

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, August 28, 2019

9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Sam Brentano, and Commissioner Colm Willis. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

(Video Time 00:01:00)

David Beem:

- Mr. Beem would like to see more mental health services for individuals with mental health issues.

CONSENT

(Video Time 00:02:16)

BOARD OF COMMISSIONERS

Approve an order appointing Sheriff Joe Kast to the Marion County Public Safety Coordinating Council and reappointing Mark Caillier, Jayne Downing, Levi Herrera-Lopez, and Representative Rick Lewis with terms ending July 31, 2022.

PUBLIC WORKS

Approve Amendment #2 to the Intergovernmental Agreement with the Oregon Department of Transportation adding \$326,999.81 of incoming funds for a revised total of \$3,087,495.81 for the 45th Avenue Bike and Pedestrian Improvements Project.

SHERIFF'S OFFICE

Approve Amendment #2 to the Intergovernmental Agreement with the City of Salem to reinstate the Work Crew Agreement, add \$64,360 for a revised not to exceed amount of \$157,000 of incoming funds, and extend the term through August 31, 2019 to allow the Sheriff's Office to invoice the City of Salem for work crew services.

Approve the Contract for Services with Liberty House for assessment and counseling services retroactive to July 1, 2019 through June 30, 2021, with a not to exceed amount of \$188,551.

Approve the Contract for Services with the Center for Hope and Safety for bilingual advocacy and coordination services retroactive to July 1, 2019 through June 30, 2021, with a not to exceed amount of \$188,551.

MOTION: Commissioner Brentano moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:04:44)

HEALTH AND HUMAN SERVICES

1. Consider approval of a proclamation designating the month of September 2019, as National Suicide Prevention Awareness Month in Marion County. – Cary Moller, Cydney Nestor, and Dallas Neighbors

Summary of presentation:

- The proclamation is the county's commitment to reach every individual in Marion County struggling with, or who are supporting individuals struggling with suicide;
- This effort is in support of helping individuals live their highest level of health, which is the expressed mission of Health and Human Services;
- It is Health and Human Services' top priority addressing this critical public health issue;
- It is estimated that one suicide impacts 100 other individuals;
- One of the goals is to look at workplace impact on suicide prevention;
- Health and Human Services would like to educate Marion County employees on the signs, risks, and interventions of suicide;
- The community can be a better support to peers that are struggling;
- Health and Human Services has a team that provides suicide support to other employees;
- Health and Human Services strives to bring awareness to suicide prevention and to remove the stigma of suicide;
- Health and Human Services will be sponsoring the Out of Darkness Walk, which is a national event:
 - It will be held on Saturday, September 28, 2019, on the Oregon State Capitol steps.
- Zero Suicide Day will be held on Monday, September 30, 2019:
 - Will provide suicide awareness training to Health and Human Services employees.
- A team of trainers from Health and Human Services were trained to teach organizations around the community on how to develop their own plan in case there is anyone who is involved in their organization that is impacted by suicide:
 - Another team will be trained in October to help develop Marion County's plan.

Board discussion:

- The commissioners believe that this is a very important proclamation that brings forth awareness to suicide prevention; and

- The commissioners have been affected by suicide in their personal lives.

MOTION: Commissioner Willis moved to approve a proclamation designating the month of September 2019, as National Suicide Prevention Awareness Month in Marion County. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 00:26:05)

PUBLIC WORKS

2. Consider approval of the Purchase Order Contract with Gresham Ford in the amount of \$553,451.56 for the purchase of sixteen police interceptors as part of the annual scheduled light duty replacement plan for the Marion County Consolidated Fleet Management Fund. – Brian Nicholas

Summary of presentation:

- This purchase order is to replace the Sheriff's Office fleet;
- There will be 14 interceptor vehicles replaced;
- There will be two vehicles that will be dedicated solely to the East Salem Service District;
- The county considers the replacement of Sheriff's Office vehicles at four years due to maintenance costs; and
- There will be another purchase order that will come before the board in six months for 17 vehicles for the Sheriff's Office.

Board discussion:

- The vehicles are purchased off of the state price agreement and Gresham Ford is the supplier;
- Marion County Procurement Rules gives the county the ability to take advantage of the competitive pricing that the state and other government agencies procure;
- There can be maximum purchase limits in the agreement;
- The commissioners would like to talk to the Finance Department to put out a bid to see if there are locally owned car dealerships that could offer the same price or better; and
- The commissioners would like Mr. Nicholas to provide information on how much it costs to outfit the vehicles to be ready for the road.

MOTION: Commissioner Brentano moved to approve the Purchase Order Contract with Gresham Ford in the amount of \$553,451.56 for the purchase of sixteen police interceptors as part of the annual scheduled light duty replacement plan for the Marion County Consolidated Fleet Management Fund. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:34:37)

3. Consider approval of the Purchase Order Contract with McCoy Freightliner of Portland in the amount of \$180,169 for the purchase of one Freightliner dump truck built to specification as part of the Public Works Continuing Equipment Replacement Plan. – Brian Nicholas

Summary of presentation:

- Replacing a 1991 vintage dump truck;
- A dump truck was replaced last year;
- The goal is to replace one dump truck a year over four years; and
- The dump truck being replaced is almost 30 years old:
 - Has 300,000 miles; and
 - Owning and maintaining it has been a burden.

Board discussion:

- Marion County is not under the legislative mandate to update diesel vehicles:
 - The mandate only applies to the Portland Metro area.
- The old dump truck will go to auction.

MOTION: Commissioner Willis moved to approve the Purchase Order Contract with McCoy Freightliner of Portland in the amount of \$180,169 for the purchase of one Freightliner dump truck built to specification as part of the Public Works Continuing Equipment Replacement Plan. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:38:34)

TREASURER'S OFFICE

4. Consider approval of the Contract for Services with Retail Lockbox, Inc. for lockbox services supporting the Treasurer's Office and the Assessor's Office through June 30, 2024, with a not to exceed amount of \$125,000. – Laurie Steele

Summary of presentation:

- Marion County has been using U.S. Bank as the lockbox processor for taxes for more than 15 years;
- Retail Lockbox, Inc. is a service that collects payments on behalf of Marion County:
 - Images the checks and remittance coupons;
 - Sends the county the file of payments that the county enters into the system; and
 - Provides the county access to the images of the checks and remittance paperwork.
- Last year, U.S. Bank processed more than 50,000 records for Marion County for tax payments, totaling more than \$174 million;
- U.S. Bank informed the Treasurer's Office that they would no longer be keeping their retail lockbox business;
- The treasurer began working on a Request for Proposals (RFP) to find a new lockbox processor for Marion County;

- Other counties have been providing their own lockbox services through software programs;
- The treasurer believed it to be prudent to continue to look for a lockbox processor, instead of handling it internally;
- Washington and Clackamas Counties participated in the RFP process;
- There were five vendors that responded to the RFP:
 - Two vendors were interviewed.
- Retail Lockbox, Inc. was selected:
 - The business is located in Seattle, Washington;
 - They currently have other local government clients;
 - They process property tax payments for nearly half of the counties in Washington; and
 - They recently made a substantial investment in upgrading technology, as well as expanding their facility.
- Both Clackamas and Washington Counties are waiting for Marion County's contract to be adopted so they can use the cooperative language to begin their contracting process.

Board discussion:

- The treasurer explored hiring a part-time position to handle payments, but it wasn't feasible due to the following issues:
 - Three scanners would need to be purchased and located in the Treasurer's Office;
 - An \$8,000 letter opener would need to be purchased;
 - There is not a need for a full-time staff person all year; and
 - In November, it would take more than one extra employee to process payments:
 - Three staff members would need to be hired in November.
- The treasurer would like to purchase one scanner to have the ability to process February and May payments internally:
 - Would give employees the opportunity to gain experience in processing payments; and
 - When the contract expires, the county can explore options processing payments internally.
- Some of the pricing is still unknown due to this being a different vendor, and the treasurer doesn't believe that the entire amount of the contract will be spent;
- There is an opportunity for the Treasurer's Office to use the service for other payments received; and
- The contract begins January 1, 2020.

MOTION: Commissioner Brentano moved to approve the Contract for Services with Retail Lockbox, Inc. for lockbox services supporting the Treasurer's Office and the Assessor's Office through June 30, 2024, with a not to exceed amount of \$125,000. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

PUBLIC HEARINGS

9:30 A.M.

(Video Time 00:47:35)

PUBLIC WORKS

A. Public hearing to consider amendments to the Marion County Urban and Rural Zone Codes adopting the revised Federal Emergency Management Agency (FEMA) floodplain maps for the City of Turner. –Brandon Reich

Summary of presentation:

- After the flooding in January 2012, the city requested a reevaluation of its floodplain maps in the city and land nearby;
- The city worked with a consultant to develop a new study of the floodplain;
- Marion County staff have been participating in the remapping process;
- The new study applies new, more accurate topographic information;
- As a result of the study, the floodway and floodplain will widen in certain locations, and narrow in other locations;
- Base flood elevations will increase;
- The Code of Federal Regulations states that the Federal Insurance Administrator provides the local floodplain mapping, which the county's floodplain management regulations are based on;
- In April 2019, FEMA notified the county that new flood insurance maps will go into effect on October 18, 2019;
- Marion County must adopt the revised maps provided by FEMA, and regulate new maps in order for the county and its citizens to be able to continue to participate in the National Flood Insurance Program;
- Marion County and the City of Turner have jointly held public meetings:
 - Mailed notices to property owners;
 - Published notices in the newspaper;
 - Worked with individual property owners on considerations regarding their individual property, because of the changes of the mapping; and
 - The outreach has helped people affected understand the changes the new maps mean for their property, and to consider purchasing flood insurance early in order to retain better grandfathered insurance premiums before the new maps go into effect.
- It has come to Mr. Reich's attention that there is a new additional review that FEMA performs on the local floodplain code prior to adoption:
 - The review is performed by the state floodplain coordinator:
 - She was not aware that the City of Turner, Marion County, and the City of Salem were all adopting revised floodplain maps.
 - The coordinator has performed the review of county code and has offered additional amendments, which FEMA requires that the county adopt to be able to continue participating in the National Flood Insurance Program.
- Jurisdictions across the state have been told that they have 31 days to adopt the new floodplain code;

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- Most of the language that needs updating are specific language changes from the Code of Federal Regulations in the local code section;
- Marion County has more than 31 days to make the changes;
- Mr. Reich will be working with Legal Counsel to get a grasp on the changes that are coming:
 - Inform the board of the substantive changes of the code;
 - If necessary, be able to push back on the state some; and
 - Have the ability to provide different options for the board to consider on the changes.
- In the changes, there is no longer a variance that is required for the specific type of floodplain development; and
- Staff recommends that the board continue this hearing to October 2, 2019, at 9:30 a.m.:
 - Will bring forth the code amendments that FEMA is recommending.


Board discussion:

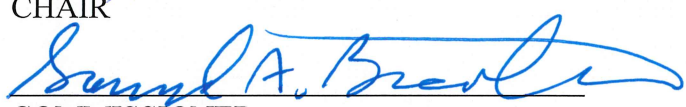
- The commissioners would like Mr. Reich to contact Tillamook County regarding pushback on the FEMA proposed recommendations.


MOTION: Commissioner Willis moved to continue the public hearing to October 2, 2019, to consider the amendments to the Marion County Urban and Rural Zone Codes adopting the revised Federal Emergency Management Agency (FEMA) floodplain maps for the City of Turner. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

Commissioner Willis read the calendar.

Commissioner Cameron adjourned the meeting at 10:07 a.m.



 CHAIR


 COMMISSIONER


 COMMISSIONER

Board Sessions can be viewed on-line at:

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>

