

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, April 10, 2019  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97305

PRESENT: Commissioner Kevin Cameron, Commissioner Sam Brentano, and Commissioner Colm Willis. Also present were Jane Vetto as county counsel, John Lattimer as chief administrative officer, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

None.

**PRESENTATION**

*(Video Time 00:01:00)*

Annual Volunteer Report and Awards Ceremony. – Lisa Miller

**Summary of presentation:**

- Lisa Miller presented the highlights of the 2018 Volunteer Annual Report.

*(Video Time 00:37:45)*

North Santiam Economic Development Corporation (GROW-EDC) Presentation. – Allison McKenzie, Executive Director, GROW-EDC

**Summary of presentation:**

- There have been about 85 volunteers that work with GROW-EDC over the last year that help with programs at the Mill City School District and with tourism;
- GROW-EDC offers the following services:
  - Offers free confidential one-on-one consulting services;
  - Offers workshops and classes; and
  - Involved in larger regional economic development work.
- Most clients are micro-enterprises, with one to five employees:
  - The only group nationally that did really well through the last recession.
- More than half of their clients are from a lower to moderate income level:
  - Two-thirds of clientele are women; and
  - The majority of clients are from Stayton.
- Working on tourism to build a regional destination:
  - Works in collaboration with Travel Salem;
  - Willamette Valley Visitors Association; and

- Travel Oregon.
- River Fusion 22 Festival has received awards for Best Festival of the Year:
  - Most Inspired Award from Travel Salem.
- Partnered with the Small Business Development Center to bring classes to the area;
- The pilot project to connect businesses with students within the Mill City School District has transitioned into a regular client relationship:
  - The school district hired a full-time career coach.
- Ms. McKenzie met with Tom Hogue in March:
  - Found out that GROW-EDC was not included in Community Services budget; and
  - Their yearly allocation is \$60,000.
- GROW-EDC cannot survive without funding from the county:
  - Cannot put on valuable workshops for the community.
- Ms. McKenzie is leaving GROW-EDC and wants to ensure that the organization stays open; and
- GROW-EDC works a lot with services, retail, and hospitality businesses.

***Board discussion:***

- The commissioners are not aware of this being eliminated from the budget;
- The commissioners are pleased with the work Ms. McKenzie has accomplished;
- The GROW-EDC board will want to take some time to look for a replacement;
- Ms. Goettsch stated that there was an economic development budget discussion with the board in early February 2019:
  - A request was submitted to add GROW-EDC in the budget for the upcoming year;
  - The budget has been submitted to Mr. Lattimer and the budget committee for consideration; and
  - Looking to process a contract for the allocation so there will not be an interruption in services.
- The budget committee meets in June 2019, and will make a final determination at that time;
- Mr. Lattimer will recommend to the budget committee to continue funding the program; and
- GROW-EDC was the first effort made for economic development in the canyon.

**CONSENT**

*(Video Time 00:53:39)*

BOARD OF COMMISSIONERS

OLCC Application – Recommended Approval

East Side Vineyards, LLC. – DBA: Paradis Vineyards - Silverton

BUSINESS SERVICES

Approve Amendment #1 with Pioneer Trust Bank, N.A. to add \$174,975.32 for tenant improvements for leased office space at 3867 Wolverine NE, Building F, in Salem.

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**MOTION:** Commissioner Willis moved for approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

## **ACTION**

*(Video Time 00:55:19)*

### COMMUNITY SERVICES

1. Consider approval of a proclamation designating the month of April as Child Abuse Prevention Month in Marion County. – Tamra Goettsch, Sheriff Jason Myers, Julie Hilty, Alison Kelley, Shaney Starr, Pete Teller, and Leslie Middle School

***Summary of presentation:***

- This year’s theme is, “Everyone Has a Role in Preventing Child Abuse”;
- A committee has been working to put forth efforts regarding child abuse prevention;
- Salem Electric hung 11,000 ribbons on the tree outside the State Capitol, which represents confirmed cases of child abuse in 2017;
- Only five to ten percent of child abuse cases get reported;
- 45 percent of victims are younger than six years old;
- More than 95 percent of child abuse and neglect is preventable;
- The majority of children who experience maltreatment do so from family members, or someone living in their home;
- The best solution for child abuse and neglect is prevention;
- Everyone has a responsibility to report child abuse if it is suspected;
- 78 percent of reports of child abuse come from mandatory reporters; and
- The commissioners took the “Hands and Words are Not for Hurting” pledge.

**MOTION:** Commissioner Brentano moved for approval of a proclamation designating the month of April as Child Abuse Prevention Month in Marion County. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

*(Video Time 01:21:52)*

### PUBLIC WORKS

2. Consider approval of an order appointing Brian Vincent as Marion County Engineer. – Brian Nicholas, Brian Vincent

***Summary of presentation:***

- Mr. Vincent is a professional civil engineer;
- During his career, Mr. Vincent has served as a Navy Civil Engineer Corps Officer:
  - Operations Manager for Clark County Public Works;
  - Public Works Director for San Juan County; and
  - Multnomah County Engineer.

- Mr. Vincent has the ability to navigate a very complex political environment on high visibility projects;
- He has been serving as the Marion County Engineering Division Manager since March 25, 2019; and
- Mr. Vincent is very thankful for the opportunity to serve as the county engineer.

***Board discussion:***

- The commissioners stated that this position is critically important for Marion County.

**MOTION:** Commissioner Willis moved for approval of an order appointing Brian Vincent as Marion County Engineer. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

*(Video Time 01:26:11)*

3. Consider approval of an order appointing Chris Trussell as Marion County Building Official. – Brian Nicholas

***Summary of presentation:***

- Mr. Trussell has been a Marion County employee for fifteen years, all within the Building Division;
- He began his career as a building inspector, and is currently serving as the assistant building official;
- The Marion County Building Official position is an important statutory role:
  - The purpose of the role is to allow development to happen in conformance with state building codes and county building codes.
- Mr. Trussell helps facilitate the building process, helps people be successful, and is very qualified for the position.

***Board discussion:***

- The commissioners are very impressed with how creative Public Works staff are in doing their jobs;
- Processes under the building official are as follows:
  - Oversees the building department;
  - Administers technical questions; and
  - Supervises lower management positions.
- The commissioners are looking forward to working with Mr. Trussell; and
- There have been changes in Marion County Code and Public Works procedures to help mitigate long wait times for approving permits.

**MOTION:** Commissioner Brentano moved for approval of an order appointing Chris Trussell as Marion County Building Official. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 01:34:47)*

4. Consider adoption of an administrative ordinance concurring in the City of Gervais Urban Growth Boundary (UGB) Amendment. – Brandon Reich

**Summary of presentation:**

- This matter comes before the board at the request of a property owner for concurrence in and adoption of an amendment to the Gervais Urban Growth Boundary;
- The proposal to add .53 acres to the UGB meets a portion of the city’s identified need for housing for the year 2038;
- Once the property has been brought into the city and annexed, two or three dwellings could be developed on the land;
- The City of Gervais held a public hearing on the amendment in July 2018, and approved an ordinance amending the city’s Urban Growth Boundary;
- In January 2019, the Planning Division received a request for the board to consider the amendment;
- In February 2019, the county initiated the process to consider the amendment;
- On March 20, 2019, the county held a public hearing:
  - After receiving testimony, the board closed the hearing, approved the matter, and directed staff to return with an ordinance reflecting their decision.
- Staff recommends the board adopt the administrative ordinance.


**MOTION:** Commissioner Willis moved to approve adoption of an administrative ordinance concurring in the City of Gervais Urban Growth Boundary Amendment. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

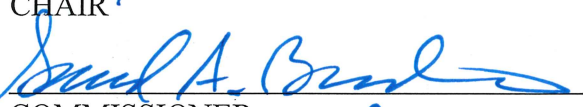
**PUBLIC HEARINGS  
9:30 A.M.**

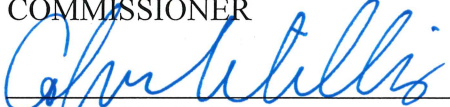
None.

Commissioner Willis read the calendar.

Commissioner Cameron adjourned the meeting at 10:51a.m.

  
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CHAIR

  
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COMMISSIONER

  
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COMMISSIONER

**Board Sessions can be viewed on-line at**

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>

