

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, June 13, 2018  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97305

PRESENT: Commissioner Janet Carlson, Commissioner Kevin Cameron, and Commissioner Sam Brentano. Also present were Jane Vetto as county counsel, John Lattimer as chief administrative officer, and Kristy Witherell as recorder.

Commissioner Carlson called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

None.

**PRESENTATION**

*(Video Time 0:00:48)*

Vision Awards Presentation – Commissioners Carlson, Cameron, and Brentano

***Summary of presentation:***

- The commissioners presented Jennifer Pastorino and Annette Jensen with the Vision Award for their work in finding housing opportunities for 14 individuals in Marion County.

*(Video Time 00:04:23)*

Chief Administrative Officer Teamwork Award – John Lattimer

***Summary of presentation:***

- Mr. Lattimer presented the award to the Health Department Internal Systems Reorganization Team and to the Marion County Awards Committee.

**CONSENT**

*(Video Time 00:17:58)*

**BUSINESS SERVICES**

Approve a recommendation to adjust pay grade upward for class code #109, Electrical Inspector, and #112, Plumbing Inspector.

Approve an order appointing Joan Oliver as a voting management representative to the Health Insurance Study Committee.

## PUBLIC WORKS

Approve an order reappointing Bonnie Sullivan to the Solid Waste Advisory Council with a term ending July 31, 2022.

## TREASURER'S OFFICE

Approve an order authorizing the Treasurer to invest surplus county funds.

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

## **ACTION**

*(Video Time 00:19:21)*

## BUSINESS SERVICES

1. Consider approval of the lease agreement for \$182,770.05 to allow the Sheriff's Office to lease office space with Fairway Development Group, Inc. – Larry Tilford

### ***Summary of presentation:***

- New lease agreement;
- Current site lease is expiring at the end of June 2018;
- New sit is off the highway and freeway;
- Satellite location for the Sheriff's Office;
- When the old lease agreement was initiated, it was only set for that term:
  - Landlord has put new tenant in the original office space.

**MOTION:** Commissioner Brentano moved for approval of the lease agreement for \$182,770.05 to allow the Sheriff's Office to lease office space with Fairway Development Group, Inc. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:22:26)*

## PUBLIC WORKS

2. Consider approval of the incoming funds Intergovernmental Agreement with Oregon Department of Transportation for \$2,355,412.50 to provide federal funds for the Lancaster Drive Project. – Brian Nicholas

### ***Summary of presentation:***

- The county has been awarded federal funds through Salem-Keizer Area Metropolitan Planning Organization;
- The money will go towards improvements on Lancaster Drive;
- The project is between Center Street and Monroe Avenue;
- It is a high volume corridor;
- Issues:
  - There are deep valley gutters, which causes drivers to slow down when entering driveways:

- Causes car accidents.
  - Long sections of asphalt sidewalks;
  - Steep driveways;
  - Pavement distress; and
  - Non-ADA Compliant ramps.
- Will be replacing sidewalks and driveways:
  - Fix valley gutters;
  - Replacing failing concrete;
  - Correct ADA deficiencies;
  - Install new stormwater system;
  - Resurfacing Lancaster Drive; and
  - Installing durable paving striping.
- Total estimated cost of the project will be \$2,625,000;
- The county will need to match 10 percent in funding; and
- Start of construction will be spring of 2021.

***Board discussion:***

- There is a lot of business access points in front of Hometown Buffet:
  - Will be reducing the access entry point on Lancaster Drive to two.

**MOTION:** Commissioner Cameron moved for approval of the incoming funds Intergovernmental Agreement with Oregon Department of Transportation for \$2,355,412.50 to provide federal funds for the Lancaster Drive Project. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

The commissioners convened at 9:34 a.m.  
The commissioners reconvened at 9:40 a.m.

**PUBLIC HEARINGS  
9:30 A.M.**

*(Video Time 00:34:19)*

**PUBLIC WORKS**

A. Public hearing to consider the application for Mass Gathering Case #18-002/Whitewind Woodland, LLC. – Brandon Reich

***Summary of presentation:***

- The property is zoned Exclusive Farm Use;
- It is located at 6518 Cascade Highway NE, Silverton;
- The property is located on the south side of Cascade Highway, on the southwest corner of Valley View Road;
- Surrounding properties consist of farm use and timbered property in the farm zone;
- The applicant is requesting to hold a renaissance era fair and a wild west show as a small mass gathering;
- The event will take place on July 21-22, 2018:
  - July 28-29, 2018;
  - August 11-12, 2018; and

- August 18-19, 2018.
- Estimated attendance is between 1,500 and 2,000 people;
- Based on this information, the proposed event meets the definition of a small gathering;
- According to the information submitted with the application, sound amplification will be used:
  - Alcohol will be available; and
  - Fireworks will not be used or shown.
- Sound amplification will be used at noon and 4:00 p.m. during shows:
  - There will not be amplified sound after 11:00 p.m. or before 9:00 a.m. on any day.
- Mass gathering ordinance requires the applicant to coordinate with various governmental agencies to ensure there are adequate facilities and services available:
  - Marion County Public Works;
  - Marion County Sheriff's Office;
  - Marion County Environmental Health;
  - Marion County Risk Management; and
  - Silverton Fire District.
- Each agency was provided with a copy of the request and given an opportunity to comment on its requirements:
  - All of the Marion County agencies approved the plans submitted by the applicant, or they requested final permits prior to the date of the event; and
  - Silverton Fire District requested that the applicant allow them to inspect the property prior to the event.
- Staff recommends the board approve the application subject to the conditions of approval.

*Testimony:*

*Support:*

Nancy White:

- Owner and the host of the Canterbury Renaissance Fair and the Whitewinds Wild West;
- A neighbor submitted a letter of opposition stating that he has issues with parking on the grass and sound amplification;
- Has never had an issue with people parking on the grass:
  - Has a 750 gallon water tank on a trailer for fire safety and dust mitigation.
- Fair is not held near the berry bushes, high grass, or timber;
- Fair is held in the mature oak grove area;
- The noise is during the joust, which is between 12:00 p.m. and 4:00 p.m.
  - Only an hour long.
- There is sound amplification during Wild Bill's Western Stunt Show;
- Enforces quiet time from 10:00 p.m. – 9:00 a.m.;
- The only structures left on the property are completely removable; and
- Requires all vendors to have fire extinguishers at their booth.


***Board discussion:***

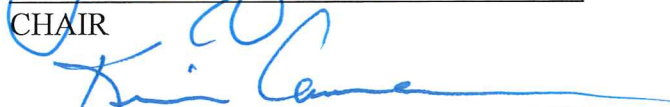
- Mass Gathering Code prohibits permanent structures associated with the mass gathering;


- The fire department inspects the property every year:
  - Two weeks before the event; and
  - Right before the event.
- Access roads on the property can accommodate emergency vehicles;
- The board adopted a provision that small mass gatherings can be approved for five years:
  - The renewals can be approved by the planning director;
  - Neighboring properties will be given copies of the renewal;
  - If comments are received, Public Works will work with the applicant to address the issues; and
  - If there are concerns that the applicant is not meeting the conditions of approval, the planning director will send it back to the board for another hearing.

**MOTION:** Commissioner Brentano moved to close the public hearing and approve the application for Mass Gathering Case #18-002/Whitewind Woodland, LLC. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

Commissioner Carlson read the calendar.  
 Commissioner Carlson adjourned the meeting at 10:08 a.m.

  
 CHAIR

  
 COMMISSIONER

  
 COMMISSIONER

**Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.**