

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, July 22, 2020
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Colm Willis, Commissioner Sam Brentano, and Commissioner Kevin Cameron. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Willis called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

PRESENTATION

(Video Time 00:00:46)

COVID-19 (Novel Coronavirus) update. –Katrina Rothenberger

- Ms. Rothenberger reported the following updates for the COVID-19 pandemic as of 8:00 a.m. on Wednesday, July 22, 2020:
 - There are currently an estimated 2,243 cases within the county:
 - The estimate includes presumptive cases.
 - An estimated 2,161 individuals have tested positive;
 - An estimated 25,044 individuals have tested negative; and
 - An estimated 62 individuals have died from symptoms related to COVID-19:
 - An estimated 66 percent of the deaths have been associated with long term care facilities:
 - Marion County Health and Human Services (MCHHS) anticipates convening with the Oregon Department of Human Services and the Oregon Health Authority to address concerns with care facilities.
- The percent positive testing rate is 8.2 percent for the one week time period of July 13, 2020, through July 19, 2020:
 - One week prior to July 13th, the percent positive testing rate was 8.3 percent; and
 - Two weeks prior to July 13th, the percent positive testing rate was 9 percent.
- MCHHS, in partnership with the University of Oregon and Woodburn Ambulance Service, will be hosting a COVID-19 research testing event:
 - The event will be held at the Oregon State Fairgrounds on Thursday, July 23, 2020, from 9:00 a.m. through 1:00 p.m.;
 - Drive-thru testing will be provided:
 - Participants will provide saliva and nasopharyngeal samples;

- Individuals interested in participating are requested to pre-register; and
 - Residents living in the following city zip codes are encouraged to register due to the high level of positive testing case counts:
 - 97301;
 - 97303; and
 - 97305.
- The research, if successful, may provide the following:
 - Saliva test validation;
 - Assist with significantly reducing the expense of testing; and
 - Offer another option for more wide spread testing.
- MCHHS, the Board of Commissioners office, and local school districts have been collaborating on a reopening plan for schools:
 - A questions and answers webinar event will be held every Tuesday, from 1:30 p.m. through 2:30 p.m.;
 - Participating entities will work together on an operational blueprint process;
 - The operational blueprint will be submitted to the local public health authority; and
 - The county's role in the process includes the following:
 - Providing technical assistance associated with communicable disease control policies; and
 - Establishing communication pathways in the event that a COVID-19 outbreak occurs in a school setting.

Board discussion:

- Individuals interested in participating in the testing event can contact MCHHS via:
 - Telephone; or
 - The online web-portal.
- There are cap limits on the number of individuals that can participate in the testing event.

(Video Time 00:05:44)

MOTION: Commissioner Brentano moved to remove Action Item #2 from the agenda pending further review - Consider approval of Amendment #14 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority to add \$3,073,629 for a new contract total of \$8,142,538 for public health services through June 30, 2021. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

CONSENT

(Video Time 00:06:12)

BOARD OF COMMISSIONERS
OLCC Application – Recommended Approval
 Doody, Inc. – dba, The Monitor Inn

BUSINESS SERVICES

Approve Amendment #3 to the Contract for Services with Garten Services to add \$82,344.48 for a new contract total of \$280,334.48 for general ground maintenance at various Marion County campus locations through June 30, 2021.

HEALTH AND HUMAN SERVICES

Approve Amendment #4 to the Contract for Services with Advanced Security, Inc. to add \$275,000 for a new contract total of \$965,000 for security services at Marion County Health and Human Services locations and COVID-19 security services at Super 8 Woodburn through June 30, 2021.

PUBLIC WORKS

Receive notice of the Planning Commission's decision approving Subdivision /Adjustment (SUB/ADJ) Case #20-002/Valley Remodelers.

TAX OFFICE

Approve an order for a property tax refund in the amount of \$58,709.83 to Gomacgo, LLC and DD Salem Center Two, LLC.

MOTION: Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:07:46)

BUSINESS SERVICES

1. Consider approval of the Purchase Order Contract with Waxie Sanitary Supply in the amount of \$150,000 for janitorial supplies, industrial paper products, and custodial equipment through June 30, 2021. –Larry Tilford

Summary of presentation:

- Waxie Sanitary Supply is the county's primary custodial supply firm;
- The county secured the company's services through an Oregon State Price Agreement:
 - The statewide price agreement calls for mandatory use of the company's services by all state agencies;
 - Benefits to the county include reduced pricing; and
 - The county has been contracting with the company for an estimated three years.
- Additional supplies needed to fight the COVID-19 pandemic has resulted in a funding increase for the contract.

Board discussion:

- The contract provides for supplies only; and
- County employees will provide the labor.

MOTION: Commissioner Cameron moved to approve the Purchase Order Contract with Waxie Sanitary Supply in the amount of \$150,000 for janitorial supplies, industrial paper products, and custodial equipment through June 30, 2021. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:10:18)

3. Consider approval of Amendment #2 to the Contract for Services with Public Partnerships, LLC to add \$50,000 for a new contract total of \$950,000 for fiscal intermediary services through July 31, 2020. –Cydney Nestor

Summary of presentation:

- Public Partnership, LLC (PPL) is the fiscal intermediary for housing related expenses:
 - Individuals receiving housing assistance from the county will obtain the rental funding via a fiscal intermediary.
- The contract covers the following:
 - The projected expense of the rent subsidies for a variety of programs;
 - The cost of the invoices;
 - The checks; and
 - The \$23.00 processing fee charged by PPL.
- The COVID-19 pandemic has contributed to an increase of individuals requesting a rent subsidy:
 - The increased request for assistance has resulted in the need for additional contract funding through July 31, 2020.
- The Request for Proposal process for a new contract has been completed; and
- A new contract will go into effect on August 1, 2020.

Board discussion:

- Action Item #3 on the agenda is for an amendment to the existing contract;
- Action Item #4 on the agenda is for a new contract;
- The county obtains the services of a fiscal intermediary to process payments not related to a contract:
 - Applicants are able to bypass the county's traditional accounts payable process:
 - It is quicker;
 - More efficient; and
 - More cost effective;
- Vendors currently contracted with the county already have agreements set up and are able to receive payments in a scheduled timely manner:
 - Property management companies and landlords affiliated with the rent subsidies are not set up on the county's accounts payable schedule; and
 - The process to set up a formal agreement can be lengthy.

MOTION: Commissioner Brentano moved to approve Amendment #2 to the Contract for Services with Public Partnerships, LLC to add \$50,000 for a new contract total of \$950,000 for fiscal intermediary services through July 31, 2020. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:14:54)

4. Consider approval of the Contract for Services with Public Partnerships, LLC in the amount of \$1,000,000 for fiscal intermediary services beginning August 1, 2020, through July 31, 2023. –
Cydney Nestor

Board discussion:

- The commissioners obtained all the necessary information in Action Item # 3.

MOTION: Commissioner Brentano moved to approve the Contract for Services with Public Partnerships, LLC in the amount of \$1,000,000 for fiscal intermediary services beginning August 1, 2020, through July 31, 2023. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:15:29)

5. Consider approval of the Contract for Services with CleanNet USA in the amount of \$225,000 to provide COVID-19 janitorial services at Super 8 Woodburn through March 31, 2021.
–Ryan Matthews

Summary of presentation:

- The contract supports the county's room rental agreement with Super 8 Woodburn:
 - The agreement states the following once a COVID-19 isolation room has been vacated:
 - Hotel staff will provide routine room cleaning which includes linens and towels; and
 - The county will provide the deep cleaning and sanitation that is required by the Center for Disease Control (CDC).
- CleanNet USA provides janitorial services that include an Emist Electrostatic Disinfectant System:
 - An electronic gun will spray disinfecting chemicals into the air targeting every surface area in the room.
- The isolation room cleaning process will entail the following:
 - An individual that is no longer symptomatic and no longer requires isolation will leave the facility;
 - The room is left unoccupied for a period of 48 to 72 hours;
 - Hotel staff will provide and complete the routine cleaning; and
 - CleanNet USA will provide and complete the deep cleaning and room sanitation which includes the following:
 - Carpet cleaning; and
 - Sanitary disinfecting spray.

Board discussion:

- CleanNet USA employees have the necessary experience that is required for the elevated level of cleaning and sanitation:
 - The employees wear full Personal Protective Equipment (PPE) which includes some of the following:
 - Face guards; and
 - Face masks.
 - The company has been recommended; and
 - The company follows CDC guidelines for:
 - PPE; and
 - The practices for safely disinfecting an isolation room.
- CleanNet USA’s corporate office is located in the City of Portland;
- The terms of the contract detail the scope of the work;
- CleanNet USA is required to follow the CDC recommended practices;
- The county received bids and quotes from three separate companies;
- Each company that submitted a quote was also provided a facility walk-through; and
- CleanNet USA was awarded the contract based on the following:
 - Their experience; and
 - Their submitted contract quote.

MOTION: Commissioner Cameron moved to approve the Contract for Services with CleanNet USA in the amount of \$225,000 to provide COVID-19 janitorial services at Super 8 Woodburn through March 31, 2021. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:19:24)

6. Consider approval of an ordinance ratifying the creation of an intergovernmental entity to support the Mid-Willamette Valley Homeless Alliance (MWVHA), naming Commissioner Colm Willis to the intergovernmental entity board of directors, and declaring an emergency.

–Jane Vetto

Summary of presentation:

- The alliance was established in September, 2019;
- The alliance consists of public and private entities in both Marion County and Polk County:
 - The alliance itself is not a legal entity.
- In December, 2019, the Department of Housing and Urban Development (HUD) recognized the alliance as a Continuum of Care (CoC);
- The CoC provides the following services to combat homelessness:
 - Fund raising; and
 - Accepts unadministered grants.
- The governmental members of the MWVHA voted to form an ORS 190 entity:

- An ORS 190 is an intergovernmental agreement between two or more public agencies.
- The formation of an ORS 190 entity will allow the MWVHA to apply for grant funding;
- Members of the MWVHA include the following entities:
 - The Confederated Tribes of Grand Ronde;
 - Marion County;
 - Polk County; and
 - The following cities:
 - Salem;
 - Keizer;
 - Independence; and
 - Monmouth.
- An ordinance is required to ratify the ORS 190 entity; and
- The agreement also requires the member governments to select a representative from their respective governing bodies to serve on the board of directors of the ORS 190 entity:
 - Commissioner Willis currently serves on the MWVHA board; and
 - Ms. Vetto recommended Commissioner Willis be appointed as the county's representative to the ORS 190 entity board.

Board discussion:

- All governing bodies are required to adopt an ordinance; and
- Commissioner Willis expressed his appreciation to Ms. Vetto for all her efforts and hard work.

MOTION: Commissioner Brentano moved that the chair read the ordinance by title only twice. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous

The chair read the ordinance by title only twice.

MOTION: Commissioner Brentano moved to adopt an ordinance ratifying the creation of an intergovernmental entity to support the Mid-Willamette Valley Homeless Alliance, naming Commissioner Colm Willis to the intergovernmental entity board of directors, and declaring an emergency. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous

PUBLIC HEARINGS

9:30 A.M.

None.

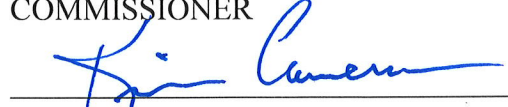
Commissioner Willis read the calendar.
Commissioner Willis adjourned the meeting at 9:40 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>