

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, August 10, 2022
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Danielle Bethell and Commissioner Kevin Cameron. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

ABSENT: Commissioner Colm Willis

Commissioner Bethell called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

(Video Time 00:01:04)

PRESENTATION

1. Wildfire recovery update. –Chris Eppley

Summary of presentation:

- It has been almost 2 years since the 2020 wildfires;
- An estimated 40 percent of building permits have been issued for structures destroyed by the fires in Detroit;
- Reconstruction is starting to slow down, possibly due to the increase in construction prices;
- An estimated 56 percent of septic permits have been issued for properties in the City of Detroit;
- An estimated 77 percent of septic permits have been issued for properties located in unincorporated Marion County;
- Current assessed property values are greater than they were prior to the wildfires;
- The City of Detroit has reclaimed 75 percent of assessed pre-fire value, even though only 40 percent of damaged properties have been issued building permits:
 - Not all the property owners who have been issued permits have started construction.
- The Marion County Assessor’s office will do a full evaluation of properties in October;

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- Many of the structures being built are secondary homes, not primary homes;
- Many property owners impacted by the wildfires are building larger homes than what they had before the fires;
- The following is the status of county led recovery projects:
 - Housing:
 - The county now owns four properties in the City of Mill City;
 - Environmental assessments will begin in late August; and
 - Site plans outlining the use of the properties will be developed.
 - Septic Repair and Replacement:
 - The contract for the engineering design services for the cities of Mill City and Gates sewer plant repairs, and the Detroit downtown district community septic system, was awarded to Keller Associates:
 - They will begin work in a few weeks.
 - The Fire Hardening Grant Program:
 - The county received approximately \$1.5 million from the state;
 - The grant program will be run by the Marion County Public Works Department;
 - The money is for affected property owners who choose to rebuild with more resilient materials:
 - The state identifies categories that can be applied for, and the grant amount for each category.
 - To date there have been 144 applications, with approximately \$95,000 being awarded; and
 - Residents were notified of the grant through the following:
 - Social media;
 - The county's websites; and
 - The Long-Term Recovery Group (LTRG):
 - Residents are notified when they apply for building permits.
 - The Environmental Protection Agency (EPA) grant:
 - The county received a Technical Assistance Grant through the EPA to develop a disaster recovery plan;
 - A plan and guide with actionable steps will be developed to help communities prepare for future disasters;
 - The following will contribute to the development of the plan:
 - Lessons learned through the current recovery process;
 - Studies that have been completed; and
 - Public input.
 - The disaster recovery plan will come before the board for review in the spring.
- The rebuild of the City of Detroit water system should start in the next couple of months:
 - The project expense is estimated to be \$7.5 million;
 - A lot of preparation work has already been done;

- The Federal Emergency Management Agency (FEMA) is funding 90 percent of the project; and
- FEMA's environmental assessment is currently taking place and should be completed in approximately 2 months.
- Recovery is occurring in the North Fork area as homes are being completed;
- Commerce is starting to come back to the Santiam Canyon:
 - Christmas tree farms that were destroyed during the fires are replanting.
- Vegetation is starting to regrow;
- Enhanced Marion County Sheriff's Office (MCSO) patrols in the Santiam Canyon has made a difference;
- The LTRG has organized volunteers to help property owners clear vegetation from their properties;
- Christian Aid Ministries is back in the Santiam Canyon finishing the homes they started last year, and they are building ten more homes:
 - Their goal is to be finished by May 2023.
- The LTRG held a Christmas in July event;
- The tool library will be holding a tool giveaway in September;
- The Santiam Canyon Wildfire Relief Fund is working on small business grants that they will be distributing; and
- The following are numbers reported by the Santiam Service Integration Team:
 - There are currently 249 individuals in active case management;
 - Eight cases were closed last month;
 - One individual is waiting to be assigned a case manager; and
 - They had 6 mental health contacts, with 15 hours dedicated to mental health services.

Board discussion:

- The assessor has not traveled to the City of Detroit to perform the formal assessment:
 - The formal assessment will be done in October:
 - The county received money from the legislature to help fund the formal assessment.
 - The current assessment values are estimates.

(Video Time 00:19:39)

CONSENT

HUMAN RESOURCES

2. Approve Amendment #2 to the Contract for Services with Canopy Wellbeing to add \$40,000 for a new contract total of \$135,000 to provide Employee Assistance Program (EAP) services for Marion County employees through December 31, 2022.

PUBLIC WORKS

3. Schedule adoption of an administrative ordinance for August 17, 2022, amending the Marion County Comprehensive Plan by adopting a 53.10-acre amendment to the City of Turner Urban Growth Boundary (UGB) for residential and public land and rezoning land added to the UGB.

4. Schedule final consideration to adopt an administrative ordinance for August 24, 2022, for Comprehensive Plan/Zone Change (CP/ZC) Case #21-005/Enchanted Ridge Property Owners Association.

5. Receive notice of hearings officer's decision recommending approval of Zone Change/Comprehensive Plan Change/Partition/Adjustment (ZC/CP/P/ADJ) Case #21-009/Roberts and Stickler and schedule a public hearing for August 24, 2022.

6. Receive notice of hearings officer's decision recommending denial of Zone Change/Comprehensive Plan Amendment (ZC/CP) Case #22-001/Trung Diep (Chom) and Alyssa Tieu and schedule a public hearing for August 31, 2022.

7. Accept the appeal of the hearings officer's decision denying Administrative Review (AR) Case #22-001/Dustin and Kanoe Barth and schedule a public hearing for September 14, 2022.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:22:20)

ACTION

BOARD OF COMMISSIONERS

8. Consider approval of the Subrecipient Agreement with the Lyons Rural Fire District in the amount of \$300,000 to provide Emergency Medical Services (EMS) response in the Santiam Canyon through October 1, 2024. –Chris Eppley

Summary of presentation:

- Emergency Medical Services (EMS) will be stationed in the City of Detroit during the recreational season, June through October 1st;
- The agreement is retroactive to the prior year; and
- The funding comes from a \$900,000 American Rescue Plan Act (ARPA) grant that the county received through the Department of Administrative Services:
 - An estimated \$600,000 will be utilized for a road project in the City of Gates.

Board discussion:

- The service was provided last year, it has just taken a long time to receive the money; and
- The Lyons Rural Fire District has provided the MCSO patrol team in the Santiam Canyon with expanded medical response bags and training:

- Sheriff deputies are often the first to arrive at accidents.

MOTION: Commissioner Cameron moved to approve the Subrecipient Agreement with the Lyons Rural Fire District in the amount of \$300,000 to provide Emergency Medical Services (EMS) response in the Santiam Canyon through October 1, 2024. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:25:39)

BUSINESS SERVICES

9. Consider approval of the Architectural and Engineering Standard Professional Services Contract with PIVOT Architecture in the amount of \$218,000 to provide programming and schematic design services for the Marion County Public Works Administration Building Addition and Remodel project through December 30, 2023. –Terry Stoner and Geoff Bonney

Summary of presentation:

- The Public Works Department has taken on more jobs, and they are running out of room in Building 1;
- A Capital Improvement project has been approved for this;
- The contract being considered is the beginning of the larger project;
- The contract includes studies of different options for adding on to the building and making better use of the existing space:
 - The cost impact of each option will also be provided.
- The county has had the building for 25 years.

Board discussion:

None.

MOTION: Commissioner Cameron moved to approve the Architectural and Engineering Standard Professional Services Contract with PIVOT Architecture in the amount of \$218,000 to provide programming and schematic design services for the Marion County Public Works Administration Building Addition and Remodel project through December 30, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:28:13)

FINANCE DEPARTMENT

10. Consider approval of the Purchase Order with Professional Credit Services in the amount of \$210,000 to provide collection services for Marion County retroactive to July 1, 2022, through June 30, 2023. –Jeff White

Summary of presentation:

- The county uses Professional Credit Services for collection matters for all departments; and
- An error was discovered on the first page of the document:
 - The total listed on the page is \$210,000;
 - The actual request is for \$165,500; and
 - Supporting paperwork shows the correct amount of \$165,500.

Board discussion:

- The contract is for up to \$165,500, with the final cost dependent on the collection services required during the year.

MOTION: Commissioner Cameron moved to approve the Purchase Order with Professional Credit Services for up to \$165,500 to provide collection services for Marion County retroactive to July 1, 2022, through June 30, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:31:24)

HEALTH AND HUMAN SERVICES

11. Consider approval of the Intergovernmental Agreement with Polk County, Oregon in the amount of \$128,676.00 for services concerning communicable disease control retroactive to October 1, 2021, through June 30, 2023. –Katrina Rothenberger

Summary of presentation:

- These funds have been primarily used to support the COVID response in Marion and Polk counties;
- The dollars are from the state general fund that comes through the intergovernmental agreement (IGA) through the regional modernization amendment to program element 51:
 - Marion County is the fiscal agent for Marion and Polk counties.
- Now that it is post COVID the two counties are working on re-engaging around controlling sexually transmitted infections.

Board discussion:

- There are shared meetings and shared goals with Polk County, but each county can independently choose how to implement items.

MOTION: Commissioner Cameron moved to approve the Intergovernmental Agreement with Polk County, Oregon in the amount of \$128,676.00 for services concerning communicable disease control retroactive to October 1, 2021, through June 30, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:34:40)

PUBLIC WORKS

12. Consider approval of the Purchase Order with Traffic Safety Supply in the amount of \$118,336.56 for the purchase of school zone flashers, poles, and bases to replace outdated and unreliable electronic components that are no longer supported through June 30, 2023. –Carl Lund and Don Alexander

Summary of presentation:

- Marion County manages and maintains 24 school zone flashers located throughout the county;
- Over the past three years Public Works has been replacing old, outdated systems that have become unreliable; and
- These funds will purchase seven pairs of school zone flashers that will be installed over the next few months:
 - The equipment comes with cell phone modems that allows them to be programmed and run remotely, and they are solar powered.

Board discussion:

None.

MOTION: Commissioner Cameron moved to approve the Purchase Order with Traffic Safety Supply in the amount of \$118,336.56 for the purchase of school zone flashers, poles, and bases to replace outdated and unreliable electronic components that are no longer supported through June 30, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:38:07)

13. Consider approval of the Purchase Order with Premier Truck Group in the amount of \$296,821 for the one-time purchase of one 2024 Class 8 Dump Truck with a plow and sander. –Scott Wilson

Summary of presentation:

- Public Works utilizes a diverse fleet of heavy and medium equipment types to perform all road maintenance tasks;
- The dump truck will be used throughout the year supporting maintenance and operation tasks for gravel roads, road shoulders, ditch maintenance, debris removal, pavement repairs, and chip seals;

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- The truck will be outfitted with a snowplow and a sander in preparation for snow and ice control during the winter months;
- The purchase order was awarded through the Oregon State Pricing Agreement Cooperative; and
- This purchase is essential to replace existing equipment that has surpassed its useful life:
 - The new truck will replace a 1993 Class 8 dump truck.

Board discussion:

- The purchase price includes a plow and a sander unit.

MOTION: Commissioner Cameron moved to approve the Purchase Order with Premier Truck Group in the amount of \$296,821 for the one-time purchase of one 2024 Class 8 Dump Truck with a plow and sander. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:41:48)

14. Consider approval of the Purchase Order with Deere and Company, Pape Machinery, in the amount of \$211,499.01 for the one-time purchase of one 2023 John Deere 6110R tractor with a boom mower. –Scott Wilson

Summary of presentation:

- The tractor mower will provide year-round roadside vegetation control, performing roadside shoulder mowing and brush cutting:
 - This improves safety sight distance and vegetation encroachment along the roadway clear zones within the right of way.
- The purchase order was awarded through the Oregon State Pricing Agreement Cooperative; and
- This purchase is essential to replace existing equipment that has surpassed its useful life:
 - The new tractor will replace a 2003 John Deere tractor mower.

Board discussion:

- The tractor can mow roadside shoulders and cut brush; and
- The purchase of the tractor is included in this year’s Public Works budget.

MOTION: Commissioner Cameron moved to approve the Purchase Order with Deere and Company, Pape Machinery, in the amount of \$211,499.01 for the one-time purchase of one 2023 John Deere 6110R tractor with a boom mower. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:45:20)

15. Consider approval of the Purchase Order with Pape Machinery, Inc. in the amount of \$280,590.05 for the one-time purchase of one 2018 John Deere 770G Motor Grader.

–Scott Wilson

Summary of presentation:

- This heavy equipment performs road maintenance tasks;
- The motor grader being purchased is a well serviced lease return with low hours:
 - The county will save approximately \$100,000 compared to purchasing new equipment.
- The motor grader will be utilized throughout the year maintaining and repairing the county's gravel roads and road shoulders, and it will be used for snow removal;
- Pursuant to Marion County Public Contracting Rules quotes were solicited via OregonBuys:
 - Only one quote was received, and it was from Pape Machinery.
- This purchase is essential to replace existing equipment that has surpassed its useful life:
 - The equipment will replace a 2004 motor grader.

Board discussion:

None.

MOTION: Commissioner Cameron moved to approve the Purchase Order with Pape Machinery, Inc. in the amount of \$280,590.05 for the one-time purchase of one 2018 John Deere 770G Motor Grader. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:47:19)

16. Consider approval of the Construction Contract with Carter and Company, Inc. in the amount of \$8,353,109.77 of which an estimated \$7,495,244.60 will be paid with federal funds and an estimated \$857,865.17 will be paid with Marion County funds for the construction of Hayesville Drive: NE Portland Road – Fuhrer Street (Salem) Improvement Project through December 31, 2025. –Ryan Crowther and Shane Ottosen

Summary of presentation:

- The project is located in northeast Salem, and is approximately 1.3 miles of urban improvements:
 - The project spans between Portland Road and Fuhrer Street.
- The project is one of the largest projects that Capital Projects has done for urban widenings;
- Hayesville Drive is a busy two-lane collector serving residential houses, commercial businesses, two neighborhood parks, and approximately 2,400 students attending local schools;

- There are no sidewalks on the north side of the project, and only a few sidewalks on the south side;
- Currently the paved shoulder is used for walking and bicycling;
- The traffic signal at the intersection of Lancaster Drive and Hayesville Drive is an outdated signal;
- The project scope includes the following:
 - Widen both sides of the road;
 - Add a six-foot bike lane;
 - Add a five-foot landscape buffer;
 - Add five-foot concrete sidewalks with ADA compliant ramps;
 - Install an enhanced pedestrian crossing between Portland Road and Lancaster Drive;
 - Full upgrades to the storm system, including storm water treatment;
 - Reconnect driveways;
 - Construct a new traffic signal at Lancaster Drive and Hayesville Drive;
 - Construct an asphalt overlay; and
 - Striping.
- After the improvements the total roadway width will be 34 feet;
- Bids were solicited for the project, with the low bid submitted by Carter and Company:
 - Four bids were received.
- If approved, construction would start in September 2022, with an estimated completion date of November 2025:
 - Construction will finish in 2024; and
 - In the contract there is one year of plant establishment where the contractor is responsible for taking care of the planters:
 - This takes the contract into 2025.

Board discussion:

- Commissioner Bethell noted for the record that she serves on the Salem-Keizer Area Transportation Study (SKATS):
 - SKATS receives a lot of federal funds; and
 - SKATS will be contributing to Marion County’s portion of the funding for this project.
- New lights have already been installed on Hayesville Drive as part of another project;
- Lower clearance plants are selected for the planters, so they do not impact sight lines; and
- After one year, Environmental Services will take over plant maintenance.

MOTION: Commissioner Cameron moved to approve the Construction Contract with Carter and Company, Inc. in the amount of \$8,353,109.77 of which an estimated \$7,495,244.60 will be paid with federal funds and an estimated \$857,865.17 will be paid with Marion County funds for the construction of Hayesville Drive: NE Portland Road – Fuhrer Street (Salem) Improvement Project. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:57:25)

17. Consider approval of Amendment #1 to the Intergovernmental Agreement with the Oregon Department of Transportation to add \$691,540.37 for a new contract total of \$2,354,541.37 for the Center Street NE Improvements: Lancaster Drive to 45th Place NE project through June 13, 2029. –Ryan Crowther and Shane Ottosen

Summary of presentation:

- The Oregon Department of Transportation (ODOT) always makes their intergovernmental agreements for ten years, but this project will not take that long;
- The project is located in northeast Salem;
- The project is being funded by SKATS;
- Center Street is a busy arterial road that has few sidewalks:
 - Pedestrians currently use a paved shoulder.
- This is a multi-phase project:
 - This phase will be improving the north side of the road including:
 - Construction of a continuous center turn lane;
 - Addition of a six-foot bike lane;
 - Addition of six-foot sidewalks with ADA compliant ramps;
 - Construction of storm water treatment, detention, and conveyance facilities; and
 - Installation of two enhanced pedestrian crossings:
 - One at Auburn Elementary School; and
 - One on the west side of 45th Place at the location of the school crosswalk.
- The amendment includes the following:
 - Adds \$691,540 in federal funding to the IGA:
 - The county has a required match of 10.27 percent.
 - Updates certification language; and
 - There is no change to the project scope.
- Following is the project schedule:
 - 2022- preliminary design;
 - 2022 to 2023- right of way acquisition;
 - 2023- final design; and
 - 2024- construction.

Board discussion:

- The county is improving their portion of Center Street, the City of Salem has not improved their portion of the road:
 - There are a few small city portions within the county's section:
 - There is a separate IGA that allows the county to improve those small portions.

MOTION: Commissioner Cameron moved to approve Amendment #1 to the Intergovernmental Agreement with the Oregon Department of Transportation to add \$691,540.37 for a new contract total of \$2,354,541.37 for the Center Street NE Improvements: Lancaster Drive to 45th Place NE project through June 13, 2029. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.


PUBLIC HEARINGS

9:30 A.M.

None.

(Video Time 01:04:41)


Commissioner Bethell adjourned the meeting at 10:05 a.m.



CHAIR

Not Present At Meeting

COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>