay is required to allow for other land uses:
 - This requires a new exception to the planning goal; and
 - The applicant feels the property has been developed to such an extent that it is no longer available for farm use.
- The hearings officer conducted a public hearing on March 10, 2020:
 - After detailed analysis, the hearings officer determined that the applicant met all the criteria for a zone change; and
 - It was recommended that the application be approved subject to the following conditions:
 - The applicant shall apply for review of the onsite sewage treatment capacity prior to establishing an industrial use or applying for building permits;
 - If using water in a manufacturing process, the applicant shall review sewer capacity and submit evidence that the Brooks Community Sewer System will serve the new use; and
 - The applicant shall implement erosion control measures in conjunction with any fill work needed for the proposed ramp.
- The board has the following options:
 - Continue the public hearing;
 - Close the public hearing and leave the record open;
 - Close the public hearing and approve, modify, or deny the request; or
 - Remand the matter back to the hearings officer.

Mark Shipman, attorney for the applicant:

- The applicant agrees with the following:
 - The hearings officer's recommendations;
 - To satisfy all the mandatory approval criteria for the application; and
 - To the recommended conditions of approval.
- Approval of the application will enable CCC to establish their Diesel Mechanic Associates Degree program;
- The applicant feels the program will have a positive impact on the community and the region; and
- Mr. Shipman requests that the application be approved with the three recommended conditions.

Board discussion:

- The review of the onsite sewer treatment prior to applying for building permits is a standard procedure;

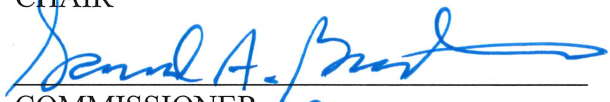
- CCC is proposing to install a ramp on the west side of the building that will tie in with their existing property;
- Students will be traveling to the facility from the current Brooks campus located to the east:
 - Students leaving the campus will return to the west.
- The three conditions for approval are standard and achievable;
- A structure is currently located on the property:
 - CCC has negotiated a lease with the structure owner that allows the college to use a portion of the building:
 - The building is elevated and will require a ramp;
 - There are plans to install a roll door; and
 - The structure will be large enough to house the diesel mechanic degree program.
- The program will allow for the attendance of 25 students;
- The zone change is required for implementation of the diesel program; and
- CCC received \$100,000 in lottery grant funds from the county for the program:
 - CCC received the grant funding prior to the request for the zone change.

MOTION: Commissioner Brentano moved to close the public hearing and approve Zone Change/Comprehensive Plan (ZC/CP) Case #20-001/ Chemeketa Community College (CCC) on property owned by A&S Real Estate Management, LLC. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

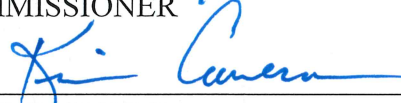
Commissioner Cameron read the calendar.
 Commissioner Willis adjourned the meeting at 10:21 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>